

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432

Tuesday, January 7, 2014, 7:00pm

Executive Session Meeting Agenda (6:00pm)

6:00pm Call to Order in Open Session

6:05pm Executive Session pursuant to MGL Chapter 30A, Section 21A:
Exemption #1 (111F Status and Medical Bills Re: Police Officer Matthew Power)
Exemption #6 (To Consider Purchase of Real Property) Kohler Place and DRAFT CPC Application
Exemption #3 (Collective Bargaining Strategy) Fire Contract/DOLR Filing Update

*Open Session Meeting Agenda (7:00pm)

**7:00pm Reconvene/Call to Order in Open Session – Review and Approve the Agenda;
Announcements

7:05pm PUBLIC INPUT

7:15pm Certification of Unpaid Water and Sewer Lien Accounts
(Pursuant to MGL Chapter 40, Section 42C)

8:00pm Town Administrator's Report

- Public Report of 1/7/2014 Executive Session Actions per OML (if applicable)
- Appointment of Parks Commission Representative to Dam & Pond Committee
- Quitclaim Deed for Acceptance of Easy Street as a Public Way
- DRAFT FY 2015 BOS Office Budget Request
- DRAFT RFP for the Disposition of 76 Central Avenue
- Proposal for the Disposition Process of the Old Central Fire Station
- Town-Wide Life Insurance Policy Proposal Discussion

8:30pm New Business / Selectmen's Questions

- Economic Analysis of Ayer Update (Selectman Hillman)
- Memorial Garden Vegetation Plan Update (Selectman Hillman)
- Town-Wide Permitting Check List (Selectman Luca)
- JBOS Update (Selectman Luca)
- Downtown Street Light Replacement Update (Selectman Conley)
- 2014 License Renewals Update (Selectman Conley)
- 37 Willard Street Update (Selectman Conley)
- Old Groton School Road Plowing Update (Selectman Conley)

8:45pm Approval of Minutes: Oct. 15, 2013; Nov. 12, 2013; Nov. 19, 2013; Dec. 3, 2013; Dec. 17, 2013

9:00pm Adjournment

**Note: All Ayer Board of Selectmen Open Session Meetings are recorded and broadcast by Ayer Public Access Cable Television (APAC) and are posted at a later date on the Town of Ayer's Website at www.ayer.ma.us*

***Note: Times assigned to Agenda Items are for planning purposes only and do not necessarily constitute the exact time for any Agenda Item.*

Town of Ayer
Ayer Board of Selectmen
Open Session Meeting Packet For
Tuesday, January 7, 2014, 7pm
1st Floor Meeting Room – Ayer Town Hall

7:00pm RECONVENE/CALL TO ORDER IN OPEN SESSION

Review and Approve the Agenda
Announcements

PUBLIC INPUT

CERTIFICATION of UNPAID WATER and SEWER LIEN ACCOUNTS
(Pursuant to MGL Chapter 40, Section 42C)

Attached is the list of all unpaid water and sewer lien accounts in the Town of Ayer. Annually, the Board is required to review the list and vote to authorize signature of the list by the full Board so that all accounts can be liened. (See Attached)

As a result of the implementation of the Board's "Water Shut-Off Policy", there has been a significant reduction in the number of unpaid water and sewer lien accounts.

State Tax

THE COMMONWEALTH OF MASSACHUSETTS

Form 30

TOWN OF AYER

Certification of Unpaid Water Lien Accounts To the Board of Assessors

Chapter 487-1954

OFFICE OF THE WATER DEPARTMENT

To the Board of Assessors:

....., 2013

....., being the Board in charge of the Water Department or the Town Collector of Taxes of the Town of Ayer, hereby certifies to you for commitment, pursuant to General Laws, Chapter 40, Section 42C, as amended, the following unpaid accounts for the purpose of establishing a lien on each of the herinafter described parcels of real estate for overdue rates and charges, together with interest and costs, for water supplied or provided for or service rendered or materials furnished in connection therewith to or for such real estate.

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Total Number of Sheets Attached 18

.....of (Name of Board in charge of Water Department)

..... (Name of City, Town, or District)

Handwritten signature on a line

(Signature of Each Member of the Board or of the Officer in Charge with Title)

Town of Ayer TAX/LIEN Register

Detailed

For charges due before 06/02/2013 and Balance more than 50.00

Account Balance as of 12/03/2013

Disconnect Date 12/03/2013

Sorted by: Name

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|-----------------------|------------------|---------------------------------|----------------------------------|------------|---------------|----------|------|-----------------|
| 0800121600 | 00651 | WILLIAM ADAMSON JR | 49 LINCOLN ST - EXT | 0020000051 | | | | |
| WATER | WRS | | | | 265.52 | -192.33 | 0.00 | 73.19 |
| SEWER | SRS | | | | 341.17 | -163.47 | 0.00 | 177.70 |
| | | WILLIAM ADAMSON JR Total | | 0020000051 | 606.69 | -355.80 | 0.00 | 250.89 |
| 0500019000 | 00389 | ALPINE INVESTMENT LLC | 42 PLEASANT ST - 38 | 0026000146 | | | | |
| WATER | WRS | | | | 487.92 | -310.40 | 0.00 | 177.52 |
| SEWER | SRS | | | | 1227.30 | -756.84 | 0.00 | 470.46 |
| | | ALPINE INVESTMENT LLC Total | | 0026000146 | 1715.22 | -1067.24 | 0.00 | 647.98 |
| 0500083000 | 00389 | ALPINE INVESTMENT LLC | 34 PLEASANT ST | 0026000148 | | | | |
| WATER | WRS | | | | 184.69 | -126.85 | 0.00 | 57.84 |
| SEWER | SRS | | | | 420.93 | -269.11 | 0.00 | 151.82 |
| | | ALPINE INVESTMENT LLC Total | | 0026000148 | 605.62 | -395.96 | 0.00 | 209.66 |
| 2200070000 | 01595 | GLEN ANDERSON | 64 E MAIN ST | 0027000123 | | | | |
| WATER | WRS | | | | 95.29 | -38.11 | 0.00 | 57.18 |
| SEWER | SRS | | | | 254.37 | -101.81 | 0.00 | 152.56 |
| | | GLEN ANDERSON Total | | 0027000123 | 349.66 | -139.92 | 0.00 | 209.74 |
| 0700005000 | 00468 | APPLE VALLEY BAPTIST | 14 NEWTON/COLUMBIA ST | | | | | |
| WATER | WRS | | | | 807.50 | -742.70 | 0.00 | 64.80 |
| SEWER | SRS | | | | 1086.43 | -968.48 | 0.00 | 117.95 |
| | | APPLE VALLEY BAPTIST Total | | | 1893.93 | -1711.18 | 0.00 | 182.75 |
| 0100051000 | 00034 | ARVIDSON FAMILY TR. | 19 FITCHBURG RD- CAR | 0011000051 | | | | |
| SEWER | SON | | | | 2687.67 | -1798.27 | 0.00 | 889.40 |
| | | ARVIDSON FAMILY TR. Total | | 0011000051 | 2687.67 | -1798.27 | 0.00 | 889.40 |
| 0200067000 | 00124 | JAMES ASHBY | 13 JONATHAN DR | 0012000083 | | | | |
| WATER | WRS | | | | 239.41 | -122.34 | 0.00 | 117.07 |
| SEWER | SRS | | | | 533.59 | -224.09 | 0.00 | 309.50 |
| | | JAMES ASHBY Total | | 0012000083 | 773.00 | -346.43 | 0.00 | 426.57 |
| 0300135000 | 00264 | DOREEN ATWOOD | 2 ANGARD LANE | 0026000012 | | | | |
| WATER | WRS | | | | 177.15 | -133.07 | 0.00 | 44.08 |
| SEWER | SRS | | | | 396.41 | -281.89 | 0.00 | 114.52 |
| | | DOREEN ATWOOD Total | | 0026000012 | 573.56 | -414.96 | 0.00 | 158.60 |
| 0300098000 | 00236 | MORRIS BABCOCK | 51 GROTON SCHOOL RD | 0012000018 | | | | |
| WATER | WRS | | | | 213.40 | -145.49 | 0.00 | 67.91 |
| SEWER | SRS | | | | 497.80 | -318.90 | 0.00 | 178.90 |
| | | MORRIS BABCOCK Total | | 0012000018 | 711.20 | -464.39 | 0.00 | 246.81 |
| 0300099000 | 00236 | MORRIS BABCOCK | 49 GROTON SCHOOL RD | 0012000020 | | | | |
| WATER | WRS | | | | 152.68 | -105.22 | 0.00 | 47.46 |
| SEWER | SRS | | | | 335.24 | -211.37 | 0.00 | 123.87 |
| | | MORRIS BABCOCK Total | | 0012000020 | 487.92 | -316.59 | 0.00 | 171.33 |
| 0900122000 | 00764 | M BALCHUNAS | 39 GROTON HARVARD RD | 0027000177 | | | | |
| WATER | WRS | | | | 63.95 | -51.15 | 0.00 | 12.80 |
| SEWER | SRS | | | | 88.09 | -64.25 | 0.00 | 23.84 |
| | | M BALCHUNAS Total | | 0027000177 | 152.04 | -115.40 | 0.00 | 36.64 |
| 2300016000 | 01640 | JOANNE BASTIAN | 22 FLETCHER ST | 0034000050 | | | | |
| WATER | WRS | | | | 436.32 | -283.83 | 0.00 | 152.49 |
| SEWER | SRS | | | | 1089.22 | -686.26 | 0.00 | 402.96 |
| | | JOANNE BASTIAN Total | | 0034000050 | 1525.54 | -970.09 | 0.00 | 555.45 |

tax exempt

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|---------------------|------------|---------------|----------|------|-----------------|
| 0200015000 | 00068 | DIELMAR BATRES | 8 ROSEWOOD AVE | 0003000042 | | | | |
| WATER | WRS | | | | 460.39 | -320.21 | 0.00 | 140.18 |
| SEWER | SRS | | | | 1157.35 | -784.15 | 0.00 | 373.20 |
| | | DIELMAR BATRES | Total | 0003000042 | 1617.74 | -1104.36 | 0.00 | 513.38 |
| 0900032000 | 00691 | BADWI BECHARA | 80 CENTRAL AVE | 0027000059 | | | | |
| WATER | WRS | | | | 305.71 | -112.93 | 0.00 | 192.78 |
| SEWER | SRS | | | | 786.41 | -277.78 | 0.00 | 508.63 |
| | | BADWI BECHARA | Total | 0027000059 | 1092.12 | -390.71 | 0.00 | 701.41 |
| 1700034000 | 01278 | ERIC BECKER | 18/34 WESTFORD RD | 0016016.34 | | | | |
| WATER | WRS | | | | 220.59 | -147.82 | 0.00 | 72.77 |
| SEWER | SRS | | | | 515.33 | -324.97 | 0.00 | 190.36 |
| | | ERIC BECKER | Total | 0016016.34 | 735.92 | -472.79 | 0.00 | 263.13 |
| 1200058000 | 00859 | EDITH BELL | 67 WILLARD ST | 00350070.5 | | | | |
| WATER | WRS | | | | 92.72 | -50.89 | 0.00 | 41.83 |
| SEWER | SRS | | | | 174.83 | -66.72 | 0.00 | 108.11 |
| | | EDITH BELL | Total | 00350070.5 | 267.55 | -117.61 | 0.00 | 149.94 |
| 2200038700 | 01579 | MARIA BERGMANN | 85 E MAIN ST | 0034000048 | | | | |
| WATER | WRS | | | | 380.18 | -258.24 | 0.00 | 121.94 |
| SEWER | SRS | | | | 933.22 | -612.09 | 0.00 | 321.13 |
| | | MARIA BERGMANN | Total | 0034000048 | 1313.40 | -870.33 | 0.00 | 443.07 |
| 1600026300 | 01125 | DEBORAH BLOOD | 30 WRIGHT RD | 0015000062 | | | | |
| WATER | WRS | | | | 302.62 | -169.80 | 0.00 | 255.73 |
| SEWER | SRS | | | | 734.40 | -383.83 | 0.00 | 681.56 |
| | | DEBORAH BLOOD | Total | 0015000062 | 1037.02 | -553.63 | 0.00 | 937.29 |
| 1800008000 | 02355 | KIMBERLY BOUDREAU | 10-12 HARVARD RD | 0034000077 | | | | |
| WATER | WRS | | | | 331.49 | -122.91 | 0.00 | 208.58 |
| SEWER | SRS | | | | 621.70 | -76.48 | 0.00 | 545.22 |
| | | KIMBERLY BOUDREAU | Total | 0034000077 | 953.19 | -199.39 | 0.00 | 753.80 |
| 2100033000 | 02355 | KIMBERLY BOUDREAU | 31 GROVE ST | 0033000035 | | | | |
| WATER | WRS | | | | 79.72 | -52.87 | 0.00 | 26.85 |
| SEWER | SRS | | | | 196.60 | -125.80 | 0.00 | 70.80 |
| | | KIMBERLY BOUDREAU | Total | 0033000035 | 276.32 | -178.67 | 0.00 | 97.65 |
| 2400004000 | 01728 | ANTHONY BOUROSSA | 75/4 SANDY POND RD | 00290004.4 | | | | |
| WATER | WRS | | | | 188.32 | -90.57 | 0.00 | 97.75 |
| SEWER | SRS | | | | 502.73 | -241.90 | 0.00 | 260.83 |
| | | ANTHONY BOUROSSA | Total | 00290004.4 | 691.05 | -332.47 | 0.00 | 358.58 |
| 2300038000 | 01654 | BRAND | 19 FLETCHER ST | 0034000094 | | | | |
| WATER | WRS | | | | 247.82 | -104.23 | 0.00 | 143.59 |
| SEWER | SRS | | | | 661.49 | -278.39 | 0.00 | 383.10 |
| | | BRAND | Total | 0034000094 | 909.31 | -382.62 | 0.00 | 526.69 |
| 0500047000 | 00373 | VINCENT BRAVOCO | 98 PLEASANT ST | 0019000090 | | | | |
| WATER | WRS | | | | 240.06 | -137.96 | 0.00 | 102.10 |
| SEWER | SRS | | | | 325.97 | -58.65 | 0.00 | 267.32 |
| | | VINCENT BRAVOCO | Total | 0019000090 | 566.03 | -196.61 | 0.00 | 369.42 |
| 1600039000 | 01142 | M BREEST | 3 SEDGEWAY | 0015000025 | | | | |
| WATER | WRS | | | | 404.87 | -217.54 | 0.00 | 361.93 |
| SEWER | SRS | | | | 996.10 | -506.64 | 0.00 | 953.16 |
| | | M BREEST | Total | 0015000025 | 1400.97 | -724.18 | 0.00 | 1315.09 |
| 2600065000 | 01895 | DANIEL BREITMAIER | 55 LITTLETON RD 17C | 003609.17C | | | | |
| WATER | WRS | | | | 282.27 | -128.35 | 0.00 | 153.92 |
| SEWER | SRS | | | | 681.51 | -273.06 | 0.00 | 408.45 |
| | | DANIEL BREITMAIER | Total | 003609.17C | 963.78 | -401.41 | 0.00 | 562.37 |
| 2400044000 | 01768 | PATRICIA BRONSON | 75/44 SANDY POND RD | 0029004.44 | | | | |
| WATER | WRS | | | | 179.78 | -120.48 | 0.00 | 59.30 |
| SEWER | SRS | | | | 406.57 | -252.16 | 0.00 | 154.41 |
| | | PATRICIA BRONSON | Total | 0029004.44 | 586.35 | -372.64 | 0.00 | 213.71 |
| 0900129000 | 00771 | BURNHAM TRUCKING | NO-A GROTON HARVARD | 0013000008 | | | | |
| WATER | WRS | | | | 90.16 | -64.91 | 0.00 | 25.25 |
| | | BURNHAM TRUCKING | Total | 0013000008 | 90.16 | -64.91 | 0.00 | 25.25 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|-----------------------|------------|---------------|----------|------|-----------------|
| 2300031000 | 01648 | ANDREW BURNHAM | 52 FLETCHER ST | 0034000064 | | | | |
| WATER | WRS | | | | 231.40 | -157.49 | 0.00 | 73.91 |
| SEWER | SRS | | | | 544.05 | -350.69 | 0.00 | 193.36 |
| | | ANDREW BURNHAM | Total | 0034000064 | 775.45 | -508.18 | 0.00 | 267.27 |
| 0300018000 | 00164 | KIMBERELY BYRON | 36 GROTON SCHOOL RD | 0012000003 | | | | |
| WATER | WRS | | | | 223.07 | -130.44 | 0.00 | 92.63 |
| SEWER | SRS | | | | 524.22 | -278.76 | 0.00 | 245.46 |
| | | KIMBERELY BYRON | Total | 0012000003 | 747.29 | -409.20 | 0.00 | 338.09 |
| 2200045000 | 01584 | ELDER CABRERA | 99 E MAIN ST | 0034000060 | | | | |
| WATER | WRS | | | | 236.78 | -107.20 | 0.00 | 129.58 |
| SEWER | SRS | | | | 529.28 | -188.16 | 0.00 | 341.12 |
| | | ELDER CABRERA | Total | 0034000060 | 766.06 | -295.36 | 0.00 | 470.70 |
| 0700025000 | 00475 | CARLOS CACEDA | 28 CAMBRIDGE ST | 0026000212 | | | | |
| WATER | WRS | | | | 273.38 | -102.82 | 0.00 | 170.56 |
| SEWER | SRS | | | | 642.88 | -210.42 | 0.00 | 432.46 |
| | | CARLOS CACEDA | Total | 0026000212 | 916.26 | -313.24 | 0.00 | 603.02 |
| 0200020000 | 00073 | ROBERT CARTER | 18 ROSEWOOD AVE | 0003000047 | | | | |
| WATER | WRS | | | | 505.52 | -378.67 | 0.00 | 126.85 |
| SEWER | SRS | | | | 1269.25 | -932.43 | 0.00 | 336.82 |
| | | ROBERT CARTER | Total | 0003000047 | 1774.77 | -1311.10 | 0.00 | 463.67 |
| 0400284006 | 02395 | PAULA CENTAURO | 28 WEST ST - BLDG 3 B | 0026115.3B | | | | |
| WATER | WRS | | | | 151.01 | -106.40 | 0.00 | 44.61 |
| SEWER | SRS | | | | 330.85 | -214.66 | 0.00 | 116.19 |
| | | PAULA CENTAURO | Total | 0026115.3B | 481.86 | -321.06 | 0.00 | 160.80 |
| 0700041000 | 00485 | CATHERINE CHERICO | 46 CAMBRIDGE ST | 0027000035 | | | | |
| WATER | WRS | | | | 197.91 | -121.21 | 0.00 | 76.70 |
| SEWER | SRS | | | | 454.15 | -251.72 | 0.00 | 202.43 |
| | | CATHERINE CHERICO | Total | 0027000035 | 652.06 | -372.93 | 0.00 | 279.13 |
| 2300045000 | 01658 | ROBERT CHOJNACKI | 31 FLETCHER ST | 0034000100 | | | | |
| WATER | WRS | | | | 655.17 | -431.28 | 0.00 | 223.89 |
| SEWER | SRS | | | | 1640.10 | -1059.56 | 0.00 | 580.54 |
| | | ROBERT CHOJNACKI | Total | 0034000100 | 2295.27 | -1490.84 | 0.00 | 804.43 |
| 2000125000 | 01452 | DAVID CIBOR | 147 W MAIN ST | 0032000005 | | | | |
| WATER | WRS | | | | 556.33 | -178.32 | 0.00 | 378.01 |
| SEWER | SRS | | | | 1396.60 | -403.68 | 0.00 | 992.92 |
| | | DAVID CIBOR | Total | 0032000005 | 1952.93 | -582.00 | 0.00 | 1370.93 |
| 0800029507 | 02813 | JOHN CLARK | 7 AMANDREY WAY | 0003000079 | | | | |
| WATER | WRS | | | | 376.90 | -203.33 | 0.00 | 173.57 |
| SEWER | SRS | | | | 579.07 | -124.72 | 0.00 | 454.35 |
| | | JOHN CLARK | Total | 0003000079 | 955.97 | -328.05 | 0.00 | 627.92 |
| 1500016000 | 02175 | MICHAEL CLARK | 16 OAK RIDGE DR | 0020000042 | | | | |
| WATER | WRS | | | | 282.89 | -208.45 | 0.00 | 74.44 |
| SEWER | SRS | | | | 681.38 | -485.10 | 0.00 | 196.28 |
| | | MICHAEL CLARK | Total | 0020000042 | 964.27 | -693.55 | 0.00 | 270.72 |
| 0700014000 | 00472 | TRACIE CLARK | 19 COLUMBIA ST | 0026000270 | | | | |
| WATER | WRS | | | | 586.85 | -266.91 | 0.00 | 319.94 |
| SEWER | SRS | | | | 1453.92 | -651.93 | 0.00 | 801.99 |
| | | TRACIE CLARK | Total | 0026000270 | 2040.77 | -918.84 | 0.00 | 1121.93 |
| 0700058000 | 00492 | ROBERT CLEMENTS | 52 CAMBRIDGE ST | 0027000038 | | | | |
| WATER | WRS | | | | 363.75 | -261.08 | 0.00 | 102.67 |
| SEWER | SRS | | | | 780.43 | -511.54 | 0.00 | 268.89 |
| | | ROBERT CLEMENTS | Total | 0027000038 | 1144.18 | -772.62 | 0.00 | 371.56 |
| 2500010000 | 01787 | MICHAEL CODY | 12 MULBERRY | 0016000056 | | | | |
| WATER | WRS | | | | 144.85 | -86.81 | 0.00 | 130.34 |
| SEWER | SRS | | | | 313.58 | -162.53 | 0.00 | 345.75 |
| | | MICHAEL CODY | Total | 0016000056 | 458.43 | -249.34 | 0.00 | 476.09 |
| 1700009000 | 01253 | JOHNNY COLON | 18/9 WESTFORD RD | 00160016.9 | | | | |
| WATER | WRS | | | | 178.65 | -159.72 | 0.00 | 18.93 |
| SEWER | SRS | | | | 367.59 | -338.84 | 0.00 | 28.75 |
| | | JOHNNY COLON | Total | 00160016.9 | 546.24 | -498.56 | 0.00 | 47.68 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|----------------------|------------|---------------|----------|------|-----------------|
| 1500068000 | 01076 | MICHAEL CORBETT | 140 OAK RIDGE DR | 0021000057 | | | | |
| WATER | WRS | | | | 431.26 | -305.45 | 0.00 | 125.81 |
| SEWER | SRS | | | | 1079.63 | -745.07 | 0.00 | 334.56 |
| | | MICHAEL CORBETT | Total | 0021000057 | 1510.89 | -1050.52 | 0.00 | 460.37 |
| 1700006000 | 01250 | JOSEPH CORMIER JR | 18/6 WESTFORD RD | 00160016.6 | | | | |
| WATER | WRS | | | | 183.55 | -117.15 | 0.00 | 66.40 |
| SEWER | SRS | | | | 441.17 | -266.55 | 0.00 | 174.62 |
| | | JOSEPH CORMIER JR | Total | 00160016.6 | 624.72 | -383.70 | 0.00 | 241.02 |
| 1900013000 | 02435 | JANICE CORMIER | 22 SHIRLEY ST | 0026000053 | | | | |
| WATER | WRS | | | | 397.72 | -262.26 | 0.00 | 304.06 |
| SEWER | SRS | | | | 971.02 | -614.28 | 0.00 | 805.58 |
| | | JANICE CORMIER | Total | 0026000053 | 1368.74 | -876.54 | 0.00 | 1109.64 |
| 2600054000 | 01906 | ANGELICA COSTAS | 55 LITT RD 14B | 003609.14B | | | | |
| WATER | WRS | | | | 180.18 | -83.34 | 0.00 | 96.84 |
| SEWER | SRS | | | | 408.75 | -153.13 | 0.00 | 255.62 |
| | | ANGELICA COSTAS | Total | 003609.14B | 588.93 | -236.47 | 0.00 | 352.46 |
| 0300021009 | 00174 | HECTOR CREAMER | 18 GARDNER LN | 0012000137 | | | | |
| WATER | WRS | | | | 208.86 | -98.02 | 0.00 | 110.84 |
| SEWER | SRS | | | | 560.26 | -261.90 | 0.00 | 298.36 |
| | | HECTOR CREAMER | Total | 0012000137 | 769.12 | -359.92 | 0.00 | 409.20 |
| 1700004000 | 01248 | DANIEL CRORY | 18/4 WESTFORD RD | 00160016.4 | | | | |
| WATER | WRS | | | | 164.01 | -130.51 | 0.00 | 33.50 |
| SEWER | SRS | | | | 363.35 | -277.83 | 0.00 | 85.52 |
| | | DANIEL CRORY | Total | 00160016.4 | 527.36 | -408.34 | 0.00 | 119.02 |
| 0900121070 | 00760 | LUIS CRUZ | 46 GROTON HARVARD RD | 0027000187 | | | | |
| WATER | WRS | | | | 420.12 | -284.06 | 0.00 | 136.06 |
| SEWER | SRS | | | | 1051.47 | -689.21 | 0.00 | 362.26 |
| | | LUIS CRUZ | Total | 0027000187 | 1471.59 | -973.27 | 0.00 | 498.32 |
| 2400013000 | 01737 | DEBORAH CULP | 75/13 SANDY POND RD | 0029004.13 | | | | |
| WATER | WRS | | | | 145.16 | -92.20 | 0.00 | 52.96 |
| SEWER | SRS | | | | 386.85 | -245.57 | 0.00 | 141.28 |
| | | DEBORAH CULP | Total | 0029004.13 | 532.01 | -337.77 | 0.00 | 194.24 |
| 0300019000 | 00165 | ERIN DASILVANETO | 38 GROTON SCHOOL RD | 0011000047 | | | | |
| WATER | WRS | | | | 351.38 | -171.88 | 0.00 | 179.50 |
| SEWER | SRS | | | | 648.13 | -178.11 | 0.00 | 470.02 |
| | | ERIN DASILVANETO | Total | 0011000047 | 999.51 | -349.99 | 0.00 | 649.52 |
| 1400047100 | 00952 | RAYMOND DAVIS | 157 SANDY POND RD | 0023000031 | | | | |
| WATER | WRS | | | | 177.23 | -106.05 | 0.00 | 125.43 |
| SEWER | SRS | | | | 399.91 | -213.79 | 0.00 | 332.21 |
| | | RAYMOND DAVIS | Total | 0023000031 | 577.14 | -319.84 | 0.00 | 457.64 |
| 1100007000 | 00794 | KIM DECESARE | 22 WILLARD ST | 0035000093 | | | | |
| WATER | WRS | | | | 408.75 | -177.76 | 0.00 | 230.99 |
| SEWER | SRS | | | | 1020.45 | -404.66 | 0.00 | 615.79 |
| | | KIM DECESARE | Total | 0035000093 | 1429.20 | -582.42 | 0.00 | 846.78 |
| 0300089000 | 00227 | ALVAH DEYOUNG | 67 GROTON SCHOOL RD | 0012000011 | | | | |
| WATER | WRS | | | | 93.30 | -67.53 | 0.00 | 25.77 |
| SEWER | SRS | | | | 237.27 | -168.59 | 0.00 | 68.68 |
| | | ALVAH DEYOUNG | Total | 0012000011 | 330.57 | -236.12 | 0.00 | 94.45 |
| 2100110500 | 01548 | MARK DIXON | 32 BLIGH ST | 0033000021 | | | | |
| WATER | WRS | | | | 156.30 | -112.44 | 0.00 | 43.86 |
| SEWER | SRS | | | | 344.07 | -230.83 | 0.00 | 113.24 |
| | | MARK DIXON | Total | 0033000021 | 500.37 | -343.27 | 0.00 | 157.10 |
| 2300040000 | 01655 | MARK DONELL | 23 FLETCHER ST | 0034000097 | | | | |
| WATER | WRS | | | | 457.04 | -178.37 | 0.00 | 278.67 |
| SEWER | SRS | | | | 1169.77 | -453.65 | 0.00 | 716.12 |
| | | MARK DONELL | Total | 0034000097 | 1626.81 | -632.02 | 0.00 | 994.79 |
| 1400143000 | 01025 | ANDREW DUNN | 9 BIRCH ST | 0028000109 | | | | |
| WATER | WRS | | | | 131.17 | -73.84 | 0.00 | 100.71 |
| SEWER | SRS | | | | 288.72 | -136.86 | 0.00 | 268.68 |
| | | ANDREW DUNN | Total | 0028000109 | 419.89 | -210.70 | 0.00 | 369.39 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|---------------------------------|------------|---------------|----------|------|-----------------|
| 1800081000 | 01358 | MICHAEL DUNN | 10 MARKHAM CIR | 0035000050 | | | | |
| WATER | WRS | | | | 475.03 | -275.22 | 0.00 | 199.81 |
| SEWER | SRS | | | | 1177.69 | -646.98 | 0.00 | 530.71 |
| | | MICHAEL DUNN | Total | 0035000050 | 1652.72 | -922.20 | 0.00 | 730.52 |
| 0400122000 | 00335 | TRACEY EGAN | 50 PEARL ST | 0019000041 | | | | |
| WATER | WRS | | | | 160.97 | -72.18 | 0.00 | 88.79 |
| SEWER | SRS | | | | 410.39 | -172.49 | 0.00 | 237.90 |
| | | TRACEY EGAN | Total | 0019000041 | 571.36 | -244.67 | 0.00 | 326.69 |
| 2400025000 | 01749 | JOHN EISNOR | 75/25 SANDY POND RD | 0029004.25 | | | | |
| WATER | WRS | | | | 377.49 | -323.41 | 0.00 | 54.08 |
| SEWER | SRS | | | | 924.64 | -784.63 | 0.00 | 140.01 |
| | | JOHN EISNOR | Total | 0029004.25 | 1302.13 | -1108.04 | 0.00 | 194.09 |
| 1600026123 | 02094 | JAMES ELLIS | 46 WRIGHT RD | 0015000013 | | | | |
| WATER | WRS | | | | 213.28 | -125.88 | 0.00 | 160.83 |
| SEWER | SRS | | | | 490.26 | -261.16 | 0.00 | 426.85 |
| | | JAMES ELLIS | Total | 0015000013 | 703.54 | -387.04 | 0.00 | 587.68 |
| 0700072000 | 00550 | HUGH ERNISSE | 14 WILLIAMS ST | 0026000250 | | | | |
| WATER | WRS | | | | 474.40 | -344.89 | 0.00 | 129.51 |
| SEWER | SRS | | | | 1085.65 | -746.84 | 0.00 | 338.81 |
| | | HUGH ERNISSE | Total | 0026000250 | 1560.05 | -1091.73 | 0.00 | 468.32 |
| 0700149000 | 00550 | HUGH ERNISSE | 128 WASHINGTON ST | 0013000015 | | | | |
| WATER | WRS | | | | 153.62 | -105.36 | 0.00 | 48.26 |
| | | HUGH ERNISSE | Total | 0013000015 | 153.62 | -105.36 | 0.00 | 48.26 |
| 2300097000 | 01703 | JAMES ESIELIONIS | 7 PINE ST | 0034000056 | | | | |
| WATER | WRS | | | | 482.26 | -309.67 | 0.00 | 172.59 |
| SEWER | SRS | | | | 1210.22 | -756.08 | 0.00 | 454.14 |
| | | JAMES ESIELIONIS | Total | 0034000056 | 1692.48 | -1065.75 | 0.00 | 626.73 |
| 0200030000 | 00084 | CRAIG FARNSWORTH | 6 MARK ST | 0003000067 | | | | |
| WATER | WRS | | | | 247.58 | -171.94 | 0.00 | 75.64 |
| SEWER | SRS | | | | 588.91 | -389.25 | 0.00 | 199.66 |
| | | CRAIG FARNSWORTH | Total | 0003000067 | 836.49 | -561.19 | 0.00 | 275.30 |
| 2600160000 | 02453 | FEDERAL HOME LOAN | 305 AUTUMN RIDGE | 0004001.17 | | | | |
| WATER | WRS | | | | 201.70 | -80.63 | 0.00 | 121.07 |
| SEWER | SRS | | | | 465.17 | -144.88 | 0.00 | 320.29 |
| | | FEDERAL HOME LOAN | Total | 0004001.17 | 666.87 | -225.51 | 0.00 | 441.36 |
| 0700121000 | 00533 | ARON FEIRING | 29 HIGH ST | 0027000027 | | | | |
| WATER | WRS | | | | 301.85 | -192.49 | 0.00 | 109.36 |
| SEWER | SRS | | | | 736.56 | -446.03 | 0.00 | 290.53 |
| | | ARON FEIRING | Total | 0027000027 | 1038.41 | -638.52 | 0.00 | 399.89 |
| 1100048000 | 00807 | ANNA FERGES | 120 WILLARD ST RGTUNID0350164.2 | | | | | |
| WATER | WRS | | | | 373.36 | -157.69 | 0.00 | 215.67 |
| SEWER | SRS | | | | 924.85 | -351.15 | 0.00 | 573.70 |
| | | ANNA FERGES | Total | 00350164.2 | 1298.21 | -508.84 | 0.00 | 789.37 |
| 1700011000 | 01255 | LEE FERRANTE | 18/11 WESTFORD RD | 0016016.11 | | | | |
| WATER | WRS | | | | 252.05 | -167.44 | 0.00 | 84.61 |
| SEWER | SRS | | | | 454.47 | -233.13 | 0.00 | 221.34 |
| | | LEE FERRANTE | Total | 0016016.11 | 706.52 | -400.57 | 0.00 | 305.95 |
| 0300006000 | 00152 | BRAD FERRIE | 12 GROTON SCHOOL RD | 0019000004 | | | | |
| WATER | WRS | | | | 460.72 | -325.19 | 0.00 | 135.53 |
| SEWER | SRS | | | | 1157.66 | -796.98 | 0.00 | 360.68 |
| | | BRAD FERRIE | Total | 0019000004 | 1618.38 | -1122.17 | 0.00 | 496.21 |
| 0900035000 | 01331 | MARY FINNERTY | 85 CENTRAL AVE | 0027000010 | | | | |
| WATER | WRS | | | | 437.00 | -363.54 | 0.00 | 73.46 |
| SEWER | SRS | | | | 1114.03 | -919.51 | 0.00 | 194.52 |
| | | MARY FINNERTY | Total | 0027000010 | 1551.03 | -1283.05 | 0.00 | 267.98 |
| 0300021015 | 00180 | STEVEN FISH | 5 GARDNER LN | 0012000143 | | | | |
| WATER | WRS | | | | 223.09 | -105.86 | 0.00 | 117.23 |
| SEWER | SRS | | | | 427.39 | -121.19 | 0.00 | 306.20 |
| | | STEVEN FISH | Total | 0012000143 | 650.48 | -227.05 | 0.00 | 423.43 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|---------------------|------------|---------------|----------|------|-----------------|
| 0700067000 | 00503 | SEAN FLANAGAN | 27 WILLIAMS ST | 0027000031 | | | | |
| WATER | WRS | | | | 294.85 | -197.28 | 0.00 | 97.57 |
| SEWER | SRS | | | | 746.42 | -486.15 | 0.00 | 260.27 |
| | | SEAN FLANAGAN | Total | 0027000031 | 1041.27 | -683.43 | 0.00 | 357.84 |
| 0400015000 | 00277 | ROBERT FLEMING | 15 LAWTON ST | 0026000145 | | | | |
| WATER | WRS | | | | 360.98 | -257.20 | 0.00 | 103.78 |
| SEWER | SRS | | | | 891.91 | -616.63 | 0.00 | 275.28 |
| | | ROBERT FLEMING | Total | 0026000145 | 1252.89 | -873.83 | 0.00 | 379.06 |
| 2300018000 | 01641 | JAMES FORD | 26 FLETCHER ST | 0034000051 | | | | |
| WATER | WRS | | | | 473.41 | -312.06 | 0.00 | 161.35 |
| SEWER | SRS | | | | 1189.16 | -762.62 | 0.00 | 426.54 |
| | | JAMES FORD | Total | 0034000051 | 1662.57 | -1074.68 | 0.00 | 587.89 |
| 1900033000 | 01379 | JOHN FORD | 59 SHIRLEY ST | 0025000020 | | | | |
| WATER | WRS | | | | 94.86 | -64.68 | 0.00 | 63.92 |
| SEWER | SRS | | | | 180.21 | -103.45 | 0.00 | 167.62 |
| | | JOHN FORD | Total | 0025000020 | 275.07 | -168.13 | 0.00 | 231.54 |
| 0200041600 | 00100 | PAUL FORD | 8 DOUG RD | 0012000126 | | | | |
| WATER | WRS | | | | 220.70 | -168.76 | 0.00 | 51.94 |
| SEWER | SRS | | | | 546.04 | -414.10 | 0.00 | 131.94 |
| | | PAUL FORD | Total | 0012000126 | 766.74 | -582.86 | 0.00 | 183.88 |
| 0400150000 | 01968 | BRANDON FOREST | 56 PEARL ST | 0019000038 | | | | |
| WATER | WRS | | | | 456.97 | -311.44 | 0.00 | 145.53 |
| SEWER | SRS | | | | 1126.50 | -740.01 | 0.00 | 386.49 |
| | | BRANDON FOREST | Total | 0019000038 | 1583.47 | -1051.45 | 0.00 | 532.02 |
| 0200088000 | 00143 | IRENE FRIEDRICH | 19 VERNON ST | 0012000046 | | | | |
| WATER | WRS | | | | 303.72 | -208.88 | 0.00 | 94.84 |
| SEWER | SRS | | | | 738.90 | -487.62 | 0.00 | 251.28 |
| | | IRENE FRIEDRICH | Total | 0012000046 | 1042.62 | -696.50 | 0.00 | 346.12 |
| 0400075000 | 00314 | DIANA GABIRIA | 35 PEARL ST | 0019000077 | | | | |
| WATER | WRS | | | | 274.49 | -179.81 | 0.00 | 94.68 |
| SEWER | SRS | | | | 653.04 | -402.53 | 0.00 | 250.51 |
| | | DIANA GABIRIA | Total | 0019000077 | 927.53 | -582.34 | 0.00 | 345.19 |
| 2300022000 | 01644 | MICHAEL GAILLIARD | 34 FLETCHER ST | 0034000054 | | | | |
| WATER | WRS | | | | 307.41 | -200.61 | 0.00 | 106.80 |
| SEWER | SRS | | | | 746.74 | -465.61 | 0.00 | 281.13 |
| | | MICHAEL GAILLIARD | Total | 0034000054 | 1054.15 | -666.22 | 0.00 | 387.93 |
| 0700151000 | 00551 | VINCENT GENEAU | 132 WASHINGTON ST | 0013000016 | | | | |
| WATER | WRS | | | | 340.53 | -230.92 | 0.00 | 109.61 |
| | | VINCENT GENEAU | Total | 0013000016 | 340.53 | -230.92 | 0.00 | 109.61 |
| 0900049000 | 00699 | ALISON GIBB | 100D CENTRAL AVE | 00270075.4 | | | | |
| WATER | WRS | | | | 482.71 | -306.33 | 0.00 | 176.38 |
| SEWER | SRS | | | | 1205.74 | -738.73 | 0.00 | 467.01 |
| | | ALISON GIBB | Total | 00270075.4 | 1688.45 | -1045.06 | 0.00 | 643.39 |
| 2100009000 | 01477 | JENNIFER GIBBONS | 5 FOREST ST | 0026000291 | | | | |
| WATER | WRS | | | | 151.33 | -81.91 | 0.00 | 69.42 |
| SEWER | SRS | | | | 330.87 | -149.43 | 0.00 | 181.44 |
| | | JENNIFER GIBBONS | Total | 0026000291 | 482.20 | -231.34 | 0.00 | 250.86 |
| 2300004000 | 01630 | PERRY GOLDSTEIN | 28 MAPLE ST | 0034000124 | | | | |
| WATER | WRS | | | | 347.27 | -202.78 | 0.00 | 144.49 |
| SEWER | SRS | | | | 852.15 | -470.48 | 0.00 | 381.67 |
| | | PERRY GOLDSTEIN | Total | 0034000124 | 1199.42 | -673.26 | 0.00 | 526.16 |
| 1600050000 | 01160 | DAVID GORMAN | 60 WRIGHT RD | 0015000016 | | | | |
| WATER | WRS | | | | 121.08 | -66.57 | 0.00 | 102.71 |
| | | DAVID GORMAN | Total | 0015000016 | 121.08 | -66.57 | 0.00 | 102.71 |
| 2600068000 | 01892 | SAMANTHA GRANT | 55 LITTLETON RD 17F | 003609.17F | | | | |
| WATER | WRS | | | | 136.60 | -95.88 | 0.00 | 40.72 |
| SEWER | SRS | | | | 291.79 | -186.61 | 0.00 | 105.18 |
| | | SAMANTHA GRANT | Total | 003609.17F | 428.39 | -282.49 | 0.00 | 145.90 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|---------------------------|------------------|------------|---------------|----------|------|-----------------|
| Service | Code | | | | | | | |
| 2400000013 | 02048 | GEORGE GRUNDHOFF JR | 13 PINGRY WAY | 0037000049 | | | | |
| WATER | WRS | | | | 674.60 | -311.19 | 0.00 | 363.41 |
| SEWER | SRS | | | | 1634.69 | -685.49 | 0.00 | 949.20 |
| | | GEORGE GRUNDHOFF JR Total | | 0037000049 | 2309.29 | -996.68 | 0.00 | 1312.61 |
| 0300134000 | 00263 | STACEY HAMEL | 14 BROOK STREET | 0026000004 | | | | |
| WATER | WRS | | | | 310.32 | -208.16 | 0.00 | 102.16 |
| SEWER | SRS | | | | 756.69 | -485.70 | 0.00 | 270.99 |
| | | STACEY HAMEL Total | | 0026000004 | 1067.01 | -693.86 | 0.00 | 373.15 |
| 1500064000 | 01072 | HAND | 136 OAK RIDGE DR | 0028000035 | | | | |
| WATER | WRS | | | | 309.14 | -231.04 | 0.00 | 78.10 |
| SEWER | SRS | | | | 752.27 | -546.11 | 0.00 | 206.16 |
| | | HAND Total | | 0028000035 | 1061.41 | -777.15 | 0.00 | 284.26 |
| 2800000800 | 02529 | GEORGE HANNON | 1 LILAC LANE | 0007000044 | | | | |
| WATER | WRS | | | | 441.71 | -290.08 | 0.00 | 151.63 |
| SEWER | SRS | | | | 832.33 | -442.55 | 0.00 | 389.78 |
| | | GEORGE HANNON Total | | 0007000044 | 1274.04 | -732.63 | 0.00 | 541.41 |
| 2600074000 | 01886 | KAREN HANNON | 55 LITT RD 19F | 003609.19F | | | | |
| WATER | WRS | | | | 366.79 | -158.68 | 0.00 | 208.11 |
| SEWER | SRS | | | | 907.07 | -353.95 | 0.00 | 553.12 |
| | | KAREN HANNON Total | | 003609.19F | 1273.86 | -512.63 | 0.00 | 761.23 |
| 0600055000 | 01969 | EDWARD HARRINGTON | 66 WASHINGTON ST | 0019000135 | | | | |
| WATER | WRS | | | | 87.61 | -44.66 | 0.00 | 42.95 |
| SEWER | SRS | | | | 211.72 | -99.57 | 0.00 | 112.15 |
| | | EDWARD HARRINGTON Total | | 0019000135 | 299.33 | -144.23 | 0.00 | 155.10 |
| 0800152000 | 00667 | RUTH HARRINGTON | 19 NASHUA ST | 0026000233 | | | | |
| WATER | WRS | | | | 259.82 | -177.78 | 0.00 | 82.04 |
| SEWER | SRS | | | | 623.72 | -406.74 | 0.00 | 216.98 |
| | | RUTH HARRINGTON Total | | 0026000233 | 883.54 | -584.52 | 0.00 | 299.02 |
| 0300021001 | 00167 | PETER HARROWER | 2 GARDNER LN | 0012000129 | | | | |
| WATER | WRS | | | | 376.98 | -264.85 | 0.00 | 112.13 |
| SEWER | SRS | | | | 934.44 | -636.69 | 0.00 | 297.75 |
| | | PETER HARROWER Total | | 0012000129 | 1311.42 | -901.54 | 0.00 | 409.88 |
| 0800120000 | 00648 | MICHAEL HEDERSON | 1 SUMMIT AVE | 0019000196 | | | | |
| WATER | WRS | | | | 284.30 | -189.56 | 0.00 | 94.74 |
| SEWER | SRS | | | | 689.29 | -438.13 | 0.00 | 251.16 |
| | | MICHAEL HEDERSON Total | | 0019000196 | 973.59 | -627.69 | 0.00 | 345.90 |
| 0100115376 | 02387 | DAWN HEINLE-KIMBALL | 75 PARK ST B | 0019000026 | | | | |
| WATER | WRS | | | | 373.02 | -239.38 | 0.00 | 133.64 |
| SEWER | SRS | | | | 803.23 | -449.19 | 0.00 | 354.04 |
| | | DAWN HEINLE-KIMBALL Total | | 0019000026 | 1176.25 | -688.57 | 0.00 | 487.68 |
| 0800133000 | 00658 | MORIAH HILDRETH | 61 NASHUA ST | 0019000163 | | | | |
| WATER | WRS | | | | 147.41 | -64.35 | 0.00 | 83.06 |
| SEWER | SRS | | | | 365.57 | -143.53 | 0.00 | 222.04 |
| | | MORIAH HILDRETH Total | | 0019000163 | 512.98 | -207.88 | 0.00 | 305.10 |
| 1400086000 | 00976 | TIM HILL | 62 WILLOW RD | 0030000019 | | | | |
| WATER | WRS | | | | 463.43 | -241.67 | 0.00 | 378.36 |
| | | TIM HILL Total | | 0030000019 | 463.43 | -241.67 | 0.00 | 378.36 |
| 2600119000 | 01841 | RICHARD HOAGUE | 55 LITT RD 29F | 003609.29F | | | | |
| WATER | WRS | | | | 223.05 | -102.88 | 0.00 | 120.17 |
| SEWER | SRS | | | | 451.05 | -133.05 | 0.00 | 318.00 |
| | | RICHARD HOAGUE Total | | 003609.29F | 674.10 | -235.93 | 0.00 | 438.17 |
| 0900026000 | 00690 | TRACY HOFFMAN | 132 CENTRAL AVE | 0028000060 | | | | |
| WATER | WRS | | | | 348.29 | -234.55 | 0.00 | 113.74 |
| SEWER | SRS | | | | 855.16 | -553.18 | 0.00 | 301.98 |
| | | TRACY HOFFMAN Total | | 0028000060 | 1203.45 | -787.73 | 0.00 | 415.72 |
| 2600077000 | 01883 | TING HSU | 55 LITT RD 20C | 003609.20C | | | | |
| WATER | WRS | | | | 210.27 | -61.00 | 0.00 | 149.27 |
| SEWER | SRS | | | | 489.09 | -93.43 | 0.00 | 395.66 |
| | | TING HSU Total | | 003609.20C | 699.36 | -154.43 | 0.00 | 544.93 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|----------------------|---------------------|------------|---------------|----------|------|-----------------|
| Service | Code | | | | | | | |
| 0700058500 | 00494 | AMY HUDSON | 57 CAMBRIDGE ST | 0027000180 | | | | |
| WATER | WRS | | | | 291.57 | -266.89 | 0.00 | 24.68 |
| SEWER | SRS | | | | 687.42 | -642.18 | 0.00 | 45.24 |
| | | AMY HUDSON | Total | 0027000180 | 978.99 | -909.07 | 0.00 | 69.92 |
| 0600052000 | 00439 | DEBORAH HUMPREYS | 60 WASHINGTON ST | 0019000138 | | | | |
| WATER | WRS | | | | 258.45 | -134.73 | 0.00 | 123.72 |
| SEWER | SRS | | | | 692.48 | -359.47 | 0.00 | 333.01 |
| | | DEBORAH HUMPREYS | Total | 0019000138 | 950.93 | -494.20 | 0.00 | 456.73 |
| 0800106000 | 00642 | TERRANCE HURLEY | 22 NASHUA ST | 0019000160 | | | | |
| WATER | WRS | | | | 149.40 | -71.04 | 0.00 | 78.36 |
| SEWER | SRS | | | | 309.55 | -103.35 | 0.00 | 206.20 |
| | | TERRANCE HURLEY | Total | 0019000160 | 458.95 | -174.39 | 0.00 | 284.56 |
| 1600042000 | 01148 | IT IS FINISHED TRUST | 1 WRIGHT WAY | 0015000033 | | | | |
| WATER | WRS | | | | 171.54 | -91.45 | 0.00 | 133.11 |
| SEWER | SRS | | | | 384.76 | -174.87 | 0.00 | 352.67 |
| | | IT IS FINISHED TRUST | Total | 0015000033 | 556.30 | -266.32 | 0.00 | 485.78 |
| 1900032000 | 01378 | EDWARD IVERSON JR | 57 SHIRLEY ST | 0025000021 | | | | |
| WATER | WRS | | | | 117.81 | -75.16 | 0.00 | 104.13 |
| SEWER | SRS | | | | 241.47 | -131.46 | 0.00 | 275.57 |
| | | EDWARD IVERSON JR | Total | 0025000021 | 359.28 | -206.62 | 0.00 | 379.70 |
| 0200041100 | 00095 | LEIGH JEUNESSE | 7 DOUG RD | 0012000122 | | | | |
| WATER | WRS | | | | 427.02 | -281.34 | 0.00 | 145.68 |
| SEWER | SRS | | | | 1019.45 | -632.09 | 0.00 | 387.36 |
| | | LEIGH JEUNESSE | Total | 0012000122 | 1446.47 | -913.43 | 0.00 | 533.04 |
| 1300039000 | 00892 | RICKY JOHNSON | 41 ATHERTON ST | 0035000132 | | | | |
| WATER | WRS | | | | 505.41 | -224.58 | 0.00 | 280.83 |
| SEWER | SRS | | | | 1270.79 | -522.37 | 0.00 | 748.42 |
| | | RICKY JOHNSON | Total | 0035000132 | 1776.20 | -746.95 | 0.00 | 1029.25 |
| 2000147000 | 02578 | TODD JOHNSON | 193 W MAIN ST | 0032000016 | | | | |
| WATER | WRS | | | | 264.05 | -174.58 | 0.00 | 89.47 |
| SEWER | SRS | | | | 632.09 | -396.34 | 0.00 | 235.75 |
| | | TODD JOHNSON | Total | 0032000016 | 896.14 | -570.92 | 0.00 | 325.22 |
| 2000150000 | 02578 | TODD JOHNSON | 199 W MAIN ST | 0032000016 | | | | |
| WATER | WRS | | | | 243.38 | -110.82 | 0.00 | 132.56 |
| SEWER | SRS | | | | 577.87 | -226.47 | 0.00 | 351.40 |
| | | TODD JOHNSON | Total | 0032000016 | 821.25 | -337.29 | 0.00 | 483.96 |
| 2200002000 | 02578 | TODD JOHNSON | 3 E MAIN ST | 0026000317 | | | | |
| WATER | WRS | | | | 321.86 | -193.90 | 0.00 | 127.96 |
| SEWER | SRS | | | | 858.42 | -517.00 | 0.00 | 341.42 |
| | | TODD JOHNSON | Total | 0026000317 | 1180.28 | -710.90 | 0.00 | 469.38 |
| 2200006000 | 02578 | TODD JOHNSON | 3 LINDEN CT | 0026000322 | | | | |
| WATER | WRS | | | | 218.51 | -161.74 | 0.00 | 56.77 |
| SEWER | SRS | | | | 450.57 | -305.99 | 0.00 | 144.58 |
| | | TODD JOHNSON | Total | 0026000322 | 669.08 | -467.73 | 0.00 | 201.35 |
| 2600040000 | 01919 | RICHARD JOHNSTON JR | 55 LITT RD 10D | 003609.10D | | | | |
| WATER | WRS | | | | 195.00 | -94.12 | 0.00 | 100.88 |
| SEWER | SRS | | | | 448.36 | -181.90 | 0.00 | 266.46 |
| | | RICHARD JOHNSTON JR | Total | 003609.10D | 643.36 | -276.02 | 0.00 | 367.34 |
| 1400028000 | 02071 | WENDY JOHNSTON | 128 SANDY POND RD | 0023000046 | | | | |
| WATER | WRS | | | | 173.54 | -107.13 | 0.00 | 117.02 |
| SEWER | SRS | | | | 390.08 | -216.67 | 0.00 | 309.70 |
| | | WENDY JOHNSTON | Total | 0023000046 | 563.62 | -323.80 | 0.00 | 426.72 |
| 1500051000 | 01059 | JENNIFER JOYCE | 123 OAK RIDGE DR | 0028000045 | | | | |
| WATER | WRS | | | | 139.82 | -109.57 | 0.00 | 30.25 |
| SEWER | SRS | | | | 300.49 | -222.99 | 0.00 | 77.50 |
| | | JENNIFER JOYCE | Total | 0028000045 | 440.31 | -332.56 | 0.00 | 107.75 |
| 2400034000 | 01758 | AMANDA KEIGHLEY | 75/34 SANDY POND RD | 0029004.34 | | | | |
| WATER | WRS | | | | 134.34 | -69.35 | 0.00 | 64.99 |
| SEWER | SRS | | | | 315.58 | -147.01 | 0.00 | 168.57 |
| | | AMANDA KEIGHLEY | Total | 0029004.34 | 449.92 | -216.36 | 0.00 | 233.56 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|--------------------------|----------------------|------------|---------------|----------|------|-----------------|
| 2100019000 | 01487 | CHRISTOPHER KENYON | 21 GROVE ST | 0033000015 | | | | |
| WATER | WRS | | | | 210.89 | -100.14 | 0.00 | 110.75 |
| SEWER | SRS | | | | 547.39 | -252.67 | 0.00 | 294.72 |
| | | CHRISTOPHER KENYON Total | | 0033000015 | 758.28 | -352.81 | 0.00 | 405.47 |
| 1200073000 | 00871 | MATTHEW KING | 21 WILLARD ST | 0035000058 | | | | |
| WATER | WRS | | | | 540.61 | -246.61 | 0.00 | 294.00 |
| SEWER | SRS | | | | 1345.58 | -574.46 | 0.00 | 771.12 |
| | | MATTHEW KING Total | | 0035000058 | 1886.19 | -821.07 | 0.00 | 1065.12 |
| 0200007000 | 00060 | LISA KINSMAN | 18 GROTON SHIRLEY RD | 0002000008 | | | | |
| WATER | WRS | | | | 334.13 | -212.13 | 0.00 | 122.00 |
| | | LISA KINSMAN Total | | 0002000008 | 334.13 | -212.13 | 0.00 | 122.00 |
| 0100017500 | 02262 | KLEENIT INC | 44A PARK ST | 0026000016 | | | | |
| WATER | WNR | | | | 2129.98 | -2008.84 | 0.00 | 121.14 |
| SEWER | SNR | | | | 4308.00 | -4039.70 | 0.00 | 268.30 |
| | | KLEENIT INC Total | | 0026000016 | 6437.98 | -6048.54 | 0.00 | 389.44 |
| 1100058142 | 02379 | L TOCCI TRUST | 142 WILLARD | 0035000165 | | | | |
| WATER | WRS | | | | 107.22 | -53.09 | 0.00 | 54.13 |
| SEWER | SRS | | | | 213.61 | -72.56 | 0.00 | 141.05 |
| | | L TOCCI TRUST Total | | 0035000165 | 320.83 | -125.65 | 0.00 | 195.18 |
| 1100060000 | 02379 | L TOCCI TRUST | 146 WILLARD ST | 0035000162 | | | | |
| WATER | WRS | | | | 400.35 | -158.47 | 0.00 | 241.88 |
| SEWER | SRS | | | | 998.22 | -353.46 | 0.00 | 644.76 |
| | | L TOCCI TRUST Total | | 0035000162 | 1398.57 | -511.93 | 0.00 | 886.64 |
| 1100061000 | 02379 | L TOCCI TRUST | 150 WILLARD ST | 0035000160 | | | | |
| WATER | WRS | | | | 300.86 | -123.98 | 0.00 | 176.88 |
| SEWER | SRS | | | | 731.90 | -261.48 | 0.00 | 470.42 |
| | | L TOCCI TRUST Total | | 0035000160 | 1032.76 | -385.46 | 0.00 | 647.30 |
| 1100062000 | 02379 | L TOCCI TRUST | 152 WILLARD ST | 0035000160 | | | | |
| WATER | WRS | | | | 327.96 | -158.77 | 0.00 | 169.19 |
| SEWER | SRS | | | | 876.11 | -422.76 | 0.00 | 453.35 |
| | | L TOCCI TRUST Total | | 0035000160 | 1204.07 | -581.53 | 0.00 | 622.54 |
| 1100063000 | 02379 | L TOCCI TRUST | 156 WILLARD ST | 0035000156 | | | | |
| WATER | WRS | | | | 500.29 | -238.01 | 0.00 | 262.28 |
| SEWER | SRS | | | | 1247.86 | -553.61 | 0.00 | 694.25 |
| | | L TOCCI TRUST Total | | 0035000156 | 1748.15 | -791.62 | 0.00 | 956.53 |
| 1100065000 | 02379 | L TOCCI TRUST | 158 WILLARD ST | 0035000156 | | | | |
| WATER | WRS | | | | 442.36 | -161.34 | 0.00 | 281.02 |
| SEWER | SRS | | | | 1110.66 | -361.07 | 0.00 | 749.59 |
| | | L TOCCI TRUST Total | | 0035000156 | 1553.02 | -522.41 | 0.00 | 1030.61 |
| 1100068000 | 02379 | L TOCCI TRUST | 164 WILLARD ST | 0035000152 | | | | |
| WATER | WRS | | | | 437.71 | -276.73 | 0.00 | 160.98 |
| SEWER | SRS | | | | 1075.18 | -648.67 | 0.00 | 426.51 |
| | | L TOCCI TRUST Total | | 0035000152 | 1512.89 | -925.40 | 0.00 | 587.49 |
| 1100070000 | 02379 | L TOCCI TRUST | 166 WILLARD ST | 0035000152 | | | | |
| WATER | WRS | | | | 708.05 | -279.47 | 0.00 | 428.58 |
| SEWER | SRS | | | | 1770.70 | -653.55 | 0.00 | 1117.15 |
| | | L TOCCI TRUST Total | | 0035000152 | 2478.75 | -933.02 | 0.00 | 1545.73 |
| 1100071000 | 02379 | L TOCCI TRUST | 170 WILLARD ST | 0035000150 | | | | |
| WATER | WRS | | | | 710.21 | -265.26 | 0.00 | 444.95 |
| SEWER | SRS | | | | 1778.35 | -620.65 | 0.00 | 1157.70 |
| | | L TOCCI TRUST Total | | 0035000150 | 2488.56 | -885.91 | 0.00 | 1602.65 |
| 1100073000 | 02379 | L TOCCI TRUST | 174 WILLARD ST | 0035000148 | | | | |
| WATER | WRS | | | | 502.47 | -203.33 | 0.00 | 299.14 |
| SEWER | SRS | | | | 1264.96 | -468.46 | 0.00 | 796.50 |
| | | L TOCCI TRUST Total | | 0035000148 | 1767.43 | -671.79 | 0.00 | 1095.64 |
| 1100076000 | 02379 | L TOCCI TRUST | 180 WILLARD ST | 0004000019 | | | | |
| WATER | WRS | | | | 633.18 | -156.16 | 0.00 | 477.02 |
| SEWER | SRS | | | | 1579.49 | -347.20 | 0.00 | 1232.29 |
| | | L TOCCI TRUST Total | | 0004000019 | 2212.67 | -503.36 | 0.00 | 1709.31 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|--------------------|---------------------|------------|---------------|----------|------|-----------------|
| Service | Code | | | | | | | |
| 1200009000 | 02379 | L TOCCI TRUST | 173 WILLARD ST | 0035000170 | | | | |
| WATER | WRS | | | | 719.77 | -262.37 | 0.00 | 457.40 |
| SEWER | SRS | | | | 1802.55 | -613.62 | 0.00 | 1188.93 |
| | | L TOCCI TRUST | Total | 0035000170 | 2522.32 | -875.99 | 0.00 | 1646.33 |
| 1200012500 | 02379 | L TOCCI TRUST | 171 WILLARD ST | 0035000170 | | | | |
| WATER | WRS | | | | 379.37 | -170.59 | 0.00 | 208.78 |
| SEWER | SRS | | | | 941.35 | -385.74 | 0.00 | 555.61 |
| | | L TOCCI TRUST | Total | 0035000170 | 1320.72 | -556.33 | 0.00 | 764.39 |
| 1200013000 | 02379 | L TOCCI TRUST | 165 WILLARD ST | 0035000173 | | | | |
| WATER | WRS | | | | 279.62 | -122.00 | 0.00 | 157.62 |
| SEWER | SRS | | | | 674.61 | -256.23 | 0.00 | 418.38 |
| | | L TOCCI TRUST | Total | 0035000173 | 954.23 | -378.23 | 0.00 | 576.00 |
| 1200015000 | 02379 | L TOCCI TRUST | 163 WILLARD ST | 0035000173 | | | | |
| WATER | WRS | | | | 587.59 | -204.51 | 0.00 | 383.08 |
| SEWER | SRS | | | | 1476.99 | -471.35 | 0.00 | 1005.64 |
| | | L TOCCI TRUST | Total | 0035000173 | 2064.58 | -675.86 | 0.00 | 1388.72 |
| 1200016000 | 02379 | L TOCCI TRUST | 157 WILLARD ST | 0035000177 | | | | |
| WATER | WRS | | | | 317.92 | -119.03 | 0.00 | 198.89 |
| SEWER | SRS | | | | 778.06 | -248.25 | 0.00 | 529.81 |
| | | L TOCCI TRUST | Total | 0035000177 | 1095.98 | -367.28 | 0.00 | 728.70 |
| 1200021000 | 02379 | L TOCCI TRUST | 149 WILLARD ST | 0035000179 | | | | |
| WATER | WRS | | | | 374.40 | -155.02 | 0.00 | 219.38 |
| SEWER | SRS | | | | 928.14 | -344.22 | 0.00 | 583.92 |
| | | L TOCCI TRUST | Total | 0035000179 | 1302.54 | -499.24 | 0.00 | 803.30 |
| 1200022000 | 02379 | L TOCCI TRUST | 145 WILLARD ST | 0035000181 | | | | |
| WATER | WRS | | | | 586.87 | -226.46 | 0.00 | 360.41 |
| SEWER | SRS | | | | 1473.26 | -525.04 | 0.00 | 948.22 |
| | | L TOCCI TRUST | Total | 0035000181 | 2060.13 | -751.50 | 0.00 | 1308.63 |
| 1200025000 | 02379 | L TOCCI TRUST | 141 WILLARD ST | 0035000182 | | | | |
| WATER | WRS | | | | 452.01 | -172.56 | 0.00 | 279.45 |
| SEWER | SRS | | | | 1135.91 | -390.91 | 0.00 | 745.00 |
| | | L TOCCI TRUST | Total | 0035000182 | 1587.92 | -563.47 | 0.00 | 1024.45 |
| 1200027000 | 02379 | L TOCCI TRUST | 139 WILLARD ST | 0025000001 | | | | |
| WATER | WRS | | | | 228.09 | -77.92 | 0.00 | 150.17 |
| SEWER | SRS | | | | 537.47 | -138.78 | 0.00 | 398.69 |
| | | L TOCCI TRUST | Total | 0025000001 | 765.56 | -216.70 | 0.00 | 548.86 |
| 1300072000 | 02379 | L TOCCI TRUST | 25 MYRICK ST | 0035000105 | | | | |
| WATER | WRS | | | | 569.59 | -246.80 | 0.00 | 322.79 |
| SEWER | SRS | | | | 1424.57 | -575.31 | 0.00 | 849.26 |
| | | L TOCCI TRUST | Total | 0035000105 | 1994.16 | -822.11 | 0.00 | 1172.05 |
| 2600115000 | 01845 | JOSHUA L'HOMME | 55 LITT RD 29B | 003609.29B | | | | |
| WATER | WRS | | | | 255.49 | -110.95 | 0.00 | 144.54 |
| SEWER | SRS | | | | 609.88 | -226.59 | 0.00 | 383.29 |
| | | JOSHUA L'HOMME | Total | 003609.29B | 865.37 | -337.54 | 0.00 | 527.83 |
| 2400048000 | 01772 | ROSE LAFARGUE | 75/48 SANDY POND RD | 0029004.48 | | | | |
| WATER | WRS | | | | 232.58 | -156.77 | 0.00 | 75.81 |
| SEWER | SRS | | | | 547.28 | -348.84 | 0.00 | 198.44 |
| | | ROSE LAFARGUE | Total | 0029004.48 | 779.86 | -505.61 | 0.00 | 274.25 |
| 2200038300 | 01578 | CONSTANCE LAMISERE | 83 E MAIN ST | 0034000047 | | | | |
| WATER | WRS | | | | 252.48 | -173.51 | 0.00 | 78.97 |
| SEWER | SRS | | | | 600.29 | -393.41 | 0.00 | 206.88 |
| | | CONSTANCE LAMISERE | Total | 0034000047 | 852.77 | -566.92 | 0.00 | 285.85 |
| 0900086500 | 00728 | CHUCK LANDRY | 2 LAKE AVE | 0027000085 | | | | |
| WATER | WRS | | | | 253.55 | -166.47 | 0.00 | 87.08 |
| SEWER | SRS | | | | 606.56 | -376.01 | 0.00 | 230.55 |
| | | CHUCK LANDRY | Total | 0027000085 | 860.11 | -542.48 | 0.00 | 317.63 |
| 0200057000 | 00114 | MICHAEL LANTEIGNE | 12 JONATHAN DR | 0012000073 | | | | |
| WATER | WRS | | | | 148.05 | -75.26 | 0.00 | 72.79 |
| SEWER | SRS | | | | 363.31 | -169.10 | 0.00 | 194.21 |
| | | MICHAEL LANTEIGNE | Total | 0012000073 | 511.36 | -244.36 | 0.00 | 267.00 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|---------------------|---------------------|------------|---------------|----------|------|-----------------|
| 0400018000 | 00278 | GLEN LAPIERRE | 9 LAWTON ST | 0026000149 | | | | |
| WATER | WRS | | | | 163.90 | -118.61 | 0.00 | 45.29 |
| SEWER | SRS | | | | 365.15 | -247.17 | 0.00 | 117.98 |
| | | GLEN LAPIERRE | Total | 0026000149 | 529.05 | -365.78 | 0.00 | 163.27 |
| 2200041000 | 01582 | LAWTON FAMILY TRUST | 91 E MAIN ST | 0034000058 | | | | |
| WATER | WRS | | | | 280.92 | -130.24 | 0.00 | 150.68 |
| SEWER | SRS | | | | 737.06 | -337.02 | 0.00 | 400.04 |
| | | LAWTON FAMILY TRUST | Total | 0034000058 | 1017.98 | -467.26 | 0.00 | 550.72 |
| 2200042000 | 01583 | DOUGLAS LAWTON | 93 E MAIN ST | 0034000059 | | | | |
| WATER | WRS | | | | 1143.78 | -685.47 | 0.00 | 458.31 |
| SEWER | SRS | | | | 2833.05 | -1685.03 | 0.00 | 1148.02 |
| | | DOUGLAS LAWTON | Total | 0034000059 | 3976.83 | -2370.50 | 0.00 | 1606.33 |
| 2400020000 | 01744 | JULIE LEBERT-BATES | 75/20 SANDY POND RD | 0029004.20 | | | | |
| WATER | WRS | | | | 168.98 | -80.88 | 0.00 | 88.10 |
| SEWER | SRS | | | | 451.07 | -216.01 | 0.00 | 235.06 |
| | | JULIE LEBERT-BATES | Total | 0029004.20 | 620.05 | -296.89 | 0.00 | 323.16 |
| 1300037000 | 02181 | ED LEBLANC | 37 MYRICK ST | 0035000110 | | | | |
| WATER | WRS | | | | 593.67 | -358.33 | 0.00 | 235.34 |
| SEWER | SRS | | | | 991.06 | -389.50 | 0.00 | 601.56 |
| | | ED LEBLANC | Total | 0035000110 | 1584.73 | -747.83 | 0.00 | 836.90 |
| 1300078000 | 02181 | ED LEBLANC | 39 MYRICK ST | 0035000110 | | | | |
| WATER | WRS | | | | 166.04 | -73.21 | 0.00 | 92.83 |
| SEWER | SRS | | | | 371.06 | -126.12 | 0.00 | 244.94 |
| | | ED LEBLANC | Total | 0035000110 | 537.10 | -199.33 | 0.00 | 337.77 |
| 0700030000 | 02010 | ERICKSON LEVY | 21 CAMBRIDGE ST | 0026000215 | | | | |
| WATER | WRS | | | | 125.42 | -66.05 | 0.00 | 59.37 |
| SEWER | SRS | | | | 326.17 | -166.90 | 0.00 | 159.27 |
| | | ERICKSON LEVY | Total | 0026000215 | 451.59 | -232.95 | 0.00 | 218.64 |
| 1800073000 | 01351 | DOROTHY LEWIS | 28 MARKHAM CIR | 0035000049 | | | | |
| WATER | WRS | | | | 809.92 | -292.70 | 0.00 | 517.22 |
| SEWER | SRS | | | | 2025.83 | -689.95 | 0.00 | 1335.88 |
| | | DOROTHY LEWIS | Total | 0035000049 | 2835.75 | -982.65 | 0.00 | 1853.10 |
| 1800075000 | 01351 | DOROTHY LEWIS | 32 MARKHAM CIR | 0035000047 | | | | |
| WATER | WRS | | | | 130.50 | -73.70 | 0.00 | 56.80 |
| SEWER | SRS | | | | 275.82 | -127.52 | 0.00 | 148.30 |
| | | DOROTHY LEWIS | Total | 0035000047 | 406.32 | -201.22 | 0.00 | 205.10 |
| 0800010000 | 00596 | KENNETH LEWIS | 12 LINCOLN ST | 0026000239 | | | | |
| WATER | WRS | | | | 539.55 | -400.86 | 0.00 | 138.69 |
| SEWER | SRS | | | | 652.49 | -317.78 | 0.00 | 334.71 |
| | | KENNETH LEWIS | Total | 0026000239 | 1192.04 | -718.64 | 0.00 | 473.40 |
| 0800107000 | 00643 | M LINS COTT | 24 NASHUA ST | 0019000158 | | | | |
| WATER | WRS | | | | 183.97 | -88.09 | 0.00 | 95.88 |
| SEWER | SRS | | | | 472.46 | -225.29 | 0.00 | 247.17 |
| | | M LINS COTT | Total | 0019000158 | 656.43 | -313.38 | 0.00 | 343.05 |
| 1800078000 | 02358 | BRUCE LINSTAD | 35 MARKHAM CIR | 0035000029 | | | | |
| WATER | WRS | | | | 166.12 | -138.12 | 0.00 | 28.00 |
| SEWER | SRS | | | | 335.58 | -298.78 | 0.00 | 36.80 |
| | | BRUCE LINSTAD | Total | 0035000029 | 501.70 | -436.90 | 0.00 | 64.80 |
| 1800078002 | 02357 | BRUCE LINSTAD | 35 MARKHAM CIR- APT | 0035000029 | | | | |
| WATER | WRS | | | | 122.09 | -71.96 | 0.00 | 50.13 |
| SEWER | SRS | | | | 253.35 | -122.81 | 0.00 | 130.54 |
| | | BRUCE LINSTAD | Total | 0035000029 | 375.44 | -194.77 | 0.00 | 180.67 |
| 0700011000 | 00675 | DANIEL LOCKE | 15 COLUMBIA ST | 0026000274 | | | | |
| WATER | WRS | | | | 2157.26 | -1235.47 | 0.00 | 921.79 |
| SEWER | SRS | | | | 5252.03 | -2984.34 | 0.00 | 2267.69 |
| | | DANIEL LOCKE | Total | 0026000274 | 7409.29 | -4219.81 | 0.00 | 3189.48 |
| 0900001800 | 00675 | DANIEL LOCKE | 10 CENTRAL AVE | 0026000277 | | | | |
| WATER | WRS | | | | 233.79 | -109.74 | 0.00 | 124.05 |
| SEWER | SRS | | | | 626.74 | -292.81 | 0.00 | 333.93 |
| | | DANIEL LOCKE | Total | 0026000277 | 860.53 | -402.55 | 0.00 | 457.98 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|--------------------|------------------------|------------|---------------|----------|------|-----------------|
| 2500027017 | 02203 | RALPH LONGTON | 17 HIBISCUS LANE | 0007000023 | | | | |
| WATER | WRS | | | | 204.89 | -111.68 | 0.00 | 168.35 |
| SEWER | SRS | | | | 473.69 | -228.78 | 0.00 | 447.27 |
| | | RALPH LONGTON | Total | 0007000023 | 678.58 | -340.46 | 0.00 | 615.62 |
| 0300057500 | 00208 | MARK LURVEY | 9 DOUGLAS DR | 0003000031 | | | | |
| WATER | WRS | | | | 238.88 | -156.72 | 0.00 | 82.16 |
| SEWER | SRS | | | | 565.97 | -348.71 | 0.00 | 217.26 |
| | | MARK LURVEY | Total | 0003000031 | 804.85 | -505.43 | 0.00 | 299.42 |
| 0800153000 | 00668 | JIM MANNING | 17 NASHUA ST | 0026000234 | | | | |
| WATER | WRS | | | | 322.01 | -216.17 | 0.00 | 105.84 |
| SEWER | SRS | | | | 790.09 | -509.09 | 0.00 | 281.00 |
| | | JIM MANNING | Total | 0026000234 | 1112.10 | -725.26 | 0.00 | 386.84 |
| 0300040000 | 02586 | MELISSA MANNO | 7 JOHN RILEY ROAD | 0011000065 | | | | |
| WATER | WRS | | | | 295.87 | -212.62 | 0.00 | 83.25 |
| SEWER | SRS | | | | 549.33 | -329.29 | 0.00 | 220.04 |
| | | MELISSA MANNO | Total | 0011000065 | 845.20 | -541.91 | 0.00 | 303.29 |
| 1300025000 | 00885 | RICHARD MARKS | 50 ATHERTON ST | 0035000157 | | | | |
| WATER | WRS | | | | 383.00 | -137.14 | 0.00 | 245.86 |
| SEWER | SRS | | | | 953.85 | -298.66 | 0.00 | 655.19 |
| | | RICHARD MARKS | Total | 0035000157 | 1336.85 | -435.80 | 0.00 | 901.05 |
| 1200050000 | 02528 | ROBERT MARTIN | 83 WILLARD ST | 0035000072 | | | | |
| WATER | WRS | | | | 166.48 | -95.52 | 0.00 | 70.96 |
| SEWER | SRS | | | | 373.79 | -187.44 | 0.00 | 186.35 |
| | | ROBERT MARTIN | Total | 0035000072 | 540.27 | -282.96 | 0.00 | 257.31 |
| 1200051000 | 02528 | ROBERT MARTIN | 81 WILLARD ST | 0035000072 | | | | |
| WATER | WRS | | | | 126.84 | -62.60 | 0.00 | 64.24 |
| SEWER | SRS | | | | 267.12 | -98.73 | 0.00 | 168.39 |
| | | ROBERT MARTIN | Total | 0035000072 | 393.96 | -161.33 | 0.00 | 232.63 |
| 0400022000 | 00281 | MICHELLE MASTRULLO | 7 JACKSON ST | 0019000109 | | | | |
| WATER | WRS | | | | 292.85 | -194.91 | 0.00 | 97.94 |
| SEWER | SRS | | | | 777.86 | -514.68 | 0.00 | 263.18 |
| | | MICHELLE MASTRULLO | Total | 0019000109 | 1070.71 | -709.59 | 0.00 | 361.12 |
| 0400114000 | 00330 | ROBERT MAXWELL | 34 PEARL ST | 0019000050 | | | | |
| WATER | WRS | | | | 85.87 | -71.87 | 0.00 | 14.00 |
| SEWER | SRS | | | | 180.79 | -159.02 | 0.00 | 21.77 |
| | | ROBERT MAXWELL | Total | 0019000050 | 266.66 | -230.89 | 0.00 | 35.77 |
| 2300005000 | 01631 | DAVID MCMILLAN | 15 MAPLE ST | 0034000095 | | | | |
| WATER | WRS | | | | 314.63 | -165.60 | 0.00 | 149.03 |
| SEWER | SRS | | | | 755.76 | -362.49 | 0.00 | 393.27 |
| | | DAVID MCMILLAN | Total | 0034000095 | 1070.39 | -528.09 | 0.00 | 542.30 |
| 0400046000 | 00298 | PATRICK MCQUAID | 57 JACKSON ST- EXT | 0019000086 | | | | |
| WATER | WRS | | | | 153.97 | -79.33 | 0.00 | 74.64 |
| SEWER | SRS | | | | 389.13 | -189.46 | 0.00 | 199.67 |
| | | PATRICK MCQUAID | Total | 0019000086 | 543.10 | -268.79 | 0.00 | 274.31 |
| 0200091500 | 00147 | DENELLE METCALF | 13 VERNON ST | 0012000107 | | | | |
| WATER | WRS | | | | 339.88 | -176.31 | 0.00 | 163.57 |
| SEWER | SRS | | | | 762.69 | -332.43 | 0.00 | 430.26 |
| | | DENELLE METCALF | Total | 0012000107 | 1102.57 | -508.74 | 0.00 | 593.83 |
| 2000053000 | 01424 | BRIAN MICALCZYK | 194 W MAIN ST | 0032000032 | | | | |
| WATER | WRS | | | | 134.80 | -77.12 | 0.00 | 57.68 |
| SEWER | SRS | | | | 287.41 | -136.59 | 0.00 | 150.82 |
| | | BRIAN MICALCZYK | Total | 0032000032 | 422.21 | -213.71 | 0.00 | 208.50 |
| 2100105000 | 01542 | MICRON PLASTICS | 30 TANNERY ST - MICRON | 0026000288 | | | | |
| WATER | WRS | | | | 42.04 | -21.81 | 0.00 | 20.23 |
| SEWER | SRS | | | | 105.29 | -51.65 | 0.00 | 53.64 |
| | | MICRON PLASTICS | Total | 0026000288 | 147.33 | -73.46 | 0.00 | 73.87 |
| 1400140000 | 01022 | CHERYL MIDDLEBROOK | 3 BIRCH ST | 0028000125 | | | | |
| WATER | WRS | | | | 529.02 | -366.07 | 0.00 | 266.58 |
| | | CHERYL MIDDLEBROOK | Total | 0028000125 | 529.02 | -366.07 | 0.00 | 266.58 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|---------------------|------------|---------------|----------|------|-----------------|
| 2700020025 | 02144 | CHAD MILLS | 25 ROBBINS ROAD | 0037000069 | | | | |
| WATER | WRS | | | | 530.77 | -220.38 | 0.00 | 310.39 |
| SEWER | SRS | | | | 1099.41 | -283.31 | 0.00 | 816.10 |
| | | CHAD MILLS | Total | 0037000069 | 1630.18 | -503.69 | 0.00 | 1126.49 |
| 0400087000 | 00322 | IVAN MIRANDA | 2 PEARL ST | 0026000113 | | | | |
| WATER | WRS | | | | 450.00 | -311.74 | 0.00 | 138.26 |
| SEWER | SRS | | | | 1129.88 | -761.78 | 0.00 | 368.10 |
| | | IVAN MIRANDA | Total | 0026000113 | 1579.88 | -1073.52 | 0.00 | 506.36 |
| 2300030000 | 01647 | JEFFREY MOHR | 50 FLETCHER ST | 0034000063 | | | | |
| WATER | WRS | | | | 247.59 | -150.31 | 0.00 | 97.28 |
| SEWER | SRS | | | | 633.93 | -375.73 | 0.00 | 258.20 |
| | | JEFFREY MOHR | Total | 0034000063 | 881.52 | -526.04 | 0.00 | 355.48 |
| 2000023000 | 01410 | SHARI MONGE | 98 W MAIN ST | 0026000045 | | | | |
| WATER | WRS | | | | 122.31 | -60.91 | 0.00 | 61.40 |
| SEWER | SRS | | | | 254.60 | -93.44 | 0.00 | 161.16 |
| | | SHARI MONGE | Total | 0026000045 | 376.91 | -154.35 | 0.00 | 222.56 |
| 1500036000 | 02268 | ROBERT MORAN | 107 OAK RIDGE DR | 0028000037 | | | | |
| WATER | WRS | | | | 197.17 | -143.27 | 0.00 | 53.90 |
| SEWER | SRS | | | | 453.97 | -312.81 | 0.00 | 141.16 |
| | | ROBERT MORAN | Total | 0028000037 | 651.14 | -456.08 | 0.00 | 195.06 |
| 1500036001 | 02268 | ROBERT MORAN | 107 OAK RIDGE DR | 0028000037 | | | | |
| WATER | WRS | | | | 134.37 | -82.57 | 0.00 | 51.80 |
| | | ROBERT MORAN | Total | 0028000037 | 134.37 | -82.57 | 0.00 | 51.80 |
| 0700026600 | 01972 | FANETTE MORRISON | 22 CAMBRIDGE ST | 0026211.22 | | | | |
| WATER | WRS | | | | 136.87 | -99.95 | 0.00 | 36.92 |
| SEWER | SRS | | | | 292.90 | -197.42 | 0.00 | 95.48 |
| | | FANETTE MORRISON | Total | 0026211.22 | 429.77 | -297.37 | 0.00 | 132.40 |
| 1600079000 | 01201 | MICHAEL MORSE | 13 SANDY POND RD | 0028000120 | | | | |
| WATER | WRS | | | | 341.57 | -177.50 | 0.00 | 284.57 |
| SEWER | SRS | | | | 836.40 | -404.34 | 0.00 | 756.56 |
| | | MICHAEL MORSE | Total | 0028000120 | 1177.97 | -581.84 | 0.00 | 1041.13 |
| 0200002000 | 00057 | FREDERICK MULDOON | 8 GROTON SHIRLEY RD | 0019000006 | | | | |
| WATER | WRS | | | | 463.30 | -339.25 | 0.00 | 124.05 |
| | | FREDERICK MULDOON | Total | 0019000006 | 463.30 | -339.25 | 0.00 | 124.05 |
| 0200041401 | 02328 | SEAN MURPHY | 4 DOUG RD | 0012000128 | | | | |
| WATER | WRS | | | | 101.43 | -72.64 | 0.00 | 28.79 |
| | | SEAN MURPHY | Total | 0012000128 | 101.43 | -72.64 | 0.00 | 28.79 |
| 1200064000 | 00863 | SHAWN MURPHY | 49 WILLARD ST | 0035000064 | | | | |
| WATER | WRS | | | | 520.81 | -213.74 | 0.00 | 307.07 |
| SEWER | SRS | | | | 1306.68 | -494.26 | 0.00 | 812.42 |
| | | SHAWN MURPHY | Total | 0035000064 | 1827.49 | -708.00 | 0.00 | 1119.49 |
| 0700066000 | 00502 | RUDY NIETO | 26 WILLIAMS ST | 0027000020 | | | | |
| WATER | WRS | | | | 139.68 | -63.89 | 0.00 | 75.79 |
| SEWER | SRS | | | | 374.49 | -170.46 | 0.00 | 204.03 |
| | | RUDY NIETO | Total | 0027000020 | 514.17 | -234.35 | 0.00 | 279.82 |
| 0800024500 | 00606 | DANIEL NOONAN | 43 HIGHLAND AVE | 0027000191 | | | | |
| WATER | WRS | | | | 419.41 | -295.31 | 0.00 | 124.10 |
| SEWER | SRS | | | | 1050.07 | -720.01 | 0.00 | 330.06 |
| | | DANIEL NOONAN | Total | 0027000191 | 1469.48 | -1015.32 | 0.00 | 454.16 |
| 1900031000 | 01377 | BRIAN NORSTROM | 55 SHIRLEY ST | 0025000022 | | | | |
| WATER | WRS | | | | 224.95 | -128.31 | 0.00 | 202.68 |
| SEWER | SRS | | | | 527.25 | -273.19 | 0.00 | 539.62 |
| | | BRIAN NORSTROM | Total | 0025000022 | 752.20 | -401.50 | 0.00 | 742.30 |
| 2000102000 | 01442 | RUSSELL NORSTROM | 107 W MAIN ST | 0025000010 | | | | |
| WATER | WRS | | | | 510.26 | -262.70 | 0.00 | 247.56 |
| SEWER | SRS | | | | 1273.60 | -615.66 | 0.00 | 657.94 |
| | | RUSSELL NORSTROM | Total | 0025000010 | 1783.86 | -878.36 | 0.00 | 905.50 |
| 1600074000 | 01194 | WILLARD NORSTROM | 228.5 PIERCE AVE | 0021000024 | | | | |
| WATER | WRS | | | | 135.13 | -86.25 | 0.00 | 91.13 |
| SEWER | SRS | | | | 287.57 | -160.96 | 0.00 | 240.38 |
| | | WILLARD NORSTROM | Total | 0021000024 | 422.70 | -247.21 | 0.00 | 331.51 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-----------------|-----------------------|------------|---------------|----------|------|-----------------|
| 0600039000 | 00431 | JOHN OVERCASH | 32 WASHINGTON ST | 0026000171 | | | | |
| WATER | WRS | | | | 457.67 | -319.00 | 0.00 | 138.67 |
| SEWER | SRS | | | | 1150.31 | -781.15 | 0.00 | 369.16 |
| | | JOHN OVERCASH | Total | 0026000171 | 1607.98 | -1100.15 | 0.00 | 507.83 |
| 0300042000 | 00189 | DANA OWEN | 84 GROTON SCHOOL -2ND | 002000016 | | | | |
| WATER | WRS | | | | 264.57 | -183.40 | 0.00 | 81.17 |
| | | DANA OWEN | Total | 002000016 | 264.57 | -183.40 | 0.00 | 81.17 |
| 0300045500 | 00195 | CLARK PAIGE | 91 GROTON SCHOOL RD | 0003000068 | | | | |
| WATER | WRS | | | | 176.63 | -117.04 | 0.00 | 59.59 |
| SEWER | SRS | | | | 399.69 | -243.17 | 0.00 | 156.52 |
| | | CLARK PAIGE | Total | 0003000068 | 576.32 | -360.21 | 0.00 | 216.11 |
| 2300117000 | 01716 | D PARE | 27 THIRD ST | 0034000134 | | | | |
| WATER | WRS | | | | 127.67 | -109.68 | 0.00 | 17.99 |
| SEWER | SRS | | | | 216.22 | -173.27 | 0.00 | 42.95 |
| | | D PARE | Total | 0034000134 | 343.89 | -282.95 | 0.00 | 60.94 |
| 1600065000 | 01184 | STEPHEN PEABODY | 7.5 CALVIN ST | 0021000030 | | | | |
| WATER | WRS | | | | 109.67 | -58.05 | 0.00 | 61.62 |
| | | STEPHEN PEABODY | Total | 0021000030 | 109.67 | -58.05 | 0.00 | 61.62 |
| 1600087500 | 01212 | DANIEL PETERS | 26 SANDY POND RD | 0028000131 | | | | |
| WATER | WRS | | | | 147.11 | -58.55 | 0.00 | 195.54 |
| SEWER | SRS | | | | 630.74 | -382.10 | 0.00 | 536.73 |
| | | DANIEL PETERS | Total | 0028000131 | 777.85 | -440.65 | 0.00 | 732.27 |
| 2200072006 | 02306 | LORI PETERSON | 68 E MAIN ST 6 | 00270124.6 | | | | |
| WATER | WRS | | | | 100.77 | -70.56 | 0.00 | 30.21 |
| SEWER | SRS | | | | 195.94 | -119.12 | 0.00 | 76.82 |
| | | LORI PETERSON | Total | 00270124.6 | 296.71 | -189.68 | 0.00 | 107.03 |
| 0400063000 | 00311 | ANDREW PIERCE | 21 PEARL ST | 0026000124 | | | | |
| WATER | WRS | | | | 200.90 | -96.24 | 0.00 | 104.66 |
| SEWER | SRS | | | | 538.44 | -256.76 | 0.00 | 281.68 |
| | | ANDREW PIERCE | Total | 0026000124 | 739.34 | -353.00 | 0.00 | 386.34 |
| 0400068000 | 00311 | ANDREW PIERCE | 25 PEARL ST | 0026000122 | | | | |
| WATER | WRS | | | | 498.30 | -243.00 | 0.00 | 255.30 |
| SEWER | SRS | | | | 1292.88 | -627.72 | 0.00 | 665.16 |
| | | ANDREW PIERCE | Total | 0026000122 | 1791.18 | -870.72 | 0.00 | 920.46 |
| 1300052001 | 01822 | DONALD PIKE | 13-15 ATHERTON ST | 0035000117 | | | | |
| WATER | WRS | | | | 389.05 | -105.88 | 0.00 | 283.17 |
| SEWER | SRS | | | | 933.53 | -203.36 | 0.00 | 730.17 |
| | | DONALD PIKE | Total | 0035000117 | 1322.58 | -309.24 | 0.00 | 1013.34 |
| 1900008000 | 01366 | ROBERTA POLLEY | 11 SHIRLEY ST | 0026000074 | | | | |
| WATER | WRS | | | | 426.37 | -246.48 | 0.00 | 302.80 |
| SEWER | SRS | | | | 1030.65 | -560.45 | 0.00 | 801.19 |
| | | ROBERTA POLLEY | Total | 0026000074 | 1457.02 | -806.93 | 0.00 | 1103.99 |
| 0600076047 | 02276 | JOHN PORTER | 47 NORWOOD AVE - | 0020000053 | | | | |
| WATER | WRS | | | | 280.78 | -181.92 | 0.00 | 98.86 |
| SEWER | SRS | | | | 491.04 | -238.55 | 0.00 | 252.49 |
| | | JOHN PORTER | Total | 0020000053 | 771.82 | -420.47 | 0.00 | 351.35 |
| 0400284005 | 02394 | REAFS LLC | 28 WEST ST - BLDG 3 A | 0026115.3A | | | | |
| WATER | WRS | | | | 173.20 | -74.58 | 0.00 | 98.62 |
| SEWER | SRS | | | | 464.45 | -198.99 | 0.00 | 265.46 |
| | | REAFS LLC | Total | 0026115.3A | 637.65 | -273.57 | 0.00 | 364.08 |
| 2500014000 | 01791 | LIAM REARDON | 17 MULBERRY CIRCLE | 0016000044 | | | | |
| WATER | WRS | | | | 150.15 | -132.59 | 0.00 | 82.08 |
| SEWER | SRS | | | | 355.75 | -327.51 | 0.00 | 201.98 |
| | | LIAM REARDON | Total | 0016000044 | 505.90 | -460.10 | 0.00 | 284.06 |
| 1500078000 | 01085 | JESSICA REIDER | 150 OAK RIDGE DR | 0021000052 | | | | |
| WATER | WRS | | | | 121.14 | -58.72 | 0.00 | 62.42 |
| SEWER | SRS | | | | 323.35 | -155.44 | 0.00 | 167.91 |
| | | JESSICA REIDER | Total | 0021000052 | 444.49 | -214.16 | 0.00 | 230.33 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|-------------------|------------|---------------|----------|------|-----------------|
| Service | Code | | | | | | | |
| 0700146001 | 02424 | JAMES REYNOLDS | 122 WASHINGTON ST | 0020000012 | 62.08 | -31.28 | 0.00 | 30.80 |
| WATER | WRS | | | | 166.35 | -83.45 | 0.00 | 82.90 |
| SEWER | SRS | | | | 228.43 | -114.73 | 0.00 | 113.70 |
| | | JAMES REYNOLDS | Total | 0020000012 | | | | |
| 1300060000 | 00903 | STANLEY RILEY | 1 MYRICK ST | 0035000092 | 134.33 | -71.59 | 0.00 | 62.74 |
| WATER | WRS | | | | 286.07 | -121.86 | 0.00 | 164.21 |
| SEWER | SRS | | | | 420.40 | -193.45 | 0.00 | 226.95 |
| | | STANLEY RILEY | Total | 0035000092 | | | | |
| 1300061000 | 00903 | STANLEY RILEY | 3 MYRICK ST | 0035000092 | 172.63 | -92.00 | 0.00 | 80.63 |
| WATER | WRS | | | | 388.36 | -176.25 | 0.00 | 212.11 |
| SEWER | SRS | | | | 560.99 | -268.25 | 0.00 | 292.74 |
| | | STANLEY RILEY | Total | 0035000092 | | | | |
| 2300047000 | 01660 | STRUAN ROBERTSON | 37 FLETCHER ST | 0034000102 | 184.92 | -136.71 | 0.00 | 48.21 |
| WATER | WRS | | | | 420.13 | -295.31 | 0.00 | 124.82 |
| SEWER | SRS | | | | 605.05 | -432.02 | 0.00 | 173.03 |
| | | STRUAN ROBERTSON | Total | 0034000102 | | | | |
| 2500007000 | 01784 | N ROBINSON | 8 MULBERRY CIRCLE | 0016000055 | 117.53 | -74.15 | 0.00 | 80.98 |
| WATER | WRS | | | | 240.71 | -128.73 | 0.00 | 213.22 |
| SEWER | SRS | | | | 358.24 | -202.88 | 0.00 | 294.20 |
| | | N ROBINSON | Total | 0016000055 | | | | |
| 2200049000 | 01586 | ANTHONY ROGERS | 107 E MAIN ST | 0034000062 | 185.84 | -130.78 | 0.00 | 55.06 |
| WATER | WRS | | | | 422.68 | -279.54 | 0.00 | 143.14 |
| SEWER | SRS | | | | 608.52 | -410.32 | 0.00 | 198.20 |
| | | ANTHONY ROGERS | Total | 0034000062 | | | | |
| 1900024000 | 01374 | STEVEN ROGERS | 44 SHIRLEY ST | 0026000051 | 221.89 | -109.34 | 0.00 | 223.41 |
| WATER | WRS | | | | 519.09 | -222.58 | 0.00 | 595.05 |
| SEWER | SRS | | | | 740.98 | -331.92 | 0.00 | 818.46 |
| | | STEVEN ROGERS | Total | 0026000051 | | | | |
| 0700026000 | 01971 | MICHAEL SAEGESSER | 26 CAMBRIDGE ST | 0026000356 | 225.39 | -151.64 | 0.00 | 73.75 |
| WATER | WRS | | | | 529.94 | -335.33 | 0.00 | 194.61 |
| SEWER | SRS | | | | 755.33 | -486.97 | 0.00 | 268.36 |
| | | MICHAEL SAEGESSER | Total | 0026000356 | | | | |
| 1300066000 | 00906 | PAUL SAYA | 15 MYRICK ST | 0035000099 | 495.69 | -234.91 | 0.00 | 260.78 |
| WATER | WRS | | | | 1242.52 | -547.84 | 0.00 | 694.68 |
| SEWER | SRS | | | | 1738.21 | -782.75 | 0.00 | 955.46 |
| | | PAUL SAYA | Total | 0035000099 | | | | |
| 2100013000 | 01482 | MICHAEL SCHIAVONE | 7 GROVE ST | 0033000010 | 272.39 | -152.44 | 0.00 | 119.95 |
| WATER | WRS | | | | 608.33 | -296.82 | 0.00 | 311.51 |
| SEWER | SRS | | | | 880.72 | -449.26 | 0.00 | 431.46 |
| | | MICHAEL SCHIAVONE | Total | 0033000010 | | | | |
| 0900074000 | 01210 | SCHWARTZ, HARRY & | 143 CENTRAL AVE | 0028000084 | 182.49 | -99.89 | 0.00 | 82.60 |
| WATER | WRS | | | | 182.49 | -99.89 | 0.00 | 82.60 |
| | | SCHWARTZ, HARRY & | Total | 0028000084 | | | | |
| 1600079800 | 01204 | DAVID SCHWARTZ | 4 SANDY POND RD | 0035000003 | 284.12 | -250.17 | 0.00 | 33.95 |
| WATER | WNR | | | | 585.83 | -536.22 | 0.00 | 49.61 |
| SEWER | SNR | | | | 869.95 | -786.39 | 0.00 | 83.56 |
| | | DAVID SCHWARTZ | Total | 0035000003 | | | | |
| 1400018000 | 00942 | HELENE SCHWARTZ | 125 SANDY POND RD | 0022000015 | 121.24 | -59.84 | 0.00 | 131.29 |
| WATER | WRS | | | | 121.24 | -59.84 | 0.00 | 131.29 |
| | | HELENE SCHWARTZ | Total | 0022000015 | | | | |
| 1300011000 | 00878 | WAYNE SEARS | 20 ATHERTON ST | 0035000144 | 397.71 | -193.73 | 0.00 | 203.98 |
| WATER | WRS | | | | 989.22 | -446.63 | 0.00 | 542.59 |
| SEWER | SRS | | | | 1386.93 | -640.36 | 0.00 | 746.57 |
| | | WAYNE SEARS | Total | 0035000144 | | | | |
| 0600054000 | 00440 | SAMMY SEEL | 64 WASHINGTON ST | 0019000137 | 186.76 | -167.53 | 0.00 | 19.23 |
| WATER | WRS | | | | 482.11 | -438.51 | 0.00 | 43.60 |
| SEWER | SRS | | | | 668.87 | -606.04 | 0.00 | 62.83 |
| | | SAMMY SEEL | Total | 0019000137 | | | | |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|------------------|----------------------|------------|---------------|----------|------|-----------------|
| 2500027600 | 02019 | SCOTT SENATORE | 3 MAGNOLJA DRIVE | 0016000073 | | | | |
| WATER | WRS | | | | 361.15 | -218.10 | 0.00 | 295.42 |
| SEWER | SRS | | | | 883.71 | -506.20 | 0.00 | 786.15 |
| | | SCOTT SENATORE | Total | 0016000073 | 1244.86 | -724.30 | 0.00 | 1081.57 |
| 2600078000 | 01876 | CHRISTY SHEPARD | 55 LITT RD 21A | 003609.21A | | | | |
| WATER | WRS | | | | 243.90 | -118.80 | 0.00 | 125.10 |
| SEWER | SRS | | | | 578.72 | -247.67 | 0.00 | 331.05 |
| | | CHRISTY SHEPARD | Total | 003609.21A | 822.62 | -366.47 | 0.00 | 456.15 |
| 1700028000 | 01272 | DANIEL SHERIFF | 18/28 WESTFORD RD | 0016016.28 | | | | |
| WATER | WRS | | | | 589.07 | -399.65 | 0.00 | 189.42 |
| SEWER | SRS | | | | 1244.25 | -760.59 | 0.00 | 483.66 |
| | | DANIEL SHERIFF | Total | 0016016.28 | 1833.32 | -1160.24 | 0.00 | 673.08 |
| 1600067525 | 02180 | DENNIS SHIVO | 25 CALVIN ST | 0021000088 | | | | |
| WATER | WRS | | | | 291.64 | -175.47 | 0.00 | 338.77 |
| SEWER | SRS | | | | 704.91 | -398.74 | 0.00 | 888.75 |
| | | DENNIS SHIVO | Total | 0021000088 | 996.55 | -574.21 | 0.00 | 1227.52 |
| 0900121080 | 00761 | KENNETH SILVA | 44 GROTON HARVARD RD | 0027000186 | | | | |
| WATER | WRS | | | | 404.30 | -266.77 | 0.00 | 137.53 |
| SEWER | SRS | | | | 1004.04 | -638.10 | 0.00 | 365.94 |
| | | KENNETH SILVA | Total | 0027000186 | 1408.34 | -904.87 | 0.00 | 503.47 |
| 1500022000 | 01037 | DENISE SIMION | 21 OAK RIDGE DR | 0027000171 | | | | |
| WATER | WRS | | | | 305.37 | -211.38 | 0.00 | 93.99 |
| SEWER | SRS | | | | 743.15 | -494.15 | 0.00 | 249.00 |
| | | DENISE SIMION | Total | 0027000171 | 1048.52 | -705.53 | 0.00 | 342.99 |
| 0600042000 | 00432 | RICH SIMPSON | 38 WASHINGTON ST | 0026000168 | | | | |
| WATER | WRS | | | | 527.54 | -356.49 | 0.00 | 171.05 |
| SEWER | SRS | | | | 1328.54 | -873.93 | 0.00 | 454.61 |
| | | RICH SIMPSON | Total | 0026000168 | 1856.08 | -1230.42 | 0.00 | 625.66 |
| 2100007000 | 01475 | TIMOTHY SMITH | 22 FOREST ST | 0033000006 | | | | |
| WATER | WRS | | | | 131.38 | -92.45 | 0.00 | 38.93 |
| SEWER | SRS | | | | 277.45 | -177.36 | 0.00 | 100.09 |
| | | TIMOTHY SMITH | Total | 0033000006 | 408.83 | -269.81 | 0.00 | 139.02 |
| 0300060800 | 00214 | JASON SOUZA | 21 DOUGLAS DR | 0003000037 | | | | |
| WATER | WRS | | | | 473.67 | -316.53 | 0.00 | 157.14 |
| SEWER | SRS | | | | 1194.72 | -775.75 | 0.00 | 418.97 |
| | | JASON SOUZA | Total | 0003000037 | 1668.39 | -1092.28 | 0.00 | 576.11 |
| 2400012000 | 01736 | MELISSA SOUZA | 75/12 SANDY POND RD | 0029004.12 | | | | |
| WATER | WRS | | | | 74.66 | -45.80 | 0.00 | 28.86 |
| SEWER | SRS | | | | 194.66 | -117.90 | 0.00 | 76.76 |
| | | MELISSA SOUZA | Total | 0029004.12 | 269.32 | -163.70 | 0.00 | 105.62 |
| 1400109000 | 00989 | MATTHEW SPERLING | 46 WESTFORD RD | 0016000019 | | | | |
| WATER | WRS | | | | 216.54 | -129.53 | 0.00 | 183.41 |
| SEWER | SRS | | | | 504.81 | -276.42 | 0.00 | 487.99 |
| | | MATTHEW SPERLING | Total | 0016000019 | 721.35 | -405.95 | 0.00 | 671.40 |
| 1300043000 | 00895 | GEORGE SPONAUGLE | 33 ATHERTON ST | 0035000128 | | | | |
| WATER | WRS | | | | 338.93 | -150.72 | 0.00 | 188.21 |
| SEWER | SRS | | | | 833.21 | -332.65 | 0.00 | 500.56 |
| | | GEORGE SPONAUGLE | Total | 0035000128 | 1172.14 | -483.37 | 0.00 | 688.77 |
| 1400073000 | 00964 | CARMEN STAPLETON | 10 PATRICIA DR | 0023000036 | | | | |
| WATER | WRS | | | | 222.30 | -126.25 | 0.00 | 186.91 |
| SEWER | SRS | | | | 520.09 | -267.64 | 0.00 | 497.12 |
| | | CARMEN STAPLETON | Total | 0023000036 | 742.39 | -393.89 | 0.00 | 684.03 |
| 2000144000 | 01462 | CAROLE STEELE | 187 W MAIN ST | 0032000020 | | | | |
| WATER | WRS | | | | 266.87 | -119.13 | 0.00 | 147.74 |
| SEWER | SRS | | | | 640.40 | -248.52 | 0.00 | 391.88 |
| | | CAROLE STEELE | Total | 0032000020 | 907.27 | -367.65 | 0.00 | 539.62 |
| 0400021000 | 00280 | ALVIN STEWARD | 6 JACKSON ST | 0019000085 | | | | |
| WATER | WRS | | | | 163.77 | -77.05 | 0.00 | 86.72 |
| SEWER | SRS | | | | 438.98 | -205.54 | 0.00 | 233.44 |
| | | ALVIN STEWARD | Total | 0019000085 | 602.75 | -282.59 | 0.00 | 320.16 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|--------------------|------------------------|------------|---------------|----------|------|-----------------|
| Service | Code | | | | | | | |
| 1600060000 | 01176 | JARED STORLAZZI | 147 SNAKE HILL RD | 0022000031 | | | | |
| WATER | WRS | | | | 310.34 | -190.90 | 0.00 | 239.94 |
| SEWER | SRS | | | | 754.18 | -439.33 | 0.00 | 639.35 |
| | | JARED STORLAZZI | Total | 0022000031 | 1064.52 | -630.23 | 0.00 | 879.29 |
| 0300021005 | 00171 | SONYA TAVILLA | 10 GARDNER LN | 0012000133 | | | | |
| WATER | WRS | | | | 426.03 | -287.64 | 0.00 | 138.39 |
| SEWER | SRS | | | | 1065.83 | -697.38 | 0.00 | 368.45 |
| | | SONYA TAVILLA | Total | 0012000133 | 1491.86 | -985.02 | 0.00 | 506.84 |
| 0500006000 | 00426 | THETA HOLDINGS LLC | 12 PLEASANT ST | 0026000156 | | | | |
| WATER | WRS | | | | 1336.22 | -799.12 | 0.00 | 537.10 |
| SEWER | SRS | | | | 3299.97 | -1953.06 | 0.00 | 1346.91 |
| | | THETA HOLDINGS LLC | Total | 0026000156 | 4636.19 | -2752.18 | 0.00 | 1884.01 |
| 0600021000 | 00426 | THETA HOLDINGS LLC | 9-11 WASHINGTON ST | 0026000222 | | | | |
| WATER | WRS | | | | 1185.54 | -865.09 | 0.00 | 320.45 |
| SEWER | SRS | | | | 2937.32 | -2113.78 | 0.00 | 823.54 |
| | | THETA HOLDINGS LLC | Total | 0026000222 | 4122.86 | -2978.87 | 0.00 | 1143.99 |
| 0900011000 | 00683 | MICHAEL TOUMI | 38 CENTRAL AVE | 0027000048 | | | | |
| WATER | WRS | | | | 140.47 | -62.49 | 0.00 | 77.98 |
| SEWER | SRS | | | | 345.11 | -136.81 | 0.00 | 208.30 |
| | | MICHAEL TOUMI | Total | 0027000048 | 485.58 | -199.30 | 0.00 | 286.28 |
| 2600073000 | 01887 | EILEEN VAN ORMER | 55 LITTLETON RD 19E | 003609.19E | | | | |
| WATER | WRS | | | | 129.62 | -60.63 | 0.00 | 68.99 |
| SEWER | SRS | | | | 282.55 | -101.26 | 0.00 | 181.29 |
| | | EILEEN VAN ORMER | Total | 003609.19E | 412.17 | -161.89 | 0.00 | 250.28 |
| 1100048001 | 02509 | BELINDA VAN | 120A WILLARD ST | 00350164.1 | | | | |
| WATER | WRS | | | | 177.03 | -78.03 | 0.00 | 99.00 |
| SEWER | SRS | | | | 400.71 | -139.02 | 0.00 | 261.69 |
| | | BELINDA VAN | Total | 00350164.1 | 577.74 | -217.05 | 0.00 | 360.69 |
| 3000021000 | 02617 | AMANDA VEITH | 13 FOX RUN DRIVE | 0036000045 | | | | |
| WATER | WRS | | | | 129.95 | -61.52 | 0.00 | 68.43 |
| SEWER | SRS | | | | 348.37 | -164.15 | 0.00 | 184.22 |
| | | AMANDA VEITH | Total | 0036000045 | 478.32 | -225.67 | 0.00 | 252.65 |
| 3000021001 | 02617 | AMANDA VEITH | 13 FOX RUN DRIVE | 0036000045 | | | | |
| WATER | WRS | | | | 669.40 | -59.16 | 0.00 | 610.24 |
| | | AMANDA VEITH | Total | 0036000045 | 669.40 | -59.16 | 0.00 | 610.24 |
| 1400111000 | 00991 | DONNA VERRE | 50 WESTFORD RD | 0016000017 | | | | |
| WATER | WRS | | | | 159.42 | -105.66 | 0.00 | 122.28 |
| | | DONNA VERRE | Total | 0016000017 | 159.42 | -105.66 | 0.00 | 122.28 |
| 2300094000 | 01701 | JOSEPH WALLACE | 11 OAK ST | 0034000005 | | | | |
| WATER | WRS | | | | 285.54 | -192.84 | 0.00 | 92.70 |
| SEWER | SRS | | | | 688.39 | -444.88 | 0.00 | 243.51 |
| | | JOSEPH WALLACE | Total | 0034000005 | 973.93 | -637.72 | 0.00 | 336.21 |
| 2500021000 | 01797 | SANDRA WALSH | 25 MULBERRY CIRCLE | 0016000040 | | | | |
| WATER | WRS | | | | 130.67 | -66.47 | 0.00 | 129.27 |
| SEWER | SRS | | | | 348.45 | -177.21 | 0.00 | 346.47 |
| | | SANDRA WALSH | Total | 0016000040 | 479.12 | -243.68 | 0.00 | 475.74 |
| 2000048100 | 02410 | JONATHAN WARILA | 184 W MAIN ST - BLDG A | 00320036.1 | | | | |
| WATER | WRS | | | | 153.25 | -66.90 | 0.00 | 86.35 |
| SEWER | SRS | | | | 409.65 | -178.26 | 0.00 | 231.39 |
| | | JONATHAN WARILA | Total | 00320036.1 | 562.90 | -245.16 | 0.00 | 317.74 |
| 2300079000 | 01689 | JENNA WATKINS | 11 SCHOOL ST | 0034000002 | | | | |
| WATER | WRS | | | | 268.09 | -176.95 | 0.00 | 91.14 |
| SEWER | SRS | | | | 641.83 | -402.50 | 0.00 | 239.33 |
| | | JENNA WATKINS | Total | 0034000002 | 909.92 | -579.45 | 0.00 | 330.47 |
| 0500041000 | 00366 | JENNIFER WATSON | 86 PLEASANT ST | 0019000097 | | | | |
| WATER | WRS | | | | 411.54 | -277.56 | 0.00 | 133.98 |
| SEWER | SRS | | | | 1027.40 | -670.82 | 0.00 | 356.58 |
| | | JENNIFER WATSON | Total | 0019000097 | 1438.94 | -948.38 | 0.00 | 490.56 |

| Service Id | Account Id | Name | Address | Parcel | Prev. Balance | TAX/LIEN | Tax | Account Balance |
|------------|------------|-------------------|---------------------|------------|---------------|----------|------|-----------------|
| 0500134100 | 00415 | JOHN WATSON | 112 PLEASANT ST | 0012000093 | 186.95 | -106.17 | 0.00 | 80.78 |
| WATER | WRS | | | | 439.26 | -225.73 | 0.00 | 213.53 |
| SEWER | SRS | | | | | | | |
| | | JOHN WATSON | Total | 0012000093 | 626.21 | -331.90 | 0.00 | 294.31 |
| 2600028000 | 02032 | RUSSELL WATTS | 55 LITT RD 6D | 0036009.6D | 274.37 | -116.77 | 0.00 | 157.60 |
| WATER | WRS | | | | 660.55 | -242.32 | 0.00 | 418.23 |
| SEWER | SRS | | | | | | | |
| | | RUSSELL WATTS | Total | 0036009.6D | 934.92 | -359.09 | 0.00 | 575.83 |
| 0900036000 | 00695 | DENNIS WHITE | 89 CENTRAL AVE | 0027000108 | 122.93 | -36.58 | 0.00 | 86.35 |
| WATER | WRS | | | | 313.72 | -82.07 | 0.00 | 231.65 |
| SEWER | SRS | | | | | | | |
| | | DENNIS WHITE | Total | 0027000108 | 436.65 | -118.65 | 0.00 | 318.00 |
| 0300021007 | 00172 | RUBY WHITE | 14 GARDNER LN | 0012000135 | 356.07 | -228.29 | 0.00 | 127.78 |
| WATER | WRS | | | | 879.35 | -539.37 | 0.00 | 339.98 |
| SEWER | SRS | | | | | | | |
| | | RUBY WHITE | Total | 0012000135 | 1235.42 | -767.66 | 0.00 | 467.76 |
| 0300058000 | 00209 | JAY WILLETS | 12 DOUGLAS DR | 0003000018 | 396.76 | -243.62 | 0.00 | 153.14 |
| WATER | WRS | | | | 1061.26 | -649.22 | 0.00 | 412.04 |
| SEWER | SRS | | | | | | | |
| | | JAY WILLETS | Total | 0003000018 | 1458.02 | -892.84 | 0.00 | 565.18 |
| 2500016000 | 01793 | ROBERT WILLIAMS | 18 MULBERRY CIRCLE | 0016000058 | 460.04 | -239.03 | 0.00 | 414.18 |
| WATER | WRS | | | | 1136.48 | -563.97 | 0.00 | 1082.20 |
| SEWER | SRS | | | | | | | |
| | | ROBERT WILLIAMS | Total | 0016000058 | 1596.52 | -803.00 | 0.00 | 1496.38 |
| 2300071000 | 01680 | MICHAEL WILLWERTH | 6 FOURTH ST | 0034000123 | 100.60 | 0.00 | 0.00 | 100.60 |
| WATER | WRS | | | | 349.63 | -76.99 | 0.00 | 272.64 |
| SEWER | SRS | | | | | | | |
| | | MICHAEL WILLWERTH | Total | 0034000123 | 450.23 | -76.99 | 0.00 | 373.24 |
| 0500099000 | 02111 | ROBERT WILSON | 67 PLEASANT ST | 0019000131 | 424.00 | -277.90 | 0.00 | 146.10 |
| WATER | WRS | | | | 761.15 | -387.50 | 0.00 | 373.65 |
| SEWER | SRS | | | | | | | |
| | | ROBERT WILSON | Total | 0019000131 | 1185.15 | -665.40 | 0.00 | 519.75 |
| 0200089000 | 00144 | WILLIAM WILSON | 17 VERNON ST | 0012000045 | 122.63 | 0.00 | 0.00 | 122.63 |
| WATER | WRS | | | | 900.77 | -540.90 | 0.00 | 359.87 |
| SEWER | SRS | | | | | | | |
| | | WILLIAM WILSON | Total | 0012000045 | 1023.40 | -540.90 | 0.00 | 482.50 |
| 0600107100 | 02548 | PETER WOODCOME | 57 WASHINGTON ST A | 00190154.1 | 478.12 | -317.71 | 0.00 | 160.41 |
| WATER | WRS | | | | 1200.58 | -773.11 | 0.00 | 427.47 |
| SEWER | SRS | | | | | | | |
| | | PETER WOODCOME | Total | 00190154.1 | 1678.70 | -1090.82 | 0.00 | 587.88 |
| 2300129000 | 01723 | WILLIAM WRIGHT JR | 22 THIRD ST | 0034000114 | 506.23 | -343.68 | 0.00 | 162.55 |
| WATER | WRS | | | | 1276.57 | -846.74 | 0.00 | 429.83 |
| SEWER | SRS | | | | | | | |
| | | WILLIAM WRIGHT JR | Total | 0034000114 | 1782.80 | -1190.42 | 0.00 | 592.38 |
| 0300022000 | 00182 | BRIAN YOUNG | 44 GROTON SCHOOL RD | 0011000044 | 535.20 | -361.46 | 0.00 | 173.74 |
| WATER | WRS | | | | 1349.25 | -887.55 | 0.00 | 461.70 |
| SEWER | SRS | | | | | | | |
| | | BRIAN YOUNG | Total | 0011000044 | 1884.45 | -1249.01 | 0.00 | 635.44 |
| 2300062000 | 01676 | MICHAEL ZABORSKI | 9 PROSPECT ST | 0027000148 | 313.07 | -207.19 | 0.00 | 105.88 |
| WATER | WRS | | | | 761.61 | -482.97 | 0.00 | 278.64 |
| SEWER | SRS | | | | | | | |
| | | MICHAEL ZABORSKI | Total | 0027000148 | 1074.68 | -690.16 | 0.00 | 384.52 |

Total Customers 266 *265*
 Prev. Balance \$277,567.39
 TAX/LIEN \$-153,709.97 *151998.79* Previously Posted TAX/LIEN \$0.00
 Total Tax \$0.00
 Account Balance \$134,008.43

TOWN ADMINISTRATOR'S REPORT

Public Report of 1/7/2014 Executive Session Actions per OML (if applicable)

- In the event that the BOS takes any actions at the Executive Session that need to be reported publically in accordance with the Open Meeting Law (if applicable).

Appointment of Parks Commission Representative to Dam & Pond Committee

- The Dam & Pond Committee in consultation with the Parks Commission have requested that the Board of Selectman designate one of the positions on the Committee as a Parks and Recreation Representative position which would be a one-year term in which the candidate would be recommended by the Parks Commission for BOS approval. The Parks Commission is recommending the appointment Mr. Jeff Thomas, Parks and Recreation Director the Dam and Pond Committee for a one year term to expire on June 30, 2014.

Quitclaim Deed for Acceptance of Easy Street as a Public Way

- As the Board is aware at the May 2013 Annual Town Meeting, Town Meeting voted to accept Easy Street as a public way in the Town of Ayer. The final step to complete the process is for the Board to approve and sign the Quitclaim Deed for Acceptance of Easy Street (See Attached). Attorney Katharine Klein of Town Counsel prepared and reviewed the Quitclaim Deed as has Superintendent Wetzel who has reviewed the technical elements of the Quitclaim Deed.

DRAFT FY 2015 BOS Office Budget Request

- Attached are the DRAFT #1 of the FY 2015 Board of Selectmen Budget and DRAFT #1 of the FY 2015 Budget Accounts under the Town Administrator which were transmitted to the Fin Com and copied to the BOS on October 31, 2013 (See Attached). Due to quorum and scheduling conflicts with the Fin Com, the Town Administrator has yet to meet with the Fin Com to discuss these DRAFT #1 budgets. The Town Administrator is scheduled to appear before the Fin Com on Wednesday, January 22, 2014.
- I am respectfully requesting that the BOS review the attached DRAFT #1 budget from October 31, 2013 and I would be happy to answer any questions. Since October 31, 2013 the only significant change to the DRAFT #1 FY 2014 BOS Budget would be the reductions of the Selectmen stipends from 5 Selectmen to 3 Selectmen. With respect to the Town Counsel budget, since October 31, 2013, the Town Counsel budget is currently (as of Dec. 1, 2013) running 5% over the FY 2014 appropriation. Finally, a binder with all of the FY 2015 Budget requests is in the Selectmen's Office for Selectmen to review.

DRAFT RFP for the Disposition of 76 Central Avenue

- As the Board is aware, one of the first steps with respect to the construction of the Habitat Home on 76 Central Avenue in accordance with MGL Chapter 30B (Public Procurement), the Town needs to issue an RFP.
- Initially prepared for BOS approval on December 17, 2013, the Board adjourned before this item could be taken up. Kindly review the attached RFP prepared by Economic Development in consultation with Habitat for Humanity and the Town Administrator (See Attached).

Proposal for the Disposition Process of the Old Central Fire Station

- As the Board is aware, on November 8, 2013, the Town Administrator prepared a proposal for the disposition process of the Old Central Fire Station for Board review and approval. This item has not been taken up by the BOS for several meetings. Upon review and approval, the Town Administrator will proceed with the process of disposition of the Old Fire Station.
- Additionally, on December 20, 2013 a memo was transmitted from the Parks Commission citing their concerns about the future of storage of their equipment. This is something the Town Administrator has also taken into consideration in his proposal. (See Attached)

Town-Wide Life Insurance Policy Proposal Discussion

- This item is a carryover from the Dec. 17, 2013 BOS Meeting where it was not taken up by the BOS. As the Board is aware the discussion regarding changes to the Town's Life Insurance Policy as well as making it a Town-Wide Policy date back to November of 2012. The current Life Insurance Coverage is \$2,000 with a 75%-25% (Town-Employee Split).
- In February 2013, the IAC recommended increasing the Life Insurance Coverage to \$10,000 with the 75%-25% split. On March 5, 2013 the Ayer Board of Selectmen were presented with three Life Insurance Coverage Proposals (See Attached) for consideration. The BOS took no formal vote or action. Additionally, it was discovered that with respect to the Collective Bargaining Agreements, only some of the Agreements had the 75%-25% split in them with some Agreements completely silent on the issue. No documentation has been located indicating when and how the current Life Insurance of \$2,000 at 75%-25% was established.
- As a result of this most recent round of Contract Negotiations as the Board is aware, the various CBU's have asked about the status of the IAC recommended Life Insurance Proposal. Additionally, the Town has informed the CBU's that the BOS will be making a standard Town-Wide policy with respect to Life Insurance.
- I am respectfully seeking direction from the BOS as to how to proceed with this issue in terms of adopting any proposed changes as well as the process of making it a Town-Wide policy and bring this matter to conclusion.

QUITCLAIM DEED

R.D. KANNIARD HOMES, INC., a duly organized and existing Massachusetts corporation having a usual place of business at 34 Bryan Way, Ayer, Massachusetts 01432

in consideration of One (\$1.00) Dollar paid, grants to

The TOWN OF AYER, a Massachusetts municipal corporation, having an address of One Main Street, Ayer, Massachusetts 01432

With QUITCLAIM COVENANTS

The land and improvements thereon located in the Town of Ayer, Middlesex County, Commonwealth of Massachusetts situated on the southerly side of Sandy Pond Road and being the subdivision right of way shown as "Easy Street" on the plan of land entitled: "Definitive Subdivision of Land in Ayer, Massachusetts entitled 'Easy Street', Prepared for Owner and Applicant R.D. Kanniard Homes, Inc." prepared by David E. Ross Associates, Inc., dated 04-07-2006, revised through 05-30-2006, and recorded with Middlesex South District Registry of Deeds as Plan #1393 of 2006 (the "Subdivision Plan"). Reference is hereby made to said plan of land for a more particular description of the granted premises.

This conveyance is granted subject to and with the benefit of the rights of others to pass and repass within the Easy Street right of way for all purposes for which streets and ways are commonly used in Ayer, Massachusetts.

The conveyance herein does not represent all or substantially all of the Grantor's assets within the Commonwealth of Massachusetts.

The premises conveyed herein are subject to and with the benefit of the following:

1. Certificate of Plan Approval of a Definitive Subdivision issued by the Ayer Planning Board and dated July 6, 2006, recorded with said Registry of Deeds at Book 48467, Page 283;

2. The rights, obligations, easements and restrictions described within the "Declaration of Covenants, Easements and Restrictions 'Easy Street'" dated January 17, 2012, and recorded with said Registry of Deeds at Book 58312, Page 218;

3. Utility easement recorded with said Registry of Deeds at Book 49225, Page 283;

4. Easement and Right of Way to Comcast recorded with said Registry of Deeds in Book 49233, Page 87; and

5. Easement and Right of Way to Comcast recorded with said Registry of Deeds in Book 49633, Page 120.

Included in this conveyance are all of the Grantor's right, title and interest in the granted premises previously reserved within the rights, obligations, easements and restrictions described within the "Declaration of Covenants, Easements and Restrictions 'Easy Street'" dated January 17, 2012, and recorded with said Registry of Deeds at Book 58312, Page 218, including:

(a) rights and easements, for drainage purposes, to enter upon, maintain, repair, replace, place material within, under or over those certain areas, features and infrastructure within certain drainage easement areas within those portions of the following lots: that portion of Lot 1 as shown on said Subdivision Plan as "Proposed Drainage Easement," that portion of Lot 7 as shown on said Subdivision Plan as "Proposed 20' Wide Drainage Easement" and/or portions of the lots as same may be designated on amended Subdivision Plans necessary for storm water control and management, provided, however, that any such amended subdivision plan shall be approved by the Ayer Planning Board; and

(b) rights and easements, for utility purposes, to enter upon, maintain, repair, and replace the equipment, structures, or features, associated with municipal sewer and/or water lines and related infrastructure plus utility service lines and related infrastructure which may be situated within said Easy Street, within portions of the lots shown on said Subdivision Plan within ten (10') feet from the layout bounds of Easy Street, within that portion of Lot 13 shown on said Subdivision Plan as "Prop. 20' Wide Utility Easement," and within the portions of Lots 6 and 7 shown on said Subdivision Plan as "Proposed 20' Wide Utility Easement" (hereinafter sometimes collectively referred to as "Utility Easement Areas"), including the right and easement to do all things necessary and proper to accomplish the proper use, maintenance, repair, and replacement of portions of the sewer system, water system and other utility systems and related infrastructure which may be situated now, or in the future, within said Utility Easement Areas, for such purposes, provided, however, that any such modified and/or new utility easements shall be shown on amended subdivision plans, approved by the Ayer Planning Board.

For grantor's title see deed from Roger D. Kanniard to the Grantor herein dated January 17, 2012, recorded with said Registry of Deeds at Book 58312, Page 206 and deed of Rhonda Howle & Debra Golab, as co-executors of the Estate of Beverly A. Slarskey which

deed is dated August 29, 2005 and recorded with said Registry of Deeds at Book 45978, Page 448.

Grantor reserved the fee interest in the granted premises and the right to convey the land, rights and easements contained herein within the aforesaid "Declaration of Covenants, Easements and Restrictions 'Easy Street.'" "

[Signature Page Follows]

IN WITNESS WHEREOF, the said R.D. KANNIARD HOMES, INC. has caused these presents to be executed and its seal affixed hereto, by Roger D. Kanniard its President and Treasurer this _____ day of January, 2014.

R.D. KANNIARD HOMES, INC

By: _____
Roger D. Kanniard, President and Treasurer

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF MIDDLESEX

On this _____ day of January, 2014, before me, the undersigned notary public, personally appeared Roger D. Kanniard, proved to me through satisfactory evidence of identification, which was one of the following (check applicable box): a driver's license; a valid passport; personally known to be the person whose name is signed on the preceding or attached document; or other _____, and acknowledged to me that he signed it voluntarily for its stated purpose as President and Treasurer of R.D. Kanniard Homes, Inc.

Notary Public

My commission expires:

ACCEPTANCE OF DEED

Pursuant to the authority granted by the vote under Article 2 of the Ayer Special Town Meeting of October 28, 2013, G.L. c. 82, §§21-24, and of every other authority appertaining, we, the undersigned Board of Selectmen of the Town of Ayer, Massachusetts hereby accept the conveyance from R.D. Kanniard Homes, Inc. of "EASY STREET" and the related easements and rights included in the foregoing deed, this 7th day of January, 2014.

TOWN OF AYER
By Its Board of Selectmen

Gary J. Luca, Chair

Christopher R. Hillman, Vice Chair

James M. Fay, Clerk

Pauline Conley

Jannice L. Livingston

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this 7th day of January, 2014, before me, the undersigned notary public, personally appeared _____, a member of the Ayer Board of Selectmen and proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (s)he signed it voluntarily for its stated purpose.

Notary Public
My Commission Expires: _____

Board of Selectmen

MEETING TUESDAYS AT 7:00 P.M. • UPPER TOWN HALL • 1 MAIN STREET • AYER, MASSACHUSETTS 01432



Tel. (978) 772-8220
Fax. (978) 772-3017

Town Administrator
(978) 772-8210

MEMORANDUM

DATE: October 31, 2013

TO: Ayer Finance Committee

FROM: Robert A. Pontbriand, Town Administrator

R.A.P.

Cc: Ayer Board of Selectmen; Lisa Gabree, Town Accountant

SUBJECT: (DRAFT #1) FY 2015 Board of Selectmen Budget

The following is a proposed DRAFT FY 2015 Board of Selectmen Budget. Please note that this DRAFT budget proposal is subject to final review and approval by the Board of Selectmen.

| <u>Account:</u> | <u>FY 2015 Proposed:</u> | <u>FY 2014 Actual:</u> |
|----------------------------------|--------------------------|------------------------|
| 01122 51500 BOS Stipends | \$11,446.00 ¹ | \$11,446.00 |
| 01122 51110 BOS Secretary | \$53,180.00 ² | \$53,180.00 |
| 01122 51120 Town Administrator | \$92,066.00 ³ | \$91,242.00 |
| 01122 51140 Longevity (BOS Sec.) | \$750.00 | \$750.00 |
| 01122 51300 Overtime (BOS Sec.) | \$2,000.00 | \$2,000.00 |
| 01122 52000 Services | \$1,000.00 | \$1,000.00 |
| 01122 54000 Other | \$2,600.00 | \$2,600.00 |

¹ Amount may change as a result of Nov. 5, 2013 Election if the number of Selectmen is reduced to three (3).

² The BOS Secretary has informally indicated her intentions to retire in August 2014 which may change this amount taking into account any buy-back of time (i.e. unused vacation time, etc.) upon retirement and/or a change in the salary of the new position holder.

³ Represents a 2% base wage increase effective July 1, 2014 per the Town Administrator's Employment Contract.

Board of Selectmen

MEETING TUESDAYS AT 7:00 P.M. • UPPER TOWN HALL • 1 MAIN STREET • AYER, MASSACHUSETTS 01432



Tel. (978) 772-8220
Fax. (978) 772-3017

Town Administrator
(978) 772-8210

MEMORANDUM

DATE: October 31, 2013

TO: Ayer Finance Committee

FROM: Robert A. Pontbriand, Town Administrator

R.A.P.

Cc: Ayer Board of Selectmen; Lisa Gabree, Town Accountant

SUBJECT: (DRAFT #1) FY 2015 Budget Accounts under the Town Administrator

The following is a proposed DRAFT FY 2015 Administration Budget Proposal for the various budget accounts under the Town Administrator. Please note that this DRAFT budget proposal is subject to final review and approval by the Board of Selectmen.

| <u>Account</u> | <u>Department:</u> | <u>FY 2015 Proposed:</u> | <u>FY 2014 Actual:</u> |
|----------------|----------------------|---------------------------------------|------------------------|
| 00148 | Parking Tickets | \$950.00 | \$950.00 |
| 01151 | Town Counsel | \$78,000.00 ¹ | \$78,000.00 |
| 01154 | Management Support | \$6,500.00 | \$6,500.00 |
| 01181 | Reg. Plan Assmnt. | (Pending) ² | \$2,165.00 |
| 01195 | Police/Fire LEL Ins. | \$117,284.00 (Estimated) ³ | \$106,622.00 |
| 01491 | Cemetery Dept. | \$2,500.00 | \$2,500.00 |
| 01912 | Workmen's Comp. | \$53,753.00 (Estimated) ⁴ | \$48,867.00 |
| 01193 | Building and Liab. | \$132,357.00 (Estimated) ⁵ | \$131,046.00 |

¹ The FY 2015 Town Counsel Budget Request is level funded at this time. The Town Counsel Budget is 19% spent as of 10/29/2013 with nine months remaining in the fiscal year.

² This is an annual assessment from MRPC which becomes available in January 2014. It is not expected to be a significant increase over FY 2014.

³ The Police and Fire LEL Insurance numbers are not available until the end of February 2014. However, in consultation with the Town's Insurer, I have increased the amount by 10% for FY 2015 at this time.

⁴ The Town's Insurer recommends a 10% increase from FY 2014. Note: Final insurance numbers are not available until the end of February 2014.

⁵ The Town's Insurer recommends a 10% increase from FY 2014. Note: Final insurance numbers are not available until the end of February 2014

Town of Ayer

Office of Community & Economic Development

Town Hall ♦ One Main Street ♦ Ayer, MA 01432 ♦ 978-772-8206 ♦ Fax: 978-772-8208



DRAFT

76 CENTRAL AVENUE RFP TIME LINE PROPOSAL

January 7 – Draft proposal presented to Ayer Board of Selectmen for approval

January 13 – listing begins in the State's Central Registry for the next three weeks

January 14 – RFP Packets are available at Ayer's Board of Selectmen office. RFP is listed on the Town's web site and the Office of Community Development is prepared to answer any questions

January 17, 2014/ January 24, 2014/ January 31, 2014 – One day advertisements in the Lowell Sun

Monday February 3, 2014 – all bids must be received by 4:00 pm

February 4, 2014 – all bids will be opened

February 5, 2014 – winning bid will be decided and all bidders will be notified of the outcome

The Office of Community Development will proceed with the signing of the contract at the Town's and the client's earliest opportunity, not to go beyond two weeks from notification.

DRAFT

REQUEST FOR PROPOSALS

December 17, 2013

DISPOSITION OF PROPERTY ON 76 CENTRAL AVE, AYER, MA

The Ayer Board of Selectmen, through the Office of the Town Administrator, seeks proposals for the disposition of a 42014 square foot parcel of land on 76 Central Ave, Ayer, MA, identified as Parcel 019/027.0-0000-0058.0 on Assessor's Map 027.0.

The intended purpose of said disposition is to facilitate the creation of an affordable single-family home on the site by a non-profit housing developer to qualify for listing on the Town's inventory of affordable housing under M.G.L. Chapter 40B.

Proposals must be received at the Office of Town Administrator, Town Hall, Ayer, Massachusetts 01432, on or before **February 3, 2014 at 4:00 p.m.** Postmarks are not acceptable.

Proposals will be opened on Tuesday February 4, 2014 and the winning bid will be announced and all bidders will be notified of the outcome by Wednesday February 5, 2014.

Six (6) copies of the proposal shall be submitted to the above location in a sealed envelope clearly marked with the name and address of the proposer and the words:
76 Central Ave. Property Proposal: February 3, 2014.

Property Description and Terms of Sale

The parcel to be conveyed is a 42014 square foot parcel of land on 76 Central Ave, Ayer, MA, identified as Parcel 019/027.0-0000-0058.0 on Map 027.0 of the Town of Ayer Assessor's Maps.

The Town's consideration for disposition of the subject property is the construction and occupancy of a code-compliant single-family or duplex home affordable to households earning up to 80% of the area's median household income as established by the Massachusetts Department of Housing and Community Development (DHCD) and grant to the Town an affordable housing restriction in a form acceptable to the Massachusetts DHCD so that the dwelling is listed upon the Commonwealth's affordable housing inventory for a minimum period of 30 years.

The selected developer shall covenant with the Town of Ayer to build one single-family or one duplex home on the parcel at no cost or charge to the Town. The developer shall sell the property and home to a qualified household earning no more than 80% of said median income and shall provide to the buyer an interest free mortgage loan for a term not to exceed 30 years. No origination costs shall be charged.

All sale and closing documents are subject to review and approval by the Ayer Board of Selectmen and Ayer Town Counsel prior to the conveyance from developer to household. The proposed development of a single-family home shall remain subject to compliance with requirements of all Town boards and commissions with jurisdiction over land use.

The selected developer shall have twenty four months from the date of the signed contract to start the project or the property reverts back to the Town.

Site Walk-Through: Tuesday, January 21, 2014, 1:00 pm or Friday, January 24, 2014 1:00 pm. Call 978-772-8221 to schedule a showing at either of those times

Proposers shall visit the subject property to acquaint themselves with existing conditions so that they fully understand the facilities, difficulties and restrictions attending to the execution of the work under this contract. The failure or omission of any proposer to receive or examine any form, instrument, or document, or to visit the site and acquaint themselves with conditions thereon shall in no way relieve any proposer from any obligations herein.

Submittal Requirements

All proposals shall include the following:

1. A cover letter signed by an authorized principal of the non-profit entity indicating the proposer's interest in the project and identifying any sub-consultants or contractors to be engaged in completion of the work.
2. A description of the proposer's background, experience and references for similar projects including names and telephone numbers of at least two public agency references.
3. An organizational chart for the project listing roles and responsibilities of principals and key staff from the non-profit and any sub-consultants.
4. A written proposal for the development of the parcel which includes:
 - narrative description of the proposed project
 - preliminary cost analysis of the proposed project
 - preliminary site plan illustrating the development of the site
 - project schedule including the proposed start and completion dates of construction
 - letter of commitment from the developer assuring the Town of the developer's ability to secure financing.
5. A financial statement illustrating the capacity of the proposer to complete the work.
6. A detailed description of the proposed buyer selection process including the following:
 - how the Town of Ayer will be involved in the process
 - outreach efforts to inform eligible families of the housing opportunity
 - written criteria for the selection process

7. All respondents to the RFP must comply with M.G.L. Chapter 7, Section 40J and file a notice of beneficial interest (form provided) with the Board of Selectmen as part of the proposal. No award shall be made to any proposer that fails to submit this information.
8. In addition, qualified consultants must submit the following with their proposals:
 - Completed Non-Collusion Certificate (form provided).
 - Completed Arson / Tax Compliance Certification (form provided).

General Provisions

- The Town reserves the right to reject any and all proposals, or parts of proposals, waive informalities, and to award contracts which are in the best interest of the Town. The Town shall take action upon the RFP within sixty (60) business days after the opening of proposals.
- Pre-award negotiations may be conducted with the selected proposer.
- All proposals become the sole property of the Town of Ayer.
- The selected developer shall be required to comply with all applicable federal, state and local laws in the performance of the services.
- The selected non-profit developer shall provide a certificate of insurance evidencing a minimum of \$1,000,000 in professional liability insurance, and naming the Town of Ayer as an additional insured.
- No contract shall be created merely by the selection of the developer's proposal.

The selection of the successful proposal shall be made without regard to race, color, sex, age, religion, political affiliation and/or national origin. Proposals from qualified minority and women-owned non-profits are encouraged.

Qualifications

The selected developer or development team shall meet the following minimum qualifications:

- Non-profit corporation registered with the Commonwealth of Massachusetts.
- Minimum of five years successful experience with affordable housing projects.
- Minimum of five years successful experience supervising volunteer labor.

Comparative Evaluation Criteria

The following ratings will be used to measure the relative merits of proposals that have met the above-described minimum threshold against each of the criteria listed below. Proposals that fail to meet the minimum threshold shall be judged *Unacceptable* and awarded zero (0) points for each criterion.

Highly Advantageous (5 points) - Proposal excels on the specific criterion.

Advantageous (3 points) - Proposal fully meets the evaluation standard of the specific criterion.

Not Advantageous (1 point) - Proposal does not fully meet the evaluation standard of the specific criterion.

The criteria that shall be used for comparative purposes are the following:

1. Quality of references. Reference checks will be done to evaluate the special skills and abilities needed by the development team for this activity including timeliness of performance.
2. Type and length of similar experience. Demonstrated successful field experience developing low- to moderate-income housing, rather than theoretical and/or academic experience, shall be considered standard. Five years experience with similar projects shall be considered standard.
3. Experience Supervising Volunteer Labor. Demonstrated successful field experience developing low- to moderate-income housing through coordinated volunteer labor. Five years experience supervising volunteer labor shall be considered standard.
4. Work plan and capacity to complete activity. The Town will review the quality and practicality of the submitted work plan and schedule. Capacity of the non-profit developer to complete the project within two years of contract award shall be considered standard.
5. Cost Proposal. Not rated. The Town's consideration for disposition of the subject property is the construction and occupancy of a code-compliant single-family or duplex home affordable to households earning up to 80% of the median household income as established by the state DHCD.
6. RFP packets will be available as of January 14, 2014 at Ayer's Board of Selectmen Office, 1 Main Street, Ayer, MA 01432. All questions should be directed to David Maher or Alicia Hersey, Ayer's Office of Community Development, at 978-772-8221 or ahersey@ayer.ma.us or www.ayer.ma.us

The Town of Ayer is an EEO/AA employer.

AYER BOARD OF SELECTMEN

By: Office of Community & Economic Development

Board of Selectmen

MEETING TUESDAYS AT 7:00 P.M. • UPPER TOWN HALL • 1 MAIN STREET • AYER, MASSACHUSETTS 01432



Tel. (978) 772-8220
Fax. (978) 772-3017

Town Administrator
(978) 772-8210

MEMORANDUM

DATE: November 8, 2013

TO: Ayer Board of Selectmen

FROM: Robert A. Pontbriand
Town Administrator

SUBJECT: Request for Authorization to Commence with Disposition of the Former Central Fire Station

Dear Selectmen,

With the passage of Article 1: Former Central Fire Station by the Special Fall Town Meeting on Monday, October 28, 2013, Town Meeting has authorized the Ayer Board of Selectmen to dispose of the Former Central Fire Station.

As the Board is aware, the disposition of the Former Central Fire Station is a process governed by MGL Chapter 30B which will require the Town to obtain an appraisal of the value of the property; establish an asking price for the property; establish any terms/conditions of the sale (if applicable); advertise and procure the sale of the property under the provisions of MGL Chapter 30B; negotiate the purchase and sale of the property between the Board and buyer; and execute any closing costs/procedures.

Additionally, there are some other considerations which must be planned for, most notable a storage location for various Town equipment and property currently stored in the Former Central Fire Station. A plan for relocating that storage and any associated costs must be developed.

Therefore, I am respectfully requesting that the Board authorize the Town Administrator to commence with the disposition of the Former Central Fire Station. Specifically as follows:

1. Prepare the plan and required documents for sale of the property for review by the Board on December 17, 2013.
2. Prepare the plan for the relocation and storage of any Town equipment/property currently stored in the building for review by the Board on December 17, 2013.
3. Prepare a proposed budget for any and all costs potentially associated with the disposition of the Former Central Fire Station as well the storage relocation plan (if applicable).

Thank you for your consideration. If you have any questions, please do not hesitate to contact me directly.

LIFE 2,000 BREAKDOWN-CURRENT

$\$1.52 \times 2,000 \times 69$ (active) = $\$209.76$ (monthly)

$\$1.52 \times 2,000 \times 144$ (retired) = $\$437.76$ (monthly)

TOTAL MONTHLY: $\$647.52$

EMPLOYEE/RETIREE PORTION

$\$209.76 \times 25\% = \52.44

$\$437.76 \times 50\% = \218.88

TOTAL MONTHLY: $\$271.32$

ANNUAL AMOUNT

$\$271.32 \times 12 = \$3,255.84$

TOWN PORTION

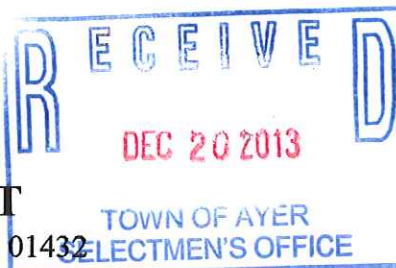
$\$209.76 \times 75\% = \157.32

$\$437.76 \times 50\% = \218.88

TOTAL MONTHLY: $\$376.20$

ANNUAL AMOUNT

$\$376.20 \times 12 = \$4,514.40$



AYER PARKS DEPARTMENT

Town Hall ♦ One Main Street ♦ Ayer, MA 01432
978-772-8217 ♦ 978-772-8222 (fax)

Date: December 3, 2013
To: Board of Selectmen
Cc: Robert Pontbriand
RE: Old Firehouse Reuse

Selectmen,

As you know, the Ayer Parks Department has been using the former fire station on Washington Street over the last five years as a storage facility for our recreational equipment, vehicles and trailers. By doing so, it has resolved a number of storage and vandalism issues we had been facing up until that time. The dump truck and trailers no longer are subject to broken windows, tire slashings, etc. as they had been previously. The basketball program, which has tripled in size over the last ten years, has benefited greatly from having an area to keep their expanding assortment of equipment during the off season. As you can imagine, losing these resources would be extremely detrimental to our department.

We hope that as you seek out usage for this historic building, you consider our department's needs and try to include them in your plans. We currently use the two main bays for vehicle storage and the far bay to the left as a storage area for equipment. Even if this was reduced to one bay, it would provide an invaluable asset to us, as there are no garaged storage facilities currently available to us for security and maintenance of our vehicles.

We appreciate the allowance of the use of the old firehouse to date, and look forward to having some form of continuous use in the future. If that is not an option, we would like to discuss other options for an alternative storage facility at your convenience.

Thank you,

Ayer Parks Commission

Jason Mayo 12/19/13
Sarah Yobben 12/19/13
Dan [unclear] 12/19/13

LIFE 5,000 BREAKDOWN

$\$1.72 \times 5,000 \times 69$ (active) = $\$593.40$ (monthly)

$\$1.72 \times 5,000 \times 144$ (retired) = $\$1,238.40$ (monthly)

TOTAL MONTHLY: $\$1,831.80$

EMPLOYEE/RETIREE PORTION

$\$593.40 \times 25\% = \148.35

$\$1,238.40 \times 50\% = \619.20

TOTAL MONTHLY: $\$767.55$

ANNUAL AMOUNT

$\$767.55 \times 12 = \$9,210.60$

TOWN PORTION

$\$593.40 \times 75\% = \445.05

$\$1,238.40 \times 50\% = \619.20

TOTAL MONTHLY: $\$1,064.25$

ANNUAL AMOUNT

$\$1,064.25 \times 12 = \$12,771.00$

LIFE 10,000 BREAKDOWN

$\$1.92 \times 10,000 \times 69$ (active) = $\$1,324.80$ (monthly)

$\$1.92 \times 10,000 \times 144$ (retired) = $\$2,764.80$ (monthly)

TOTAL MONTHLY: $\$4,089.60$

EMPLOYEE/RETIREE PORTION

$\$1,324.80 \times 25\% = \331.20

$\$2,764.80 \times 50\% = \$1,382.40$

TOTAL MONTHLY: $\$1,713.60$

ANNUAL AMOUNT

$\$1,713.60 \times 12 = \$20,563.20$

TOWN PORTION

$\$1,324.80 \times 75\% = \993.60

$\$2,764.80 \times 50\% = \$1,382.40$

TOTAL MONTHLY: $\$2,376.00$

ANNUAL AMOUNT

$\$2,376.00 \times 12 = \$28,512.00$

NEW BUSINESS / SELECTMEN'S QUESTIONS

- Economic Analysis of Ayer Update (Selectman Hillman)
- Memorial Garden Vegetation Plan Update (Selectman Hillman)
- Town-Wide Permitting Check List (Selectman Luca)
- JBOS Update (Selectman Luca)
- Downtown Street Light Replacement Update (Selectman Conley)
- 2014 License Renewals Update (Selectman Conley) [See Attached Memo]
- 37 Willard Street Update (Selectman Conley) [See Attached Memo]
- Old Groton School Road Plowing Update (Selectman Conley)

DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel, P.E., Superintendent
Pamela J. Martin, Office Manager

25 BROOK STREET
AYER, MASSACHUSETTS 01432
T: (978) 772-8240
F: (978) 772-8244

Memorandum

Date: January 3, 2014
To: Robert Pontbriand, Town Administrator
From: Mark Wetzel P.E., Public Works Superintendent
Re: BOS Meeting 01-07-14 Agenda Items



As requested, here are updates on the two agenda items under New Business / Selectmen's Questions:

Downtown Street Light Replacement Update - The Contractor, Blais Electric Corp has been delayed in receiving the light fixtures from his vendor. These were ordered on October 16, the day after the contract was executed by the Board. However, he expected delivery in early December. The light poles were delivered on December 30. See attached letter from Speclines regarding the delay. I sent Blais a letter requesting a detailed schedule and request for time extension, dated December 27 and have not received anything from Blais. I have also left several voice messages. I have sent an a second letter, dated January 3, 2014, stating that I recommend that the Town assess liquidated damages, in the amount of \$200 per day beginning on the day the poles were delivered until the project is complete. Hopefully this will encourage the Contractor to complete this project.

Old Groton Road Plowing Update - At the previous BOS meeting, it was suggested that the DPW hire a private contractor to plow this street until the status of the Town's obligations is determined. However, the Board did not take any action regarding this. We have contacted several private contractors and are awaiting a written quote that appears reasonable. We will forward the quote, contract requirements and estimated budget impact to you after we review it. In the meantime, the DPW will continue to plow the road with the appropriate equipment after the other Town streets and priority areas are done. As always, we will plow it immediately if Fire or Police request.

DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel, P.E., Superintendent
Pamela J. Martin, Office Manager



Water, Wastewater, Highway & Solid Waste Divisions

25 BROOK STREET
AYER, MASSACHUSETTS 01432
T: (978) 772-8240
F: (978) 772-8244

January 3, 2014

Mr. John R. Blais, President
Blais Electrical Corporation
15 Proctor Street
Framingham, MA 01702

RE: Town of Ayer - Main St. Street Light Improvements

Dear Mr. Blais:

The Ayer DPW faxed and mailed you a letter dated December 27, 2013 notifying you of the contract completion dates and requested that you submit a request for a time extension and a detailed schedule. I spoke to you on the telephone after you received the letter. I understand that you have been delayed by your light fixture vendor. We received a copy of a letter from your vendor, dated December 27, 2013, regarding their delay.

The light fixtures were delivered on December 16 and the poles were delivered on December 30. I spoke to you briefly on the 30th and left you a voice mail requesting a time extension and detailed schedule. I have not received this. I expected you to begin installation upon delivery of the poles on December 30, however, to date, no installation work has begun.

The contract included time of completion as follows:

Substantial Completion - 60 calendar days (December 14, 2013)
Final Completion - 75 calendar days (December 29, 2013)

The contract includes a liquidated damages provision in the amount of \$200 per day. I am recommending that the Board of Selectmen impose liquidated damages for this project, beginning on December 30th and until substantial completion is achieved.

Regards,

AYER PUBLIC WORKS DEPARTMENT

Mark L. Wetzel, P.E.
Superintendent

DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel, P.E., Superintendent
Pamela J. Martin, Office Manager



Water, Wastewater, Highway & Solid Waste Divisions

25 BROOK STREET
AYER, MASSACHUSETTS 01432
T: (978) 772-8240
F: (978) 772-8244

December 27, 2013

Mr. John R. Blais, President
Blais Electrical Corporation
15 Proctor Street
Framingham, MA 01702

RE: Town of Ayer - Main St. Street Light Improvements

Dear Mr. Blais:

The contract for the above reference project was executed on October 15, 2013. The contract included time of completion as follows:

Substantial Completion - 60 calendar days (December 14, 2013)

Final Completion - 75 calendar days (December 29, 2013)

To date, we have observed that you have prepared the light bases for installation and the lamps have been delivered. Completion of this project is important to the Town of Ayer. We are disappointed that the work is not completed. In addition, the contract includes a liquidated damages provision in the amount of \$200 per day.

You must contact me as soon as possible with a request for a time extension and a detailed schedule of when the work will be completed.

Regards,

AYER PUBLIC WORKS DEPARTMENT

Mark L. Wetzel, P.E.
Superintendent

December 27, 2013

Mr. John R. Blais, President
Blais Electrical Corporation
15 Proctor St.
Framingham, Ma 01702

RE: Town of Ayer - Main St. Street Light Improvements - Light Pole Delivery

Dear Mr. Blais:

To confirm our conversation this morning, the light pole shaft assemblies on your purchase order are being prepared for shipment with a scheduled delivery of 12:00 P.M., December 30th.

This delivery will give you the necessary components to install and make operational the LED acorn luminaires that we delivered to the Town of Ayer DPW facility last week.

The non-structural decorative base shroud components included in your order are due to be received by P&K from their foundry next week and will immediately be prepared for the powder coating. Presently, the bases are expected to deliver to Ayer DPW along with the banner arm and flag holder assemblies late in the week of January 9th. I will have more accurate information by the end of next week.

Please accept and convey my sincere apologies to Mark Wetzel for delivering these pole assemblies to you beyond the original schedule date. Our factory (P&K Tubular Products) did completed the fabrication phase of your order within the required time frame. Unfortunately, their powder coating vendor was unable to accommodate the required expedited lead time, causing the late delivery.

Best Regards,

Mark Forant
President

cc: Mark L. Wetzel P.E.
Bill Cody

MEMO

To: Board of Selectmen
John Canney, Town Collector
Stephanie Gintner-Town Treasurer
Pam Martin-office Manager DPW

From: Janet Lewis

Re: Town of Ayer 2014 License Renewals

Date: 1-2-2014

2014 ALL ALCOHOL: Package Stores

| | | |
|--|----------------------------------|----------------|
| Ayer Package Store | 48 Main St., Ayer, MA | \$3,000 |
| Traffic Circle Liquors-d/b/a Jack-O-Lantern | 2 Littleton Rd., Ayer, MA | \$3,000 |
| Barnum Road Liquors Inc-Prit Patel | 1 Barnum Road, Ayer, MA | \$3,000 |

Restaurants

| | | |
|------------------------------------|------------------------------------|--------------------|
| Carlin's Restaurant | 7 Depot Sq., Ayer, MA | \$3,000 |
| Tiny's Restaurant | Groton School Rd., Ayer, MA | 3,000 |
| Nashoba Club | 14 Central av., Ayer, MA | \$3,000 |
| Mango Grille Restaurant | 38 Littleton Rd, Ayer, MA | \$3,000 |
| Lucia's Restaurant | 31 Main St., Ayer, MA | \$3,000 |
| Page Moore -Billiard Café | 31-47 Main St., Ayer, MA | \$3,000 |
| Markoh's on Main Restaurant | 37 Main Street, Ayer, MA | \$3,000 |
| Shaker Hills Golf Club | Shaker Road, Ayer, MA | \$3,000 |
| | TOTAL | \$33,000.00 |

2014 BEER & WINE PACKAGE STORE RENEWAL

| | | |
|-------------------------|-----------------------------------|-------------------|
| Chung Gee Market | 210-D W. Main St. Ayer, Ma | \$1,500 |
| Vineyard | 63 Park St., Ayer, MA | \$1,500 |
| Archer's | 70 Main St., Ayer, MA | \$1,500 |
| | TOTAL | \$4,500.00 |

2014 CLUB LICENSE RENEWAL

| | | |
|------------------------------|-----------------------------------|-------------------|
| Ayer Sportsmen's Club | 255 Snakehill Rd., Ayer,MA | \$1,500.00 |
|------------------------------|-----------------------------------|-------------------|

GRAND TOTAL \$39,000.00

2014 COMMON VICTUALLER LICENSE RENEWALS

| | |
|--|--|
| <i>Tiny's</i> | <i>\$50.00-same as page 1</i> |
| <i>Nashoba</i> | <i>\$50.00-same as page 1</i> |
| <i>Parthenon Pizza</i> | <i>\$50.00-60 W.Main St., Ayer, MA</i> |
| <i>Carlin's</i> | <i>\$50.00-same as page 1</i> |
| <i>Deven's Pizza & Deli</i> | <i>\$50.00-210 W.Main St., Ayer,MA</i> |
| <i>McDonalds</i> | <i>\$50.00-2 Sandy Pond Rd., Ayer, MA</i> |
| <i>Wendy's</i> | <i>\$50.00-1 Barnum Rd., Ayer, MA</i> |
| <i>Pauline's Variety</i> | <i>\$50.00-67 1/2 E. Main St., Ayer,MA</i> |
| <i>Woo Jung Restaurant</i> | <i>\$50.00-174 W. Main St., Ayer, MA</i> |
| <i>Wok n Roll-new owner</i> | <i>\$50.00-49 Park St, Ayer, MA</i> |
| <i>Verona</i> | <i>\$50.00-18 Park St., Ayer, MA</i> |
| <i>Dunkin Donuts</i> | <i>\$50.00-18 Park St., Ayer, MA</i> |
| <i>Lucia's</i> | <i>\$50.00-same as page 1</i> |
| <i>Ayer Gun & Sportsmen's Club</i> | <i>\$50.00-same as page 1</i> |
| <i>Dan's Place</i> | <i>\$50.00-200 W. Main St., Ayer, MA</i> |
| <i>Mango Grille</i> | <i>\$50.00-38 Littleton Rd., Ayer, MA</i> |
| <i>AM/PM Gas (dba Ayer Gulf Mart)</i> | <i>\$50.00-20-30 Park St., Ayer, MA</i> |
| <i>Page Moore d/b/a Billiard Café</i> | <i>\$50.00 -same as page 1</i> |
| <i>Archer's Mobil</i> | <i>\$50.00-same as page 1</i> |
| <i>Chung Gee</i> | <i>\$50.00-same as page 1</i> |
| <i>Ah Gin Wong</i> CLOSED did not renew-2014 | <i>\$ -210 W. Main St., Ayer, MA</i> |
| <i>Vineyard</i> | <i>\$50.00-63 Park St., Ayer, MA</i> |
| <i>Cottage</i> | <i>\$50.00-18 Main St., Ayer, MA</i> |
| <i>Natural Mkt</i> -did not renew for 2014/closing. | <i>\$ -25 Main Street, Ayer, MA</i> |
| <i>Lazy Mary's</i> | <i>\$50.00-30 Littleton Rd., Ayer, MA</i> |
| <i>Markoh's</i> | <i>\$50.00-37 Main Street, Ayer, MA</i> |
| <i>Shaker Hills Golf Club</i> | <i>\$50.00-Shaker Road, Ayer, MA</i> |
| Total | <i>\$1,250.00</i> |

2014 AMUSEMENT LICENSE RENEWALS

| | |
|------------------------|--|
| <i>Parthenon Pizza</i> | <i>\$100.00-60 W. Main St., Ayer, MA</i> |
| <i>Carlin's</i> | <i>\$200.00-</i> |
| <i>Tiny's</i> | <i>\$100.00-</i> |
| <i>Billiard Café</i> | <i>\$650.00</i> |
| <i>Nashoba Club</i> | <i>\$100.00</i> |
| <i>Mango Grill</i> | <i>\$100.00</i> |
| Total | <i>\$1,250.00</i> |

2014 SUNDAY ENTERTAINMENT LICENSE RENEWALS

| | |
|---------------------------------------|---------------------------------------|
| <i>Carlin's</i> | \$100.00/Town |
| <i>Com. of MA</i> | \$100.00 |
| <i>Page Moore d/b/a/Billiard Café</i> | \$100.00 |
| | \$100.00 |
| <i>Com. of MA</i> | \$200.00 Town of Ayer \$200.00 |

2014 CLASS I RENEWALS

| | |
|---------------------------|--|
| <i>Gervais Ford</i> | \$100.00 -1 Littleton Rd., Ayer, MA |
| <i>Trailer Home Sales</i> | \$100.00-Fitchburg Rd. Ayer, MA |
| <i>Toreku Tractor</i> | \$100.00-4 Littleton Rd., Ayer, MA |
| <i>L-3</i> | \$100.00-1 Nemco Way, Ayer, MA |
| | Total \$400.00 |

2014 CLASS II RENEWALS

| | |
|---|---|
| <i>J.C. Madigan</i> | \$100.00-8 Shaker Rd., Ayer, MA |
| <i>Vehicles Unlimited</i> | \$100.00 -121 Central Ave., Ayer, MA |
| <i>Nu-Kar Auto Sales</i> | \$100.00- 9-11 Park St., Ayer, MA |
| <i>Rt. 2A Auto Sales</i> | \$100.00-77 Fitchburg Rd. Ayer, MA |
| <i>Alpha-Westford Rd.</i> | \$100.00 - |
| <i>Scott Terranova</i> | \$100.00-40 Littleton Rd., Ayer, MA |
| <i>Donald Buchikos-Don's Auto Sales</i> | \$100.00-Bishop Rd., Ayer, MA |
| | |
| <i>Partridge Auto Sales</i> | \$100.00 entered into Agreement with Town Tax Collector re outstanding Taxes(see attached) |
| | Total \$800.00 |

2013 CLASS III RENEWALS

| | |
|-----------------------|---|
| <i>Harry Schwartz</i> | \$100.-20 Sandy Pond Rd., Ayer, MA entered into Agreement with Tax Collector re outstanding taxes (see attached) |
| | Total \$100.00 |



Ayer Town Clerk and Tax Collector
1 Main Street
Ayer, MA 01432

(978) 772-8209



Donald Partridge
42 Littleton Rd.
Ayer, MA 01432

December 31, 2013

Dear Donald:

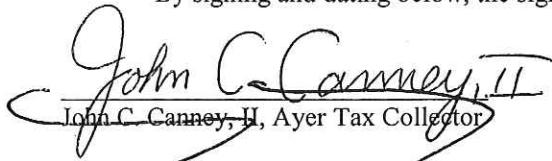
The Town of Ayer Tax Collector's Office will work out the following Agreement for Payment covering personal property tax bills for fiscal years 2008 through 2014 inclusive for 42 Littleton Rd Ayer, MA. To date, there is an outstanding balance due on each fiscal year. The present amount dues as of December 31, 2013, is \$9,163.18. This amount includes unpaid principal, interest, and fees, if any.

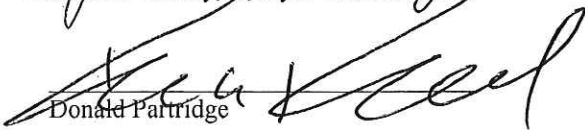
The first payment pursuant to this agreement shall be payable by check, cash, or money order for \$920.00 on December 31, 2013. All subsequent payments for \$920.00 shall be due on the fifteenth (15th) of each month until the full amount of unpaid principal, interest, and fees are paid. If the fifteenth (15th) is either a weekend day or holiday, payment is due the business day prior to the weekend day or holiday. Statutory interest accumulates on unpaid balances until paid. All payments are distributed to interest and fees first. Any remaining payment is then applied against unpaid principal.

If a payment is late at any time, the unpaid principal, interest and fees become immediately payable to the Town of Ayer. Additionally, the Ayer Tax Collector will notify the Ayer Board of Selectmen in writing of any late payments, since this agreement is a condition for the issuance of any business licenses within the Ayer Board of Selectmen's jurisdiction. The Town of Ayer Tax Collector retains all rights to pursue every legal remedy available.

The taxpayers may at their discretion pay any unpaid balance in full without penalty before any due date.

By signing and dating below, the signatories acknowledge receipt of this Agreement for Payment.

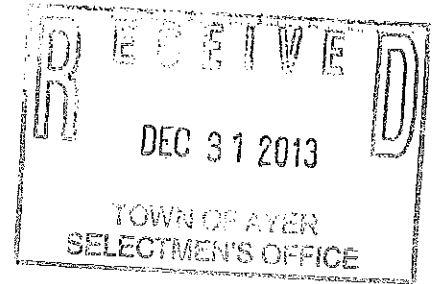

John C. Carney, II, Ayer Tax Collector


Donald Partridge

December 31, 2013
Date

12/31/13
Date

Ayer Town Clerk and Tax Collector
1 Main Street
Ayer, MA 01432
(978) 772-8209



David N. Schwartz
20 Sandy Pond Rd.
Ayer, MA 01432

(978) 772-3464
(978) 836-2575

December 31, 2013

Dear David:

The Town of Ayer Tax Collector's Office will work out the following Agreement for Payment covering a real property tax bill for fiscal year 2013 for 4 Sandy Pond Rd. Ayer, MA, which is recorded in Middlesex Registry of Deeds Book 45999, Page 141 for August 31, 2005. To date only \$596.04 has been paid. The present amount due as of December 31, 2013, is \$22,693.87. This amount includes unpaid principal, water and sewer liens, interest, and fees, if any.

The first payment pursuant to this agreement shall be payable by check, cash, or money order for \$2,300.00 on January 20, 2014. All subsequent payments for \$2,300.00 shall be due on the twentieth (20th) of each month until the full amount of unpaid principal, water and sewer liens, interest, and fees are paid. If the twentieth (20th) is either a weekend day or holiday, payment is due the business day prior to the weekend day or holiday. Statutory interest accumulates on unpaid balances until paid. All payments are distributed to water and sewer liens, interest and fees first. Any remaining payment is then applied against unpaid principal.

If a payment is late at any time, the unpaid principal, water and sewer liens, interest, and fees become immediately payable to the Town of Ayer. Additionally, the Ayer Tax Collector will notify the Ayer Board of Selectmen in writing of any late payments, since this agreement is a condition for the issuance of any business licenses within the Ayer Board of Selectmen's jurisdiction. The Town of Ayer Tax Collector retains all rights to pursue every legal remedy available, including tax title.

The taxpayers may at their discretion pay any unpaid balance in full without penalty before any due date.

By signing and dating below, the signatories acknowledge receipt of this Agreement for Payment.

John C. Canney, II
John C. Canney, II, Ayer Tax Collector

December 31, 2013
Date

David N. Schwartz
David N. Schwartz

12-31-13
Date

| | |
|--|--|
| DAVID N. SCHWARTZ LORNA M. SCHWARTZ 20 SANDY POND ROAD AYER, MA 01432 978-772-2104 | 4418 7137/2113 0236770528 |
| Date <u>12-31-13</u> | |
| Pay to the order of <u>Town of Ayer</u> | \$ <u>24,244.70</u> |
| <u>Twenty four thousand two hundred forty four - 70/100</u> Dollars | |
| North Middlesex Savings Bank | |
| For <u>Taxes</u> | <i>Lorna Schwartz</i> |
| ⑆ 211371379⑆ 0236770528⑆ 4418 | |

Puppy Pals - Bradford Exchange Checks, 1-800-323-6104, www.bradfordexchangechecks.com

Board of Selectmen

MEETING TUESDAYS AT 7:00 P.M. • UPPER TOWN HALL • 1 MAIN STREET • AYER, MASSACHUSETTS 01432



Tel. (978) 772-8220
Fax. (978) 772-3017

Town Administrator
(978) 772-8210

MEMORANDUM

DATE: January 3, 2014

TO: Ayer Board of Selectmen
CC: Ayer Board of Health

FROM: Robert A. Pontbriand
Town Administrator

SUBJECT: Update on 37 Willard Street

At the request of Selectman Conley, I am providing the following update on 37 Willard Street which is also on the BOS Meeting Agenda under "New Business/Selectmen's Questions" for Tuesday, January 7, 2014.

Since the BOS held its Public Hearing and declared 37 Willard Street a nuisance on December 17, 2013, Commissioner Vellante has continued to press the owner to commence with demolition and compliance while Town Counsel has been preparing the Order as a result of the December 17th Hearing.

On January 3, 2014, a large bulldozer has been placed on the property of 37 Willard Street.

On January 6, 2014, Town Counsel will complete the Legal Order which will then be sent to the owner of 37 Willard Street.

Upon receipt of the Order, the owner has 72 hours to appeal the Order in Court. Once the appeal period has passed then demolition must be completed by law by the date set forth in the Order.

I will continue to keep the Board of Selectmen and Board of Health updated on the status of 37 Willard Street.

APPROVAL OF MINUTES
(DRAFT Copies Attached)

October 15, 2013
November 12, 2013
November 19, 2013
December 3, 2013
December 17, 2013

ADJOURNMENT

edited by Pauline

TOWN OF AYER SELECTMEN MEETING MINUTES
Tuesday, October 15, 2013
1st Floor Meeting Room, Town Hall, Main Street, Ayer, MA

The Board of Selectmen's Open Session Meeting is video recorded by APAC.

The Selectmen's Meeting can be viewed in its entirety on the Town's Website at: www.ayer.ma.us

Chairman Conley called the meeting to order at 7:06p.m. Present: Chairman-Pauline Conley, Gary J. Luca-Vice Chairman, James Fay- Jannice Livingston Members, Town Administrator Robert A. Pontbriand and Janet Lewis Secretary. Selectman Hillman running late.

Ms. Conley requesting if there were any amendments to the Agenda.

Mr. Pontbriand requested to make brief announcement, Mr. Pontbriand announced per the Secretary of State's Office no meetings can be held at Town Hall on 11-5-13 the Town Election (Home Rule Election-reducing the number of Selectmen to three (3) and announced the Selectmen's Meeting dates in November 2013 as follows: 11-12-13 and 11-26-13. The Selectmen's Nov. 5, 2013 Meeting to be held on the 12th. Mr. Pontbriand also called the Board's attention to the new Town Hall Granite sign installed earlier and thanking Dan Sherman, Facilities Director for all his work with design/purchase and installation.

Ms. Conley took this opportunity to remind residents to the Special Fall Town Meeting on Monday, October 28, 2013 at the Ayer Town Hall, 2nd Floor Great Hall.

Ms. Conley called for a motion to accept the Agenda. Mr. Luca moved the Board vote to approve the Agenda as presented, 2nd by Ms. Livingston, VOTE: so moved.

EAGLE Scout-Joshua Richard-Ms. Conley welcomed Eagle Scout Joshua Richard to the meeting and requested he step forward along with family members in attendance. Ms. Conley read in to the record a Certificate of Recognition presented to Joshua for performing his Eagle Project for the betterment of his community; marking & re-stripping parking lot spaces at the Ayer Sportsmen's Club. The Board congratulated Joshua and paused for a picture.

Minutes-deferred to 11-12-13 Selectmen's Meeting. Motion made by Selectman Luca 2nd by Selectman Fay VOTE: unanimous, so moved.

Public Input-no one

Department of Planning & Economic Development-The Board met with Alicia Hersey, Financial Manager-re Lien subordination Case # 09-328-14 Grove Street, Ayer, MA Ms. Hersey recommended the Board approve Home Owner's lien request to consolidate loans to seek new mortgage interest rate not to exceed \$132K. Mr. Fay moved to approve the lien subordination conditioned upon new mortgage not to exceed \$132K, 2nd by Mr. Luca, VOTE: unanimous, so moved.

Fy-11 CDBG -Housing Rehabilitation Program Final Report- The Board approved the Fy-11 CDBG Final Report as submitted. Motion to approve made by Mr. Luca, and authorize the Chairman's signature, 2nd by Mr. Fay, VOTE: unanimous, so moved.

I.T. Systems Administrator-The Board met with Cindy Knox- Information Technology Acquisition Policy.

Ms. Knox advised to policy updated from 10-1-13 incorporating the Board's recommendations into Policy. Mr. Fay stating inventory tags for all Town equipment not included in policy and Ms. Conley requesting I-Phones also are included in inventory. Mr. Luca moved to approve the IT Hardware/Software Acquisition Policy with amendments above, 2nd by Mr. Fay, VOTE: unanimous, so moved. Ms. Spinner questioned why allowing/approving I-Phones for employees/how authorized. Mr. Luca stating that is why he brought up who has and why. Ms. Knox advising to phones charged flat rate re voice/data. Matrix to be submitted to Mr. Luca listing employees, bills, etc.

Gabe Vellante-Building Commissioner--present for the discussion Alan Parker, Alternate Wiring Insp.

Resignation of Wiring Inspector-Mr. Vellante updated the Board to receiving Philip Horgan's resignation on 9-19-13 and his willingness to stay on until a new inspector is appointed and advising to the Alternate Wiring Inspector-Alan Parker requesting the Board's consideration of him for the Wiring Inspector's position. Ms. Conley disclosing that Mr. Parker has/does work for her at her home. Mr. Luca moved the

Board accept the resignation of Philip Horgan with regrets, 2nd by Mr. Fay, VOTE: unanimous, so moved. Mr. Luca moved to appoint Alan Parker as Wiring Inspector effective immediately, 2nd by Mr. Fay, VOTE: unanimous, so moved. The Board requested a letter of appreciation be sent to Mr. Horgan for his longtime service and welcomed Alan Parker to the position and looked forward to working with him. Ms. Conley requesting Mr. Horgan give notice to the Town Clerk of his resignation.

Supt. Wetzel's Report- The Board met with Mark Wetzel

1. Main Street Light Improvements Contract-Blais Electric- Mr. Wetzel updated the Board to Bond/Insurance Certificates complete and in place. Mr. Fay moved the Board approve the Contract with Blais Electric for the Main Street Light Improvements in the amount not to exceed \$44,440.00 as stated in contract and authorize the Chairman's signature, 2nd by Mr. Luca, VOTE: unanimous, so moved. Mr. Wetzel to fill in contract date.

2. Epic Enterprises-Sewer Abatement-The Board approved a Sewer Abatement for Epic Enterprises Account #02338 for the bill period 3-1 to 6-12-13 in the amount of \$16,451.86 (July bill-2nd Quarter) false high reading per Supt. Wetzel, meter was malfunctioning-serviced and is now operating to their normal levels. Motion to approve Supt. Wetzel's recommendation made by Mr. Fay, 2nd by Mr. Luca, VOTE: unanimous, so moved.

3. Upper Blackstone Valley Wastewater Bio-solids Disposal Agreement-Mr. Wetzel advising to Town having Agreement presently for one year with Upper Blackstone as primary disposal site for Ayer's WWTP sludge with one year extension. Rate \$319.00 per dry ton mixed primary & secondary greater than 4.2 \$70.00 per thousand gallons. The Board held off on the award pending clarification re rate comparison. Mr. Fay stating he is not comfortable approving rate without seeing comparison from last year. Mr. Wetzel having data at DPW and to return to meeting later with rate comparison.

4. Willows Order of Conditions-Supt Wetzel gave the Board a brief update re looking into payment of g (\$250K) by "Willows Road Development" and advised to speaking with Planning Board and their having no knowledge re on-site improvement to provide the construction of a one and a half million gallon capacity water tower. Supt. Wetzel also sent off email to Mark O'Hagan (developer) to which he has no heard back from. Supt. Wetzel stating it is not his job to track money.

7:45p.m. Selectman Hillman entered meeting

The Board went off the posted Agenda due to not all of Planning Board Members and Mr. Canney being present.

The Board took up the Town Administrator's Report-

1. Proposed Policy for the Acquisition of Furniture, Equipment and Alternations for the Town Hall

Mr. Pontbriand reviewed his draft policy with the Board to ensure acquisitions to the Town Hall are done professionally, cost effective, efficient and in compliance with ADA, Building Codes, Public Health, and safety to ensure a pleasant environment for Town Hall employees and the public. Mr. Pontbriand reviewed items with the Board that were removed i.e. floor heaters, refrigerators etc. that were considered posing a threat to safety or unnecessary from the Building. Mr. Fay moved to approved the policy as presented requesting Department Head are copied and sign off, 2nd by Mr. Luca, VOTE: unanimous, so moved.

2. Draft Cell Phone Use Policy -Mr. Pontbriand reviewed his draft policy with the Board re employees who have Town-owned cell phones, I-Phones, Tablets, etc. being responsible for the proper care of their equipment and held responsible for the loss, damage, failure to return such equipment. Use re transmittal of inappropriate communication strictly prohibited and may be withdrawn for violation of policy and/or discretion of Department Head. The Board having the right to amend, suspend or revoke this policy. The Board continued this discussion to their 11-12-13 meeting re sign off/hand receipts to be incorporated, requesting inventory of employees who have cell phones, equipment, etc. Use of cell phones i.e. internet, social media, where phones have visited, bills, etc. to be compiled and transmitted to Board for their review.

Mr. Wetzel returned to meeting with WW Bio-Solids Disposal Agreement Rates-Supt. Wetzel advising to the rates being the same as last year no increase and under 4.2%. Mr. Luca moved the Board approve

one (1) year extension Agreement with Upper Blackstone Valley for the disposal of bio-solids/sludge, 2nd by Mr. Fay, VOTE: unanimous, so moved.

Town Administrator's Report (Cont.) -Electronic Posting of Town Meeting Minutes-

Mr. Pontbriand reviewed M.G.L. c.4, S7 (26) (Public Records Law) with the Board advising to all Town of Ayer Public bodies i.e. Boards, Committees Commissions etc. must keep official meeting minutes both in draft form and final form with exception of exemptions from Open Meeting Law (OML) and must comply with Public Records Requests. Mr. Pontbriand advising to the Town Clerk being the official repository and custodian of meeting minutes (Keeper of Records) Mr. Pontbriand advising to the legal responsibility of each public body to ensure their meeting minutes are filed with the Town Clerk with the exception of the Board of Selectmen's minutes to which the Town Administrator is charged as the official keeper of Selectmen's records. Official notices of meetings must be posted in accordance with the OML at least 48 hours in advance of meeting, stamped by the Town Clerk and placed on Town's Official Posting Board. Mr. Pontbriand advising to the posting of minutes, agendas & public documents on the Town's Web-site and/or Facebook Page is **not** a legal requirement or responsibility in terms of the Public records Law and OML it is a local service and a courtesy in the interests of transparency and open government. The Town Administrator is responsible for all official postings to the Town's Web-site/Facebook. The I.T. Director does the official scanning and posting of approved materials. Mr. Hillman stating the Web-site saves people from needless trips to Town Hall. Ms. Livingston stating technology is ahead laws. Ms. Conley stating Town Clerk is official repository, Keeper of Records has shifted to Chairman to ensure recording of minutes. Mr. Luca stating elected officials do not have to comply. Ms. Conley stating Town Administrator has created policy and Board may consider issuing policy to all public bodies to comply with the posting of minutes by a certain time frame before the minutes are officially finalized and accepted. the Board requested this policy be placed on Town Website and made available.

John Canney, II Town Clerk & Town Collector re Business Certificates-Mr. Pontbriand updated the Board to carrying over discussion from 10-1-13 meeting with Director of Community & Economic Development-Mr. Maher re responsibility of Business Certificates being maintained/updated. The Board agreed that Mr. Maher is to keep and update list of businesses in town, letters to be sent out by Mr. Maher re renewal/s and to be shared with Town Clerk. Mr. Luca expressed concern if businesses are complying with Liability/Enforcement -complying with law/s as well as safety/zoning; no requirements that business is compliant and Town Clerk has no authority re enforcement. Ms Conley read statute Title XV Chapter 110 Section 5 into the record prepared by the Town Administrator advising to the Town Clerk issues Business Certificate naming owner, address & tel. #, pays fee (\$25.00), violations up to \$300.00 fine. Town Clerk issues Business Certificates under oath does not expose Town to liability, if violations Town collects \$300.00 fine. Ms Livingston questioned why there is no packet of information prepared for new businesses coming into Town explaining how & what to do, no one wants to do. Mr. Canney stating there is no central office assistant. Mr. Canney to prepare draft procedures for Board's review. Mr. Fay stating this is revenue source Town has avenue for fines collection by Town Clerk per oath. Ms. Conley advising to system should be shared every month re business certificates about to expire. Ms. Livingston advising to data base should be developed and maintained on a weekly/monthly basis. Ms Knox suggesting to put into electronic format to turn over to Town Clerk to maintain and enforce responsibility is Town's Clerk per oath. Mr. Maher to send out documents with understanding that it is a joint endeavor with Town Clerk collecting documents and fees. This matter to be continued.

Ms. Conley on another matter requested if Mr. Canney received correspondence from AG Office re By-laws approved at the May 2013 Town Meeting. Mr. Hillman questioned and if they were posted Mr. Canney advised he had received and posted copies as required.

Planning Board/Board of Selectmen Joint Appointment-Planning Board Member-The Board met with Mark Fermanian-Chairman, James Luchessi and Rick Roper, of the Planning Board. Mr. Fermanian

advised the Board to Planning Board meeting with Mr. Kyle Gordon and recommending Mr. Gordon a twelve year resident of Ayer, MA to the vacant Planning Board position. The Board interviewed Mr. Gordon and requested he give the Board a brief personal back-ground why he would like to serve on the Planning Board, acknowledging having received a letter of recommendation from Atty. Tom Gibbons in support of Mr. Gordon's appointment. Following a brief discussion Mr. Luca moved to appoint Mr. Kyle Gordon to the vacant Planning Board position, 2nd by Ms. Livingston, VOTE: Unanimous, so moved. Mr. Fermanian moved the Planning Board vote to appoint Mr. Gordon to the vacant Planning Board position until the next Town Election in April 2014, 2nd by Mr. Roper, VOTE: unanimous, so moved. The Board welcomed and thanked Mr. Gordon for volunteering his services.

Crabtree/Willows Development-The Board questioned the Planning Board re Willows Road Development and advised to this being a Zoning Board of Appeals Decision (Order of Conditions) not Planning Board matter. Mr. Roper feeling \$250K release expired two (2) years ago and to check bond release, the Board to look at agreement. Mr. Hillman suggesting Town hold up sewer permits & water/Sewer releases until matter is investigated.

Town Clerk/Tax Collector -John Canney returned to the meeting to present and advise to letter received on 9-18-13 from Atty. General Coakley re May 2013 Warrant Articles 36, 37 & 38 posted in five places on the 18th of September, 2013, and in effect on 9-18-13 re Anti-Littering, Unregistered Vehicles, & Enforcement Bylaws.

Town Administrator's Report (Cont)

Remote Participation-Mr. Pontbriand reviewed his proposed policy for the Board's consideration advising to an adopting authority such as the Board of Selectmen may establish restrictions on the use of remote participation i.e. how many times a public body can use a year, cannot violate State or Federal Law, stating there are ten (10) general points for consideration i.e. the adopting authority may adopt a policy due to geographic distance must be a certain distance. The Board questioned how to enforce, potential for more litigation, Mr. Fay feeling he doesn't see need. Mr. Luca stating remote participation is vetted by A.G. Office- another tool. Committee, Commission, Dept. should have ability to communicate how member of Board, committee etc. feels. Ms. Livingston advising to participant must be alone i.e. if in Executive Session how do you police. Mr. Hillman agreeing valid point being alone. Ms. Livingston suggesting each member list their pros and cons and Board go through each and establish policy going forward. Ms. Conley expressing her concern re electronic equipment used during public meeting questioning ability to communicate. The Board set this matter back for another meeting.

BOS Policies & Procedures Review

The Board decided to Keep Selectmen's Policy 99-27 as is.

The Board reviewed and agreed Policy 01-01 Department Head Reports are important/informative and to be enforced on Monthly basis. Mr. Pontbriand to bring forward at next Department Head meeting. On another matter Mr. Pontbriand reminded all to Annual 2013 Town Reports due on 2-1-14.

BOS Open Discussion-

Electronic Devices-Mr. Luca requesting Board look at IT Budget for ATM Meeting to purchase either, tablet, Nook, Lap Top for Selectmen and speak with Ms. Knox re same. Ms. Conley reminding Mr. Luca to write on pad being considered Public Record. Ms. Livingston suggesting Kindle to down-load packet gets rid of paper. Ms. Conley stating cost vs. need discussion needs to be held stating Mondopad should eliminate Board needing electronic devices.

Street Lights -Mr. Luca urged the Board consider contacting MRCP re the Town's plan to purchase their own street lights and reminded Board to discussion held back in June and DPW going to look into possibly doing something regionally along with curbside. Mr. Luca requesting to get all the information see if it works.

HRA/FSA-Mr. Luca questioning remaining funds disbursement to employees/retirees. Town Counsel to look into, remaining balance has not been disbursed Board needs to make decision. Mr. Pontbriand advising to Town Counsel here on 22nd will request financial update re IRS ruling status. Ms. Conley reminding all to Joint Bos & BOH Meeting on November 18, 2013 @ 7p.m.

Ms. Livingston took this opportunity to advise all to this being Selectman Luca's Birthday and sang a moving rendition of 'Happy Birthday' to him, much to his delight.

10:10p.m. Ms. Livingston moved to adjourn the meeting, 2nd by Mr. Luca, VOTE: Unanimous, so moved.

_____ Date: _____

Christopher R. Hillman, Clerk
AYER BOARD OF SELECTMEN

dated by Pauline

TOWN OF AYER SELECTMEN MEETING MINUTES
Tuesday, November 12, 2013
1st Floor Meeting Room, Town Hall, Main Street, Ayer, MA

The Board of Selectmen's Open Session Meeting is video recorded by APAC.

The Selectmen's Meeting can be viewed in its entirety on the Town's Website at: www.ayer.ma.us

Chairman Conley called the meeting to order at 7:06p.m. Present: Chairman-Pauline Conley, Gary J. Luca-Vice Chairman, Members James Fay-Member, Jannice Livingston, Town Administrator Robert A. Pontbriand and Janet Lewis Secretary. Selectman Hillman running late.

Ms. Conley requesting if there were any amendments to the Agenda. Mr. Pontbriand requested the Board continue the Minutes of 10-8-13 and 10-15-13 to the Board's 11-19-13 meeting.

Mr. Pontbriand advising to the Minutes of 9-17-13 and 10-1-13 are ready for the Board's review.

Ms. Livingston requested the Board remove Bullet #6 under the Town Administrator's Report samples from other municipalities re Agenda formats. Mr. Livingston stating they serve no purpose and does nothing to enhance the Town of Ayer but take up time. Mr. Pontbriand clarifying stating due to issues concerning time allocation/formatting of the Agenda i.e. having Selectmen's name assigned re their advocating for various Town projects, etc. he placed this item on the Agenda to resolve matter. Ms. Conley stating it has always been the Policy of the Board that the Town Administrator and Chairman meet and put the Agenda together. Mr. Fay allocating for time allotments re agenda items for time management, current form fine just encouraging everyone to stick to topic. Ms. Conley defending removal of time from agenda stating to give participants the necessary time they needed. Ms. Livingston requesting to remove sample agendas from Town Administrator's Report placed in the form of a motion 2nd by Mr. Luca, VOTE: unanimous, so moved.

7:15p m. Mr. Hillman entered the meeting.

Mr. Fay requested clarification re Town Counsel RFP on Agenda and Mr. Hillman responding not RFP only discussion if time allows.

Mr. Luca moved to approve the Agenda as amended, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

Announcements-

1. JBoS Meeting-Thursday, November 14, 2013 @7.p. at the Ayer Town Hall-2nd floor.
2. Winter Parking Ban-Begins 11-15-13 at 12:01a.m. through 4-14-14.
3. Selectmen's Meeting - November 19, 2013 re Medical Marijuana Facilities wishing to locate in Ayer.
4. Christmas Tree Lighting at the Rotary 6:00p. m. on Sunday, December 1, 2013
5. Tax Classification Public Hearing-Tuesday. December 3, 2013 @7:15p.m.

Mr. Fay took this opportunity to publicly thank and share poem from anonymous person who left Armistice Day Poem on Monday -November 11, 2013-Veterans Day, at the American Legion Ceremony in the Memorial Garden of Town Hall.

Public Input-Chairman Conley requested if there was anyone wishing to meet with the Board under Public Input-no one stepped forward.

Minutes-

9-17-13 Mr. Fay moved the Board vote to approve with Amendment (to include omission of Ms. Livingston not being present) 2nd by Mr. Luca, VOTE: unanimous so moved.

10-1-13 Mr. Fay moved the Board vote to approve with amendment spelling (perview/preview), 2nd by Mr. Luca, VOTE: unanimous, so moved.

Appointments-

1. Council on Aging-Mr. Pontbriand shared with the Board a letter dated 10-28-13 from Chairperson Sister Paula McCrea from the Council on Aging requesting to appoint Ms. Sally Balcom to fill the unexpired term of Catherine Lawson who passed away on Oct. 19, 2013. Ms. Balcom to serve Ms.

Lawson's remaining three (3) year term 6-30-13 to 7-1-16. Motion to approve made by Mr. Luca, 2nd by Mr. Hillman, VOTE: unanimous.

2. Part-time Building Inspector-Mr. Pontbriand updated the Board to position advertised locally and to date only receiving two applicants neither of which meets the minimum requirements. Mr. Pontbriand advising to position being posted on the MA Statewide list commencing 11-12-13 and suggesting the Board revisit the parameters of the position i.e. wage which requires collective bargaining with the Union. Mr. Pontbriand advising to salary currently posted at \$17/hr. Salary must increase to find qualified candidate. The Board also requested Job posting be corrected to reflect eighteen (18) Hours a week three (3) days a week six (6) hours per day on second page.

Public Hearing-Lorden Oil-Amendment to Flammable and Combustible Liquid, Gases and Solids Permit

The Board met with Chief Pedrazzi and Ted Lorden. Mr. Hillman read the Legal Notice into the record advertised in the Public Spirit the weeks of November 1, & 8, 2013. The Board reviewed with the Chief Mr. Lorden's request to modify his current propane capacity to 200,000 gallons a 72K increase, to accommodate residential small tanks/propane tanks. Mr. Luca asked if the Chief had any problem with this increase and advised to Mr. Lorden running a state of the art facility and having no problems. Mr. Luca moved the Board vote to approve Lorden Oil's Flammable and Combustible Liquid, Gases and Solids Permit as presented by Fire Chief Robert Pedrazzi, 2nd by Ms. Livingston, VOTE: unanimous, so moved. Mr. Luca moved to close the Public Hearing, 2nd by Mr. Hillman VOTE: unanimous, so moved.

Partridge Auto Sales-Class II Amendment to Licenses- Public Hearing continuation of 6-18-12-The

Board met with Sean Partridge. Mr. Partridge updated the Board to his request to amend his current Class II License from six (6) car limit to fifty (50) cars, advising to having 44K sq. ft. of land with 31,500 feet that is ready for used car sales. Mr. Partridge advised to Building Commissioner approving his request which is located in a General Business Zone. Mr. Partridge also updated the Board to meeting with the Planning Board as requested on October 3, 2013, and approved his engineered drawings re the rear gravel parking area being in conformance and supported by the Fire Chief. Mr. Partridge presented Plan #6290P110 dated 9-30-13 prepared by Acton Survey & Engineering consisting of 67 parking spaces (7'x17'). Chairman Conley requested if there were any abutters present, no one stepped forward. Ms. Livingston moved to approve the Class II License amendment for Partridge Auto Sales not to exceed fifty (50) cars per approval/s of Planning Board, Building Commissioner and Fire Chief, 2nd by Mr. Hillman, VOTE: unanimous, so moved. Ms. Lewis reminded the Board to 2014 license renewals in progress and requested the Board's permission to prorate Mr. Partridge's License for 2014. The Board approved this request. Mr. Luca moved to close the Public Hearing, 2nd by Mr. Hillman VOTE: unanimous, so moved.

Police Chief- William Murray-Middlesex County Interagency Mutual Aid Agreement-The Board met with Chief Murray who reviewed with the Board the Agreement which would give Ayer's Police Officers the authority to take action outside the territorial boundaries of Ayer into communities that have also adopted this Agreement. Mr. Luca moved the Board vote to approve the Middlesex County MOU as presented by Chief Murray and authorize the Chairman's signature, 2nd by Ms. Livingston, VOTE: unanimous, so moved. (See attached Agreement)

Mondopad-Mr. Pontbriand announced to the Board that Ms. Knox will have the new Mondopad up and running for the next Selectmen's Meeting on 11-19-13.

David Maher-Economic and Community Development-The Board met with David Maher and Alicia Hersey. Mr. Hillman took this opportunity to publicly thank Mr. Maher for sending out letters re the Holiday Lights Fund for the Rotary to town businesses.

1. Drug Court Grant-Ms. Hersey advised to the Town awarded funds from the Department of Health & Human Services in support of the SAMHSA Program to engage Advocates to operate/oversee the program to assist the courts with the administration of the program in the amount of \$318,460.00 to run from 9-30-13 to 9-29-14. The Board voted to approve Advocates contract renewal. Motion to approve made by Mr. Fay, 2nd by Mr. Luca, VOTE: unanimous, so moved.

2. Habitat-Mr. Maher gave the Board a brief update re 76 Central Ave. property transferred to habitat on 7-2-13. Mr. Maher stating property is a LIP Unit/Lottery System- per MGL30b-\$25K procurement.

Public & Central Register process to begin through RFP process. Mr. Maher advised to UDAG Funds used for cleanup of property. Mr. Luca questioning if UDAG payback could be waived? Mr. Pontbriand to check with DOR and Town Accountant. Ms. Spinner questioning UDAG funds being used re clean-up of site feeling Town used Program Income. The Board to relook vote of Board re clean-up funding. Mr. Maher advised to spring/early summer build for Central Ave. property. Mr. Luca questioning if Habitat approached CPC re funding?

The Board reviewed with Mr. Maher status of TIFS from September 2019*3.3 meeting re Agility TIF 2009 -Plexis-being in name of same owner?

Process of other Town re TIFS-application process

List of other Municipalities who were also de-certified.

L-3/Nashoba Valley Hospital-DOR detrimental to how Town proceeds re amended or new TIF/s.

Mr. Pontbriand updating Board to Town Counsel advising Board to take no action until DOR looks into.

Mr. Fay suggesting the Board filters through TIF Committee, Town Administrator to spearhead/update.

Supt. Wetzel's Report-The Board met with Mark Wetzel

1. MassDEP Technical Services Assistance-Evaluation of Curbside Trash/Recycling- Present for the discussion Irene Congdon-Central MA Region Municipal Assistant Coordinator. Ms. Congdon reviewed with the Board technical assistance offered to the town for sixty (60) hours to evaluate the alternatives, costs, benefits and implementation. Ms. Congdon urged the Board form a working group to provide input, review the scope and data and assist with the public information phase. Working group suggested to be made up of: 2 members of the Selectmen, Board of Health member, 2 residents and DPW Supt. Mr. Luca moved the Board accept MassDEP Sixty (60) Hours Technical Services Assistance Award, and authorize the Chairman's signature 2nd by Mr. Fay, VOTE: unanimous, so moved. Mr. Luca moved to appoint a working group to collect information, Mr. Luca and Ms. Livingston to be appointed Selectmen's representatives, 2nd by Mr. Hillman VOTE: unanimous, so moved. Mr. Barry Schwarzel requesting and approved to be appointed to one of the citizen's appointments on working group. The Board requested this Program be communicated electronically and placed on Town's Website.

2. Crabtree Wastewater Pumping Station Upgrade-Mr. Wentzel presented four (4) copies of Weston & Sampson's Contract for the Board's review and signatures. Mr. Fay moved the Board vote to approve the Crabtree WW Pumping Station Upgrade Contract in the amount not to exceed \$64,538.00 and authorize the Chairman's signature, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

3. Street Signs-Supt. Wetzel advised to 312 signs installed, 169 posts and 41 brackets, 12 signs re-ordered i.e. misspelled, new traffic signs/speeding and 16 stop signs utilizing two (2) contractors: Highway Safety Installations & MA Corp. Town appropriated \$65k with \$48K spent to date total cost estimated to be around \$53K. Mr. Hillman requested if "No Littering" signs were ordered and advised to yes and locations given.

4. Main Street Lighting-Mr. Wetzel updated the Board to contractor prepping bases and waiting on lights to come in, delivery date 12-2-13 and installed as soon as possible, ten (10) ordered with completion date of 12-14-13. Ms. Conley expressing her disappointment that lights were not in before day light saving time being that the contract was signed in October: Board approved on 8-17, Advertised for bids on 9-18, opened bids on 9-3; requesting all departments include synopsis in contracts to keep the Board apprised of startup dates, etc. Mr. Fay not in favor of synopsis prefers contract being made available. Ms. Conley stating Board needs to be made aware of changes to start/end dates.

East Main Street Improvement Program-Mr. Wetzel conducted an overhead presentation re the Town's Water Distribution System Infrastructure Improvement Program.-Overview outlined age of system construction dating back to 1895, servicing 3K customers, services: domestic, commercial & fire, 47 miles of pipe, ranging in size from 4" to 16". Mr. Wetzel advising to ratings of pipe from 2 (good) to 80 (poor) with 65K feet with rating over 60. Mr. Wetzel reviewed with the Board Water Main Improvement Priorities and Water Main Improvement Program recommendations i.e. water main replacements, cost to replace mains with rating over 60, long dead end main eliminations, suggesting to budget \$250K per year to begin replacing pipes (2000ft) Mr. Wetzel reviewed with the Board priority water main projects:

E. Main St., Pleasant St & Taft , Wright Rd., Groton Shirley Rd., Jackson, Pearl, Shirley, Nashua, Lincoln, Williams Holms streets,-Priority projects. Mr. Wetzel advising to Memo submitted to Capital Planning Committee on 10-8-13 and 10-30-13. Mr. Pontbriand suggesting Capital Planning Committee make recommendation to Fin-Com advising do to Funding challenges, planning & delegation concerns.

10:00 Mr. Luca requested the Board extend the meeting for 15 minutes, 2nd by Mr. Hillman, VOTE: unanimous, moved.

2014 All Alcohol Renewals-The Board voted to approve the 2014 All Alcohol Renewals contingent upon **no licenses being released** until Building Commissioner & Fire Chief have signed off and proof of Insurance Liability coverage is on file. Motion made by Ms. Livingston, 2nd by Mr. Hillman, VOTE: unanimous, so moved.

Town Administrator's Report-

1. St. Mary's Parish One Day Beer & Wine License-Parish Dinner Saturday, November 16, 2013 from 5:30p.m. to 9:00p.m. Mr. Fay moved to approve One Day Beer & Wine License for St. Mary's parish for 11-16-13 from 5:30p.m. to 9:00p.m., 2nd by Mr. Luca, VOTE: unanimous, so moved.

2. APPOA Dispatchers Fy-2014 Wage Reopener MOA-Mr. Pontbriand announced the Memorandum of Agreement (MOA) between the Town and APPOA for Fy-2014 being finalized following arbitration. Mr. Pontbriand disclosed a three (3) year 2% salary increase negotiated retro to 7-1-13.

Old Business/Selectmen's Questions-

1. Town Counsel discussion deferred to 11-19-13 Selectmen's Meeting

2. Ms. Conley to work with Mr. Pontbriand to update old business items to be distributed to Board.

Mr. Luca took this opportunity to congratulate Barry Swartzel for the Camp Stevens re-Dedication Ceremony on Saturday, November 2, 2013 at 11:00a.m. and all the work that went into restoring the grounds and memorial.

10:00p.m. Mr. Luca moved to adjourn the meeting, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

DATE:

Christopher R. Hillman, Clerk
Ayer Board of Selectmen

Edited by Pauline 12-17-13

TOWN OF AYER, MA
AYER BOARD OF SELECTMEN MINUTES
Tuesday, November 19, 2013
1st Floor Meeting Room, Main Street, Ayer, MA

The Board of Selectmen's Open Session Meeting is Video Recorded by APAC

The Selectmen's Meeting can be viewed in its entirety on the Town's Website at: www.ayer.ma.us

7:00p.m. Chairman Conley called the meeting to order in Open Session.

Present: Chairman-Pauline Conley, Vice-Chairman-Gary J. Luca, Christopher R. Hillman-Clerk, Members James M. Fay and Jannice L. Livingston. Robert Pontbriand-Town Administrator and Janet Lewis-Secretary.

Ms. Conley opened the meeting by stating that the Board prior to meeting in Executive Session earlier this evening and the Board took a vote to amend the Open Session Agenda of 11-19-13 reorganize the Board of Selectmen. This motion was made by Selectman Fay and Seconded by Selectman Livingston with a unanimous vote in Open Session to approve the amendment for the Open Session Agenda to include Reorganization of the Ayer Board of Selectmen.

Mr. Fay read into the record a brief statement pursuant to the Board of Selectmen's Policy 99-13-Removal of Chair by Majority Vote-(see attached) for violation of Board policies 99-10 on Rules and Ethics (see attached) for the unauthorized removal of an Executive Session document from the Selectmen's Office. Mr. Fay advising to a formal inquiry has been requested by him to the State Ethics Commission and that Town Counsel has been advised of the matter. Mr. Fay stated that it is in the best interest of the Board of Selectmen and Town of Ayer that Chairman Conley be removed from the Chairman's position. Mr. Fay stating it is a matter of trust and as a result of Chairman Conley's actions trust has been severely damaged. Mr. Fay updated all to situation involving the removal of an Executive Session document the Board had unanimously voted on November 7, 2013 to be transferred to another entity being removed not once but twice from the Selectmen's Office by Ms. Conley without Board authorization before all members could sign them and on two separate instances slipping the document under the door of the Town Administrator's Office. Mr. Fay stated that he had called Ms. Conley and e-mailed Ms. Conley with no response prior to the meeting regarding the status of the document.

Ms. Conley attempted to explain her position on the matter of why she removed the document from the Selectmen's Office. Stating that she had discussed with the Town Administrator and Mr. Hillman concerns about the procedure being used in the document as it related to which version of the Personnel Policies.

Mr. Fay interjected a point of order stating that he did not want Executive Session material revealed publically.

Ms. Conley continued to explain on Nov. 12, 2013 that she had communicated her concerns about the document to the Town Administrator and had made arrangements to return the document on November 13, 2013 at 5pm and explained that when she came to the Office at 5pm, Ms. Lewis informed her that the Town Administrator had to leave at 3pm.

Mr. Fay interjected that these "explanations" do not explain why Ms. Conley removed an official, signed, document from the Board of Selectmen's Office. When he asked Ms. Conley about it she offered no explanation.

Ms. Conley continued to explain that she had previously informed the Town Administrator that she no longer checks e-mail on a regular basis because her Employer does not permit non-work related e-mail on their Server.

Mr. Fay interjected that again, this was not true, and her "explanations" do not justify the fact that she removed the document. Mr. Fay indicated that he received an email from Ms. Conley which he held up a copy of her email.

Motion: Ms. Livingston moved the Board remove Pauline Conley as Chairman of Board of Selectmen, 2nd by Mr. Hillman for discussion, requesting to hear Ms. Conley side of story.

Ms. Livingston listed the chronology of events leading up to action closing with for whatever reason Ms. Conley "played a game" she lost her confidence in her. Ms. Conley denied events as outlined by Ms. Livingston and urged the Board wait until they hear back from the Ethics Commission before doing anything and if her actions were erroneous then deal with the matter from that point.

Mr. Fay requested Ms. Conley call for a vote repeatedly during Ms. Conley's attempts to explain her actions re Personnel Policy concerns she had regarding which version was correct. Ms. Conley called the vote: Mr. Fay aye, Ms. Livingston aye, Mr. Luca aye, Mr. Hillman no, Ms. Conley no **3-2 motion passes**. This vote set off a heated exchange between Mr. Fay and Mr. Hillman re Mr. Hillman agreeing earlier with Mr. Fay re Ms. Conley's behavior and that she should be removed as Chairman.

After order was restored Ms. Conley called for a vote for Chairman. Ms. Conley nominated Mr. Fay, who declined and nominated Mr. Luca, 2nd by Ms. Livingston, VOTE: Mr. Fay aye, Ms. Livingston aye, Mr. Luca aye, Mr. Hillman aye, Ms. Conley no, 4-1 motion passes. Mr. Luca now Chairman. Ms. Conley called for nominations for Vice-Chair. Ms. Conley nominated Mr. Hillman as Vice-Chair, 2nd by Mr. Luca, **VOTE:** Mr. Luca aye, Ms. Conley aye, Ms. Livingston aye, Mr. Hillman aye, Mr. Fay no, **VOTE: 4-1** motion passes. Mr. Hillman now Vice-Chair.

At the conclusion of this Vote, there was another round of heated discussion between Mr. Fay & Mr. Hillman.

Mr. Luca assumed Chairmanship of the Meeting and proceeded with the Business of the Agenda. Ms. Conley requested there be no stifling of discussion. Mr. Luca advising/reminding Ms. Conley that he will run meeting as he sees fit.

Marijuana Facilities looking to locate in Ayer, MA-Mr. Pontbriand updated all to Three (3) presentations scheduled for this evening with one (1) withdrawal Middlesex Medicine (MIM) a non-descript facility requesting a growing portion and retail portion located in separate locations on Groton St. former Horn Building.

Massachusetts Military Veterans Assistance- Botanica Dispensary-Marijuana Cultivation and Dispensing Facility- The Board met with Duncan Rose, Chief Operating Officer (COO) and Peter Weil(CEO). Mr. Rose opened the discussion by advising to organizational plan to benefit/support veterans, the Ayer community and greater patient community at 11 Willows Rd, a 27K foot facility- former Air Power of N.E. Mr. Rose reviewed with the Board the two components of organization: **Non-Profit** for the research, development, growth and distribution of medical horticulture products with the primary benefit to help support Veterans & Patients with support and medical needs to maximize the benefits. Minimize the risks to the host community as well as to develop new methodologies, working with WPI technology re growing/vertically to save space for the hydroponic growth of medicinal plants. **For Profit** for the commercialization of vertical horticulture with primary objective to grow hydroponic food to supply the wholesale and vegetable market in eastern MA. Mr. Rose reviewed with the Board the organizational plan and supporting veterans by providing jobs-up to 40 positions, providing training and funding veterans programs i.e. NEADS (service dogs for deaf and disabled veterans). Mr. Rose advising the Board to no traffic, marketing, advertising, problems anticipated. Safety & security primary to venture and will work together with the community. Projecting maximum of 100/people a day and minimum of 10/people a day. Town of Ayer will receive \$120K when up and running. Ms. Heather Hasz, Chairman of the Board of Health advising to site being in aquifer zone requiring a Public Hearing. Mr. Fay reviewing Town's earlier application re Public process included Public Hearing, site visits, Open House, Town Meeting Vote of support, 3-4 month process. Chairman Luca stating his concern re Letter of Support (L-O-S) Request and need to know more; requesting Board takes no action. Ms. Conley

requesting if they plan to proceed without letter of support to purchase property and advised to L-O-S Military Veterans Asst. Group defining tool to move forward.

8:15p.m. Meeting ended with Botanica Dispensary for MA Military Veterans Asst. Group

8:15p.m. Selectman Livingston left meeting.

MCPCC-MA Compassionate Patient Care Corporation-Marijuana Cultivation and Dispensing Facility

The Board met with Gordon Kaminer who advised to his company planned to locate its cultivation operations at the same address as Botanica-11 Willows Rd., Ayer, and MA with an additional site at 1 Bishop Rd., Ayer, and MA for the dispensing of the medical marijuana to patients. Where it will offer marijuana in all forms to alleviate pain, mixed with different types of foods also for nausea, dizziness and other ailments. Mr. Kaminer also advising to security measures to be tight, facility totally videotaped/camera-motion detectors 24/hours a day. Mr. Kaminer offering to partner with local law enforcement, with Police access and addressed other areas of concern brought up earlier with the Board i.e. traffic, job creation and benefits to the community. Mr. Kaminer advising to operating three other medical marijuana facilities in Colorado as Botanica with the hopes of expanding and intends to be a good corporate neighbor. Mr. Kaminer also advising to providing free or reduced medicine to patients with verified financial hardships as well as offering discounts to veterans, SSI recipients and MA Healthcare individuals along with a percentage of their monthly sales for free distribution to qualifying patients. Frank Maxant stating Ayer cannot be home to all five dispensaries and cannot endorse any without public opinion. Mr. Fay again stating he wants to go through public process, and doesn't have time for, he cannot give letter of support or non-opposition based upon prior criteria. Mr. Fay moved the board take no action on both applications before the Board this evening, 2nd by Mr. Luca, VOTE - unanimous, so moved.

9:00p.m. Mr. Fay moved to adjourn the meeting, 2nd by Mr. Hillman, VOTE: unanimous, so moved.

9:00p.m. Meeting adjourned

Edited by Pauline 12-17

TOWN OF AYER SELECTMEN MEETING MINUTES
Tuesday, December 3, 2013
1st Floor Meeting Room, Town Hall, Main Street, Ayer, MA

The Board of Selectmen's Open Session Meeting is video recorded by APAC.

The Selectmen's Meeting can be viewed in its entirety on the Town's Website at: www.ayer.ma.us

Chairman Luca called the meeting to order at 7:00p.m. Present: Chairman-Gary J. Luca, Vice-Chairman- Christopher R. Hillman, Members James Fay, Pauline Conley and Jannice Livingston, Town Administrator Robert A. Pontbriand and Janet Lewis Secretary.

Mr. Luca requested if there were amendments to the Agenda. Selectman Conley requesting to add under New Business/Selectmen's Questions:

1. Insurance info she requested from Town Administrator six months ago, new Street lights/Street Signs update/status and Information re monetary donation (from whom) re repair of planter in front of Town Hall, and status of letter to State Reps re support of funding for infrastructure improvements.

Chairman Luca called for a motion to approve the Agenda. Mr. Hillman moved to approve the Agenda, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

Announcements:

Holiday Toy Drive-Chairman Luca advised to Chief Murray not present this evening due to another commitment and in his absence reminded all to the Ayer Police Department's Annual Toy Drive start-up. Collection boxes are displayed in the Ayer Town Hall, Post Office, NMSB, Ayer/Shirley HS, Carlin's and the Ayer Police Station for drop-off. All contributions to be delivered to Loaves & Fishes for distribution. Monetary donations are also being accepted payable to the Ayer Police Dept. "Toy Drive Fund" for further information please contact Chief Murray or Sgt. McDonald at the APD. Chairman Luca stating over 516 children and 217 families were assisted last year and need is greater with new each year. Toy Drive ending date 12-23-13 for collections.

Holiday Lights Ceremony December 1, 2013-Rotary-Mr. Hillman took this opportunity to thank everyone who contributed either financially or with services to the Holiday Lights. Mr. Hillman advised to turnout great, paying special recognition to Pepsi, Selectman Luca for their generous contributions as well as those who also contributed with the event, David Maher-music/cocoa, Senator Eldridge for stopping by, Chief Pedrazzi who helped Santa pay a visit in an Ayer fire truck, much to the delight of the children. A special thank you was extended to John Clapton for all his assistance assisting Mr. Hillman with decorating the trees.

Public Input-

Arleen Martino-MA LaRouche PAC Activist-re Glass-Steagall Bill. Ms Martino gave the Board a brief summary re her pursuit of urgent action to reinstate Glass-Steagall for financial reform amending the Federal Deposit Insurance Act to repeal provisions of the Gramm-Leach-Bliley Act that permits a financial holding company to engage in activities either financial or constitute expanded financial activities. Ms. Martino specifically seeking to prescribe corrective actions for financial holding companies that fail to meet certain requirements and authorize certain financial holding companies to retain limited nonfinancial activities and affiliations and authorize certain financial holding companies to own or control shares of a company engaged in activities related to the trading, sale or investment in commodities and underlying physical properties that were not previously permissible for bank holding companies. Ms. Martino requested the Board submit a letter to Congresswoman Niki Tsongas urging her to co-sign House Bill HR129 to reenact Glass Steagall banking standard. Ms. Martino distributed copies of her material to the Board for the Board's review. The Board took this under advisement.

Paul Magno-5 Rose Lane, Ayer, MA-Mr. Mango opened his remarks by first thanking the Board for their pursuit/clean-up of multiple properties in town. Mr. Magno stated his concern re one property in town that seems to have fallen off the radar, specifically McNiff Farm, advising to some progress made but questioning status of buildings structure/s. The Board advising to progress ongoing with property

enforcement, i.e. new nuisance by-law giving teeth re enforcement. Town has taken one property owner to court and legal action taken against another. Board has held joint Executive Sessions with Town Boards, Committees, Departments re enforcement/actions but cannot divulge nature of discussion. Mr. Fay reiterating Government's slow process the Board has to follow per Town Counsel's advice. Mr. Hillman echoing Mr. Fay and advising to Board working well on this issue, some real progress being made on some properties. Mr. Magno requesting more timely updates as to what's going on to keep the public informed.

7:15p.m. Public Hearing -Fy2014 Tax Classification-The Board met with Edward Cornelier and Paul Bresnahan from the Board of Assessors along with Assessing Administrator-Thomas Hogan. Chairman Luca opened the Public Hearing by reading the legal notice into the record which ran in the Nashoba Publications the weeks of 11-22-13 & 11-29-13. Mr. Cornelier opened the discussion by advising to the Board of Assessors preparing tonight's documentation in order to assist the Selectmen with their vote. Mr. Cornelier turned the discussion over to Mr. Hogan who ran through the four classifications before the Board this evening.

1. Open Space Discount-Selectman may discount up to 25% for Open Space-land maintained in an open or natural condition with contributes significantly to the benefit and enjoyment of the public. Mr. Hogan advising to Board not endorsing an Open Space Discount in previous year/s. Mr. Fay moved the Board vote to not adopt an Open Space Discount, 2nd by Ms. Conley, VOTE: unanimous, so moved.

2 Residential Exemption-Selectman may adopt an exemption up to 20% to every residential property which is the principal residence of a taxpayer; the exemption is subtracted from the assessed value of all eligible parcels. Mr. Hogan advising to Selectmen not endorsing a Residential Exemption in previous year/s. Mr. Fay moved the Board vote not to adopt a Residential Exemption, 2nd by Ms. Conley, VOTE: unanimous, so moved.

3. Small Commercial Exemption-Selectman may adopt an exemption of up to 10%of the value of eligible parcels. Mr. Hogan advising to exemption designed to provide tax relief for small businesses in which the tax burden is then shifted within the C&I class. Mr. Hogan advising to Board not endorsing a Small Commercial Exemption in previous year/s. Mr. Fay moved the Board not adopt a Small Commercial Exemption, 2nd by Ms. Conley, VOTE: unanimous, so moved.

4. Fy-14 Classification-2014 Tax Rate-Mr. Hogan reviewed with the Board the 2009 through2014 values re the Residential and CIP percentage and levy shift/s, valuation changes from 2013-2014, 2014 Tax Levy and estimated tax rates for the board's review and consideration. The Board took comments from the businesses and residents present for the Hearing. After a lengthy exchange of views from all the Board voted to adopt CIP Shift Factor of 1.48 and residential Factor of 0.729957 for a Residential Tax Rate for Fy-2014 of \$14.08 and a CIP Fy2-14 Tax Rate of \$28.55 for a residential rate change of \$101.00 and CIP rate change of \$187.00 or 2.8% average residential tax bill change and a median C&I tax bill change of 2.8%. Motion made by Mr. Fay, 2nd by Mr. Hillman, VOTE: unanimous, so moved.

8:20p.m. Mr. Fay moved to close the Public Hearing, 2nd by Mr. Hillman, VOTE: unanimous, so moved.

Nomination of Board of Selectmen's Clerk position-Chairman Luca opened the nominations for Clerk. Mr. Fay opting to take Clerk's position placed in the form of a motion, 2nd by Ms. Livingston, VOTE: Mr. Fay aye, Ms. Livingston aye, Ms. Conley aye, Chairman Luca aye, Mr. Hillman no, 4-1 motion passes.

Town Administrator's Report-The Board met with Robert Pontbriand

2014 License Renewals-Mr. Pontbriand presented the 2014 License renewals for: Common Victualler's License, Amusement License, Sunday Entertainment License, Class 1, 11, & 111 Licenses, reminding the Board to 2014 Alcohol License Renewals approved on 11-12-13. Mr. Pontbriand recommending Board vote to approve the 2014 renewals with the assurance that any License having outstanding taxes, water/sewer bills after 12-31-13 will not be released and the chief of Police to be notified of businesses not being renewed for 2014. The Board stated their concern and displeasure not having the Tax Collector's delinquent tax list re outstanding bills and elected to wait until 12-17-13 before approving the 2014 renewals.

Change of Manager-Shaker Hills Country Club-All Alcohol License -Mr. Pontbriand reviewed Shaker Hills

Country Club's request for a Change of Manager submitted on 11-22-12 changing the Manager from Timothy Valis to JoAnn Upham advising to the application complete and not requiring a Public Hearing and recommending the Board's approval. Ms. Conley moved the Board vote to approve the Change of Manager for Shaker Hills Country Club as presented, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

37 Willard Street Notice of Hearing pursuant to MGL 139-Mr. Pontbriand recommended the Board approve and authorize Step 1. Notice to Owner re Notice of Hearing on Tuesday 12-17-13 at 7:15p.m. by the Board of Selectmen at the Ayer Town Hall pursuant to MGL Chapter 139 S1 for determination as to whether or not 37 Willard St. is a nuisance as defined by statute. Mr. Hillman moved the Board vote to approve the Notice of Hearing for 12-17-13 re 37 Willard St. pursuant to MGL Chapter 139 S1, 2nd by Ms. Conley, VOTE: unanimous, so moved.

New Business/Selectmen's Questions-

Ms. Conley-Insurance recovery-Ms. Conley requested information from the Town Administrator requested from MIIA be made available to her to recover additional money owed the town re damaged street lights.

Water Main-East Main St-Mr. Pontbriand advised to letter/s to State Representatives to be on counter in Selectmen's Office re Town of Ayer support for passage of House Bill #690 to provide for capital outlay program of maintenance and improvements to municipal drinking, waste and storm water infrastructure assets of the Commonwealth; seeking support to upgrade Ayer's water distribution systems 47 miles of pipe constructed in 1895.

Street Lights/Signs-Ms. Conley requesting update from Supt. Wetzel re West Main Street lights moved or relocated. Mr. Pontbriand to request update from Supt. Wetzel for 12-17-13 Agenda

Town Hall Historic Planter-Ms. Conley requested information re restoration of planter and funding involved, etc. Mr. Pontbriand advised to cost to repair Historic water fountain estimated at \$3K.

Women's Temperance donated the 1st thousand, asking town to commit to 2nd thousand funded to come from Town Hall Facilities budget or Fy-14 Electric metering credits and Historical Commission to fund raise/Corporate Sponsor for remaining thousand. Ms. Conley stating DPW offered to repair/fix. Mr. Hillman explaining project being a very expensive fix.

Mr. Hillman-Town Counsel RFP-Mr. Hillman questioning how long has it been since the Town has gone out to bid Town Counsel services, could drive down cost, wouldn't hurt to get comparison. Mr. Pontbriand to research & provide sample for Board's review.

Mary Spinner-advised the Board to mailings going out to residents telling them they are liable for repairs and urging them to ensure their water/sewer pipes on their property. The Police chief to be advised of activity.

Minutes: The Board approved the Minutes of 10-8-13 with amendment to correct Ms. Livingston being present. Motion to approve made by Mr. Hillman 2nd by Ms. Livingston, VOTE: unanimous, so moved. Minutes of 10-15-13 and 11-12-13 set back.

9:15p.m. Ms. Livingston moved to adjourn the meeting, 2nd by Mr. Fay, VOTE: unanimous, so moved.

9:15p.m. Meeting adjourned.

Date: _____

James M. Fay, Clerk
AYER BOARD OF SELECTMEN

TOWN OF AYER SELECTMEN MEETING MINUTES
Tuesday, December 17, 2013
1st Floor Meeting Room, Town Hall, Main Street, Ayer, MA

The Board of Selectmen's Open Session Meeting is video recorded by APAC.

The Selectmen's Meeting can be viewed in its entirety on the Town's Website at: www.ayer.ma.us

Chairman Luca called the meeting to order at 7:00p.m. Present: Chairman-Gary J. Luca, Members, Pauline Conley and Jannice Livingston, Town Administrator Robert A. Pontbriand and Janet Lewis Secretary. Absent: Mr. Hillman and Mr. Fay.

Mary Spinner requested a Moment of Silence in observance of the Helicopter Crash that took the lives of six (6) Army soldiers in Afghanistan today.

Announcements-none

Chairman Luca requested if there was any amendments to the agenda. Ms. Conley requesting under the Town Administrator's Report or general information to add:

- Meeting Videos/Minutes

and under Supt. Wetzel's Report to add:

- Street lights installation update
Crabtree Update-Pumping Station

Ms. Livingston moved to approve the Agenda as amended, 2nd by Ms. Conley, VOTE: unanimous, so moved.

Public Input-Doug Janssen & Janet Guillotta-Old Groton Road. Chairman Luca advising to this discussion to be brought up under Supt. Wetzel's Report later in the meeting.

The Board went off the posted Agenda to take up Supt. Wetzel's Report due to being ahead of schedule.

1. Water Meters and Automatic Meter Reading System Bid-Supt. Wetzel reviewed the procurement process selection re four (4) proposals Town received for three (3) one (1) year contracts for the purchase of 900 water meters and 3000 radio frequency transmitters. Supt. Wetzel advised the Board to the award based upon the first year's proposal pursuant to MGL Chapter 30B- and Weston & Sampson assisting DPW with process. Four (4) bids were received:

- E.J. Prescott- \$174,340.00
- Itron- \$166,466.50
- Ti-Sales \$119,321.19
- Stiles Com. \$114,438.50

Based upon evaluation criteria and price, two companies were interviewed and per proposals submitted Ti-Sales was selected for Year 1 in the amount of \$119,321.19. Ms. Livingston moved the Board vote to approve Supt. Wetzel's recommendation and awarded the Water Meter and Automatic Meter Reading System Contract Award to Ti-Sales in the amount not to exceed \$119,321.19 for Year One, 2nd by Ms. Conley. Ms Conley questioning if 900 water meters and 3000 radio transmitters would be enough and advised to letter of 12-3-13 Town extended year three proposal the opportunity for additional meters and deferring collectors to year three as well. Supt. Wetzel advised to DPW will be installing meters (being more efficient) and Agreement having penalty component, if Ti-Sales are unable to deliver product by 6/30/14 they would pay the Town of Ayer \$400.00 for each day not delivered. Ms. Conley stating she had wished the Board had penalty component with the Street Lights Contract. Chairman Luca called for a VOTE: unanimous so moved.

2. Ayer Recycling Committee-Supt. Wetzel took this opportunity to congratulate and announce the Town's recent two awards from the Central MA Dept. Environmental Protection for reducing household

trash and the Town of Ayer meeting 30% Waste Collection/Recycling. Supt. Wetzel thanking and congratulating this Committee for their remarkable job.

3. Willow Road Development-Water Storage Tank Mitigation Fee -Supt. Wetzel updated the Board to the original Agreement with Willow Rd. Dev. LLC entered on 6-21-05 re water/sewer fees and construction of the Ridgeview Heights Water Storage Tank. Supt. Wetzel also stated the Comprehensive Permit issued by the Zoning Board of Appeals dated 10-19-05 had a condition if the water tower is not constructed within five (5) years of commencement of the construction of the Willow development these funds shall be transferred to the town for whatever purpose the town deems appropriate. Supt. Wetzel advising the Board to speaking with Mark O'Hagan of Willows Dev. and he proposed to pay the Town the fee based on \$10K each real estate closing for the remaining 25 units. Supt. Wetzel requesting Town Counsel implement process re how the money is deposited, where & when, execution of the Agreement, Town Accountant determine if separate account is needed to deposit & track the money and DPW will need an article at ATM authorizing the spending of the money for the tank project. Ms. Conley stating her displeasure with the Town waiting ten (10) years and concern if Willows don't sell 25 units and Town now knows where the money is and demand it. Ms. Livingston agreeing having heard rumor re Agreement being renegotiated; Development has to pay up-owe the Town this money. Ms. Conley offering to make motion, Chairman Luca recommending Board come back to later to take up Public Hearing scheduled for 7:15p.m.

7:15p.m. Public Hearing-37 Willard Street-pursuant to MGL Chapter 139 -Nuisance Bylaw-Determination if 37 Willard St., Ayer, MA is a Nuisance defined by Statute. Mr. Pontbriand advised the Board to Mr. Dennis Brannon receiving by Constable, Certified Mail, Regular U.S. Mail and Electronic Mail a letter dated 12-6-13 notifying him of Public Hearing to be held on 12-17-13 at 7:15p.m. at the Ayer Town Hall for determination under MGL Chapter 139 as to whether or not 37 Willard Street, Ayer, MA is a nuisance as defined by Statute to the neighborhood, or dangerous and if found to be, prescribe its disposition, alteration or regulation. As the record owner of the property he was invited to attend the Hearing and given an opportunity to speak or produce evidence and/or be represented by counsel. Mr. Pontbriand advising the absence of owner does not compel the Board of Selectmen to postpone the Hearing. Present for the Public Hearing: Board of Health, Building Commissioner, Fire Chief, and Police Chief.

7:15p.m. Ms. Conley moved the Board open the Public Hearing, 2nd by Ms. Livingston, VOTE: unanimous, so moved. Mr. Vellante-Building Commissioner stated Mr. Brannon emailed every week where he stands re 37 Willow St. and advising Mr. Vellante' to his being under contract with excavation company & asbestos removal re signed contracts confirmation per email only. Mr. Pontbriand speaking with Town Counsel advising to Town not having evidence of these contracts. Mr. Pontbriand requesting documentation submitted by Board of Health, Building Commissioner, Fire Chief & Police Chief be entered into record. Ms. Conley stating Mr. Brannon is aware of Town of Ayer concerns and moved to declare 37 Willow Street Ayer, MA a Nuisance as defined by Statute- MGL Chapter 139 and incorporate into record the files submitted by the Building Commissioner, Board of Health, Nashoba Boards of Health, Fire Chief & Police Chief and official recording of Public Hearing and authorize Town Counsel to continue and proceed with declaring 37 Willard Street property in Ayer, MA a Nuisance, 2nd by Ms. Livingston, VOTE: unanimous, so moved. The Board requested evidence of contracts re excavation and asbestos removal from Mr. Brannon.

7:25p.m. Ms. Conley moved to close the Public Hearing, 2nd by Ms. Livingston, VOTE: unanimous, so moved.

Continuation of Supt. Wetzel's Report

Willow Road Development-(Cont) Ms. Conley moved the Board enter into an Agreement with Willow Development LLC to accept payment of \$250K to be paid in \$10K increments per Comprehensive Permit and demand payment within thirty (30) days, 2nd by Ms. Livingston. A discussion followed re change of

ownership of development, Supt. Wetzel advising to Willows claiming no one told them they owed money, someone not tracking. Ms. Livingston stating Mr. OHagan negotiated price and knew he owes \$250K tell him we want it. Mr. Pontbriand advising under MGL any permit Town of Ayer issues if payment is owed can be with held/hold i.e. Building Permit/s Mr. Pontbriand to verify this with Town Counsel but questioning cost benefits to hold-up. Ms. Livingston requesting to talk with Town Counsel re best process. Chairman Luca requesting to speak with Dale Taylor who negotiated Comprehensive Permit and come up with plan before sending out demand to developer, request Town Counsel how to push developer for the \$250K, motion made and 2nd, Chairman Luca called for a Vote: unanimous, so moved. The Board requested a copy of the Comprehensive Permit.

4. Old Groton Road- Present for the discussion Doug Janssen and Janet Gullotta. Supt. Wetzel conducted a slide presentation re current condition of Old Groton Road.; depicting unpaved, unmaintained dirt road with deep ruts, shrubs/bushes on both sides of road 15' wide and 800' long, "Do Not Enter" signs at both ends, no drainage with washout onto Pleasant St. (rocks/gravel). Mr. Pontbriand updating the Board to various issues arising over the years concerning this road re maintenance i.e. drainage problems, snow-plowing since he has been here. Supt. Wetzel explained problem with DPW equipment getting into road -equipment too big. Damaged car/brush with loader. Back hoe brought in at end of storm/s-last road to be treated due to special equipment necessary to clear. Main streets priority for public safety. Mr. Janssen & Ms. Gullotta advised to no snow removal being done this past storm and plowing being done by pick-up truck privately. Supt. Wetzel advising to when DPW got there road had been plowed. Mr. Janssen presented statement to Board in response to Supt. Wetzel's memo dated 10-7-13. Mr. Janssen responding to deep ruts/road surface uneven and erosion being the result of run-off from Washington St. and challenging Back-Hoe being the only DPW equipment that can plow street advising to pick-up trucks being used prior to Supt. Nason. Mr. Janssen stating Old Groton Rd. issues were compounded starting with Mr. Nason's tenure instead of using pick-up trucks he began using oversized vehicles that tore up the road. Mr. Janssen took issue with Supt. Wetzel's proposal re seizure of land, retaining walls, drainage pipes and paving costing over \$200K being totally out of proportion urging small reasonable steps i.e. pick-up trucks and adding a berm on Washington St. to keep water coming down Old Groton Rd, Supt. Wetzel advising to installing berm would still have erosion and snow removal operations would rip out every winter.. Ms Conley stating the road needs to be kept open, ownership of road more difficult issue cautioning Board to Keep in Executive Session re maintenance and private contractors Agreement/s with residents. Ms. Conley after lengthy discussion stated final decision not going to happen right away only winter maintenance suggesting the Board look at hiring a private contractor at beginning and end of storm would solve this winters problem and give the Board more time to resolve real issue re ownership of road. Chairman Luca stating Board should have options by Spring Board will keep on top of and not lose sight of; in the mean time Supt. Wetzel will continue snow removal with back-hoe. Mr. Curran requesting Board to keep neighborhood updated re status.

Street Light Update-Supt. Wetzel advising to street light installation start up on Monday 12-9-13 and snow removal operations (snow banks in front of businesses) along Main street to be removed on Thursday, 12-5-13.

Ms. Conley question Supt. Wetzel re: various projects i.e. Street Lights, pumping station, Crabtree which brought up a brief dispute re Supt. Wetzel not being prepared to discuss and not included in his report to which Ms. Livingston took issue with. Ms. Conley suggesting Supt. Wetzel meets with the Board on a quarterly basis to give status updates re various town ongoing projects.

Town Administrator's Report-

1. 2014 License Renewals-Mr. Pontbriand requesting the Board approve and sign the 2014 License Renewals as presented in a Memo dated 10-23-13. Mr. Pontbriand reviewed list of Licensees having outstanding water/sewer and taxes bills and advising Board to no license will be issued until all taxes,

water/sewer bills are paid in full reminding the Board to Licensees having until 12-31-13 at 12:00 noon to receive their license. All licenses will be kept in vault and only released if current any outstanding licensee as of 12:01 on Wednesday January 1, 2014 will be reported to the police re enforcement. Mr. Pontbriand advising to two (2) licensees having large outstanding tax bills-Partridge Auto Sales and Harry Schwartz & Sons and not receiving this information until 12-13-13 from the Town Clerk/Collector and Town Clerk/Collector out of the office on Monday & Tuesday and invited to attend tonight's meeting re clarification. The Board voted to approve all the 2014 renewals except the two licensees above: Partridge Auto Sales and Harry Schwartz & Sons. Ms Conley moved the Board vote to approve the 2014 Alcohol License Renewals, 2nd by Ms. Livingston, VOTE: unanimous, so moved. Ms. Conley moved the Board vote to approve the 2014 Common Victualler's Renewals, 2nd by Ms. Livingston, VOTE: unanimous, so moved, Ms. Conley moved to approve the 2014 Amusement Licenses, 2nd by Ms. Livingston, VOTE: unanimous, so moved. Ms. Conley moved the Board vote to approve the 2014 Sunday Entertainment License Renewals, VOTE: unanimous, so moved. Ms. Conley moved the Board vote to approve the Class I License Renewals, 2nd by Ms. Livingston, VOTE: unanimous, moved. Ms. Conley moved the Board vote to approve the 2014 Class II Licenses Renewals 2nd by Ms. Livingston with certification to payment on all taxes VOTE: unanimous, so moved. Ms. Conley moved the Board approve the Class III License, 2nd by Ms. Livingston with certification of payment on all taxes, VOTE: unanimous, so moved. The Board signed the 2014 License Renewals.

9:05p.m. Ms. Livingston moved to adjourn the meeting, 2nd by Ms. Conley VOTE: unanimous, so moved.

9:05 Meeting adjourned.